

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, July 28, 2022 6:00PM**

Board Members Present: Vice Chairman Jim Gray
Director H. Gordon Ainsleigh
Director Jim Ferris
Director Scott Holbrook

Board Members Absent: Chairman Mike Lynch

Staff Present: Kahl Muscott, District Administrator
Caleb Porter, Youth Services Manager
Jesse Williams, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Mark Brunner, Recreation Services Manager
Mike Scheele, Landscape Architect/Project Manager
Veona Galbraith, Administrative Services Manager
Cathy Warford, Recording Secretary

Staff Excused: None.

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:03 PM by Vice Chairman Gray.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation was given from Facilities & Grounds Manager, Jesse Williams, Customer Service/Marketing Manager, Manouch Shirvanioun and District Administrator, Kahl Muscott to Facilities & Grounds Supervisor, David Madruga, as employee of the month for July, 2022.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook and Second by Director Gray to move 8.1 Fee Waiver Request for the Foothills Quilters Guide and 8.2 Annual Audit for Fiscal Year 2021/2022 to after the Consent Items.

Roll Call Vote

Director Ainsleigh – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Absent

4 – 0 Motion carries.

- 4.0 PUBLIC COMMENT** – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be un-muted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

Ken Piscitelli gave a public comment asking the Board of Directors and staff:

- In 2023, how much money would ARD be requesting from the County?
- Any ideas regarding Pickleball and the need for additional courts? Should any be a combination of Tennis/Pickleball?
- How many responses has ARD received in regard to the survey that was being conducted?

5.0 CONSENT ITEMS

- 5.1 Review and approval of Minutes of the Board of Directors from June, 2022**
- 5.2 Review of Cash Requirements for June, 2022 (Standing Finance Committee)**
- 5.3 Review of Financials for June, 2022 (Standing Finance Committee)**
- 5.4 Placer County Auditor-Controller MOU (Standing Finance Committee)**

A motion was made by Director Ainsleigh and seconded by Director Ferris to approve the Consent Calendar as written.

Roll Call Vote

Director Ainsleigh – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Absent

4 – 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

The Board would like the Vandalism report to be brought back to the August Board of Directors meeting. At that time the Board would like to see the last six months (January through July, 2022) to review.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

8.1 Fee Waiver Request for the Foothills Quilters Guild

A motion was made by Director Ferris and seconded by Director Holbrook to approve the fee waiver for the Foothill Quilters Guild.

Roll Call Vote

Director Ainsleigh – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Absent

4 – 0 Motion carries.

8.2 Annual Audit for Fiscal Year 2021/2022

A motion was made by Director Holbrook and seconded by Director Ferris to approve the annual audit for FY 2021/2022 conducted by Richardson and Company, LLC.

Roll Call Vote

Director Ainsleigh – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Absent

4 – 0 Motion carries.

8.3 Nomination for the LAFCO Special District Alternate Commissioner

A motion was made by Director Gray and seconded by Director Ferris to nominate Director Holbrook, as the LAFCO Special District Alternate Commissioner Representative and Alternate to the Placer County Local Agency Formation Commission.

Roll Call Vote

Director Ferris – Yes
Director Holbrook – Yes
Director Gray – Yes
Director Ainsleigh – No
Director Lynch – Absent

3 – 1 - 0 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

9.1 County Mitigation Fund, current balance \$558,375.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

None.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION

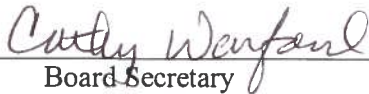
None.

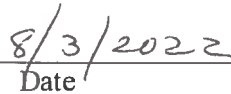
14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

None.

ADJOURNMENT

The meeting was adjourned at 6:57 PM.


Board Secretary


Date