

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, June 30, 2022 6:00PM**

Board Members Present: Chairman Mike Lynch
Director H. Gordon Ainsleigh
Director Jim Ferris, arrived at 6:33PM
Director Scott Holbrook

Board Members Absent: Director Jim Gray

Staff Present: Kahl Muscott, District Administrator
Veona Galbraith, Administrative Services Manager
Mark Brunner, Recreation Services Manager
Caleb Porter, Youth Services Manager
Mike Scheele, Landscape Architect/Project Manager
Cathy Warford, Recording Secretary

Staff Excused: Jesse Williams, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:06PM by Chairman Lynch.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook and Second by Director Lynch to move 8.5 Amendment of the Obsolescence List and 8.7 Purchase of a new Ventrac Tractor – UPDATED PRICING to after the Consent Items.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Absent
Director Gray – Absent
Director Holbrook – Yes

3 – 0 Motion carries.

4.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be un-muted after you are recognized by the Board Chairperson. People only calling

in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

None.

5.0 CONSENT ITEMS

- 5.1 Review and approval of Minutes of the Board of Directors from May, 2022**
- 5.2 Review of Cash Requirements for May, 2022 (Standing Finance Committee)**
- 5.3 Review of Financials for May, 2022 (Standing Finance Committee)**
- 5.4 ARD Policy Change: Time Clock Approvals (PPP, Fee & Legal Review Committee)**

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the Consent Calendar as written.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Absent
Director Gray – Absent
Director Holbrook – Yes

3 – 0 - 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

8.1 Additional Pickleball Courts/Options for Pickleball

A motion was made by Director Lynch and seconded by Director Ferris to send back to the Acquisition and Development Committee for further refinement.

Roll Call Vote

Director Ainsleigh – No
Director Lynch – Yes
Director Ferris – Yes

Director Gray – Absent
Director Holbrook – No

2 – 2 – 0 Motion Fails.

A second motion was made by Director Holbrook and seconded by Director Ainsleigh. ARD will put up a sign saying that ARD is making changes to these courts. Please send your comments to Auburn Recreation and Parks, all options will be considered.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Absent
Director Holbrook – No

3 – 1 - 0 Motion carries.

8.2 Resolution Number 2022-19, A Resolution of the Board of Directors of the Auburn Area Recreation & Park District, Approving Engineer’s Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2022 – 2023 for the Atwood Ranch III Landscaping & Lighting Assessment District

A motion was made by Director Holbrook and seconded by Director Ferris to adopt Resolution Number 2022-19, a resolution that approves the Engineer’s Report, confirming the Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2022 – 2023 for the Atwood Ranch III Landscaping & Lighting Assessment District.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Absent
Director Holbrook – Yes

4 – 0 Motion carries.

8.3 Resolution #2022-20 Indemnifying Placer County for Collection of Atwood III Assessments

A motion was made by Director Holbrook and seconded by Director Ferris to adopt Resolution #2022-20, a resolution Indemnifying Placer County for Collection of Atwood III Assessments.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes

Director Ferris – Yes
Director Gray – Absent
Director Holbrook – Yes

4 – 0 Motion carries.

8.4 Amending 2022/2023 Project List and CIP

A motion was made by Director Holbrook and seconded by Director Lynch to approve to amended the existing 2022/2023 Project List and Capital Improvement Project List (CIP).

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Absent
Director Holbrook – Yes

4 – 0 Motion carries.

8.5 Amendment of the Obsolescence List

A motion was made by Director Ferris and seconded by Director Lynch to approve the updated Obsolescence List (2022/2023).

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Absent
Director Holbrook – Yes

4 – 0 Motion carries.

8.6 LAFCO Election for Special District Commissioner

A motion was made by Director Ainsleigh and seconded by Director Lynch to nominate William Kahrl, Newcastle Fire Protection District Board Chair, as the Special District Representative and Alternate to the Placer County Local Agency Formation Commission.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Absent
Director Holbrook – No

3 – 1 - 0 Motion carries.

8.7 Purchase of a new Ventrac Tractor – UPDATES PRICING

A motion was made by Director Holbrook and seconded by Director Ferris to approve the purchase of the new Ventrac Tractor at the updated price.

Roll Call Vote

Director Ainsleigh – No
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Absent
Director Holbrook – Yes

3 - 1 - 0 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

9.1 County Mitigation Fund, current balance \$558,375.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

Director Holbrook was able to secure a donation of 18 kegs of beer and \$4,000.00 for the annual “Ain’t Necessarily Dead Music Festival”. This is one of the biggest single donations that has been received to-date.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION

13.1 Public Employee Performance Evaluation (Gov Code 54954.5, subd. (e), 54947.)

Title: District Administrator

14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

None.

ADJOURNMENT

The meeting was adjourned at 7:12PM.


Board Secretary


Date