

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, January 26, 2017, 6:00 p.m., Canyon View Community Center
471 Maidu Drive, Auburn, CA**

Board Members

Present: Chairman Mike Lynch
Director Jim Gray
Director Scott Holbrook
Director Jim Ferris
Director Gordon Ainsleigh

Board Members

Absent: None

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Brian Simpson, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Sheryl Petersen, Recreation Services Manager
Debbie Thomas, Youth Services Manager
Mike Scheele, Project Manager/Landscape Architect
Patricia Larson, Recording Secretary

FLAG SALUTE – (PLEDGE TO THE FLAG)

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:12 p.m. by Chairman Lynch.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation of a certificate from Kathleen Schaefer, Auburn Chamber of Commerce President, was made to Manouch Shirvanioun for his work as Chamber volunteer of the year.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook and seconded by Director Gray to approve the agenda as written.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Ferris – Yes
Director Ainsleigh - Yes

5 – 0 Motion carries.

4.0 PUBLIC COMMENT

None.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of the December 15, 2016 Auburn Area Recreation & Park District Minutes of the Board of Directors & Friends of the Auburn Area Recreation & Parks, Inc. 501 (c) (3) Meeting**
- 5.2 Review of Cash Requirements for December, 2016 (Standing Finance Committee)**
- 5.3 Financials for November, 2016 (Standing Finance Committee)**
- 5.4 Financials for December, 2016 (Standing Finance Committee)**
- 5.5 Board Secretary Position (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Ferris and seconded by Director Gray to approve items 5.2 through 5.5 of the Consent Calendar with item 5.1 being moved for discussion.

Roll Call Vote

- Director Lynch – Yes
- Director Gray – Yes
- Director Holbrook – Yes
- Director Ferris – Yes
- Director Ainsleigh – Yes

5 – 0 Motion carries.

Item 5.1 Review and Approval of the December 15, 2016 Auburn Area Recreation & Park District Minutes of the Board of Directors & Friends of the Auburn Area Recreation & Parks, Inc. 501 (c) (3) Meeting

The December 15, 2016 Auburn Area Recreation & Park District Minutes of the Board of Directors & Friends of the Auburn Area Recreation & Parks, Inc. 501 (c) (3) Meeting were amended on page 3, under item 9.4, the word with was changed to will.

A motion was made by Director Holbrook and seconded by Director Gray to approve the Amended December 15, 2016 Auburn Area Recreation & Park District Minutes of the Board of Directors & Friends of the Auburn Area Recreation & Parks, Inc. 501 (c) (3) Meeting.

Roll Call Vote

- Director Lynch – Yes
- Director Gray – Yes

Director Holbrook – Yes
Director Ferris – Yes
Director Ainsleigh – Abstain

4 – 0 – 1 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, project list, and vandalism reports were provided to the Board under separate cover.

7.0 NEW BUSINESS

None.

8.0 UNFINISHED BUSINESS

None.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

9.1 Park Usage Counts/Surveys – review of data – the Board reviewed the information provided. The information will be finalized and staff will move forward with putting the information on the ARD website.

9.2 Preliminary Review: FY 2017/2018 Project List and Ten Year Plan Update – The Board reviewed and discussed the information provided, this item was sent back to the Acquisition & Development Committee for finalization.

9.3 County Mitigation Fund, current balance \$276,624.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

Director Holbrook requested looking into giving Winchester Park back to Winchester Properties, LLC or other options for Winchester Park.

Director Ainsleigh requested an estimate for installing lights at the Recreation Park path.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – the Board went into Closed Session at 7:09 p.m.

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

13.2 Conference with Labor Negotiators (Gov. Code, section 54954.5, subd. (f), 54957.6)

**Agency Designated Representatives: Kahl Muscott, District Administrator;
Joe Fecko, Administrative Services Manager**

Employee Organization: IUOE, Stationary Engineers Local 39

14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

No reportable action.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:14 p.m. by Chairman Lynch.

Board Secretary

Date