

**Auburn Area Recreation and Park District
Minutes**

of the Meeting of the Board of Directors

Thursday, March 26, 2015, 6:00 p.m.

Canyon View Community Center

471 Maidu Drive

Auburn, CA

Board Members

Present: Chairman Scott Holbrook
Director Jim Ferris
Director Jim Gray
Director Gordon Ainsleigh

Board Members

Absent: Curt Smith

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Larry Gray, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Pamela Vann, Landscape Architect
Patricia Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Holbrook.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation was given by Sports Coordinator Jerry Fisher to Chris Packard, ARD/YDL Assistant Coach for March, 2015 volunteer of the month.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Ainsleigh and seconded by Director Ferris to postpone item 8.2 of the agenda to the April 2015 board meeting.

4 – 0 Motion carries.

4.0 PUBLIC COMMENT

Cherry Dulaney, an Auburn resident gave public comment that the pickleball players made a commitment to ARD to raise \$8,000 for the pickleball courts conversion at Regional Park. Cherry presented \$8,250 to Kahl Muscott for the courts.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of the February 26, 2015 Auburn Area Recreation & Park District Minutes of the Board of Directors**
- 5.2 Review of Cash Requirements for February, 2015 (Standing Finance Meeting)**
- 5.3 Review of Financials for February, 2015 (Standing Finance Meeting)**
- 5.4 Resolution Number 2015-03, A Resolution to Transfer Funds from the General Fund to the Contingency Reserve (Standing Finance Meeting)**

A motion was made by Director Ainsleigh and seconded by Director Ferris to approve the consent calendar.

Roll Call Vote

4 – 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, project list and vandalism report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

- 7.1 Resolution Number 2015-04 Before the Governing Board of the Auburn Area Recreation & Park District County of Placer, State of California Adoption of Final Budget, General Fund (Standing Finance Committee)**

A motion was made by Director Gray and seconded by Director Ferris to adopt Resolution Number 2015-04, Before the Governing Board of the Auburn Area Recreation & Park District County of Placer, State of California Adoption of Final Budget, General Fund.

Roll Call Vote

4 – 0 Motion carries.

8.0 NEW BUSINESS

- 8.1 Atwood Pond Project from HOA (Acquisition & Development Committee Meeting)**

A motion was made by Director Ainsleigh and seconded by Director Gray to approve the project and funding as recommended by staff of 5%.

Roll Call Vote

4 – 0 Motion carries.

8.2 Fiscal Year 2015/2016 Project List and Ten Year Plan Update – this item was postponed to the April 2015 Board of Directors meeting.

8.3 Project Notification Procedure (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Ainsleigh and seconded by Director Holbrook to approve the policy change to allow for further notification, if appropriate.

4 – 0 Motion carries.

8.4 CSDA Call for Nominations – Board of Directors Seat A

The Board took no action on this item.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

None.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – the Board went into Closed Session at 7:09 p.m.

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

Title: District Administrator

14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

No reportable action.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:13 p.m. by Chairman Holbrook.

Board Secretary

Date

