

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, March 30, 2017, 6:00 p.m., Canyon View Community Center
471 Maidu Drive, Auburn, CA**

Board Members

Present: Chairman Mike Lynch
Director Jim Gray
Director Jim Ferris
Director Gordon Ainsleigh

Board Members

Absent: Director Scott Holbrook

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Brian Simpson, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Debbie Thomas, Youth Services Manager
Sheryl Petersen, Recreation Services Manager
Mike Scheele, Project Manager/Landscape Architect
Patricia Larson, Recording Secretary

FLAG SALUTE – (PLEDGE TO THE FLAG)

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:01 p.m. by Chairman Lynch.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation was given from Veona Galbraith regarding Girl Scout Troop #1589 painting the picnic tables at Meadow Vista Park. An estimate for the cost of the paint from Warehouse Paint was provided to the Board. The four Board Members present gave consensus for Troop #1589 to paint the picnic tables with ARD to pay for the paint.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Gray and seconded by Director Ferris to approve the agenda as written.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Ferris – Yes
Director Ainsleigh - Yes
Director Holbrook – Absent

4 – 0 Motion carries.

4.0 PUBLIC COMMENT

Mike Holmes, an Auburn, California resident gave public comment regarding a meeting he recently had with the Bureau of Reclamation. Mr. Holmes requested the Bureau of Reclamation to repair Maidu Drive in Auburn, California which is in terrible condition.

Director Jim Ferris gave public comment that this year's Trivia Bee team did very well at the event.

5.0 CONSENT ITEMS

5.1 Review and Approval of the February 23, 2017 Minutes of the Meeting of the Board of Directors

5.2 Review of Cash Requirements for February, 2017 (Standing Finance Committee)

5.3 Financials for February, 2017 (Standing Finance Committee)

5.4 Grad Night Fee Waiver Request (Standing Finance Committee)

A motion was made by Director Ainsleigh and seconded by Director Gray to approve the consent calendar with item 5.4 being pulled from the agenda for further discussion.

Roll Call Vote

Director Lynch – Yes

Director Gray – Yes

Director Ferris – Yes

Director Ainsleigh – Yes

Director Holbrook – Absent

4 – 0 Motion carries.

5.4 Grad Night Fee Waiver Request (Standing Finance Committee)

Placer High Grad Night representatives Kim Lightfoot and Sarah Tucker requested a complete fee waiver from the ARD Board of Directors for over and above the custodial and lifeguard fees in the amount of \$184.20.

A motion was made by Director Gray and seconded by Director Ferris to approve waiving all fees over and above custodial and lifeguard fees in the amount of \$184.20 for Placer Grad Night.

Roll Call Vote

- Director Lynch – No
- Director Gray – Yes
- Director Ferris – Yes
- Director Ainsleigh – Yes
- Director Holbrook – Absent

3 – 1 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, project list, and vandalism reports were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS – None.

8.0 NEW BUSINESS

8.1 Armed Forces Pavilion and Community Garden Funding (Acquisition & Development Committee)

A motion was made by Director Gray and seconded by Director Ferris to approve the City Park Mitigation funding to go toward the purchase of the Armed Forces Pavilion and Community Garden with the following amendments:

1. The property would need to have a Deed Restriction that it will be a permanent park;
2. That the Auburn Recreation District/City of Auburn would have first rights of refusal should the property ever be sold; and
3. That no funds will be released until these amendments are satisfied.

Roll Call Vote

- Director Lynch – Yes
- Director Gray – Yes
- Director Ferris – Yes
- Director Ainsleigh – Yes
- Director Holbrook – Absent

4 – 0 Motion carries.

8.2 Preliminary Budget for Fiscal Year 2017-2018 (Standing Finance Committee)

A motion was made by Director Ferris and seconded by Director Gray to approve the Preliminary Budget for Fiscal Year 2017-2018.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Ferris – Yes
Director Ainsleigh – No
Director Holbrook – Absent

3 – 1 Motion carries.

8.3 Fiscal Year 2017-2018 Project List and Ten-Year Plan (Acquisition & Development Committee)

Diana Boyer, an Auburn, California resident gave public comment against installing the fences on Railhead Park.

A motion was made by Director Ainsleigh and seconded by Director Gray to direct staff to begin preliminary work and provide appropriate environmental analysis of the projects on the proposed Fiscal Year 2017-2018 Project List, and approve the Ten-Year Plan Update.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Ferris – Yes
Director Ainsleigh – No
Director Holbrook – Absent

3 – 1 Motion carries.

A recess was taken at 7:48 p.m., the meeting reconvened at 7:53 p.m.

8.4 Bike Park CEQA/NEPA Consultant Expanded Scope of Work and Fee – March, 2017 (Acquisition & Development Committee)

A motion was made by Director Ainsleigh and seconded by Director Gray to approve additional fees to be paid to Dudek, Inc. for continued preparation of the Auburn Bike Park CEQA/NEPA document.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Ferris – Yes

Director Ainsleigh – Yes
Director Holbrook – Absent

4 – 0 Motion carries.

8.5 Letter to U.S. Army Corps Re: Centennial Reservoir (Program, Personnel, Policy, Fee & Legal Review Committee)

William Wauters, an Auburn, California resident representing Friends of the Bear River gave public comment in support of sending the letter to the U.S. Army Corps of Engineers.

A motion was made by Director Lynch and seconded by Director Ainsleigh to approve and send the letter to the Army Corps of Engineers regarding Centennial Reservoir.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Ferris – Yes
Director Ainsleigh – Yes
Director Holbrook – Absent

4 – 0 Motion carries.

8.6 Work Release Policies and Procedures (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Ferris and seconded by Director Gray to approve the policy and set of procedures regarding the use of Placer County’s Work Release individuals.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Ferris – Yes
Director Ainsleigh – Yes
Director Holbrook – Absent

4 – 0 Motion carries.

8.7 California Special District’s Association (CSDA) – Board of Directors Call for Nominations Seat C

A motion was made by Director Ferris and seconded by Director Gray to nominate Director Holbrook for the CSDA Board of Directors if Director Holbrook accepts the nomination.

Roll Call Vote

Director Lynch – No
Director Gray – Yes
Director Ferris – Yes
Director Ainsleigh – Yes
Director Holbrook – Absent

3 – 1 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

- 9.1 2016 ARD Events Profit & Loss Review (Standing Finance Committee). The information was reviewed by the Board.
- 9.2 California Association of Recreation and Park Districts (CARPD) 2017 Slate of Board Officers – see attached information.
- 9.3 County Mitigation Fund, current balance \$276,624.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – the Board went into Closed Session at 8:14 p.m.

- 13.1 **Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)**
- 13.2 **Conference with Labor Negotiators (Gov. Code, section 54954.5, subd. (f), 54957.6)
Agency Designated Representatives: Kahl Muscott, District Administrator;**

Joe Fecko, Administrative Services Manager
Employee Organization: IUOE, Stationary Engineers Local 39

14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

Direction was given to staff.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 8:22 p.m. by Chairman Lynch.

Board Secretary

Date