

**Auburn Area Recreation and Park District  
Minutes of the Meeting of the Board of Directors  
Thursday, May 25, 2017, 6:00 p.m., Canyon View Community Center  
471 Maidu Drive, Auburn, CA**

**Board Members**

**Present:** Chairman Mike Lynch  
Director Jim Gray  
Director Scott Holbrook  
Director Jim Ferris

**Board Members**

**Absent:** Director Gordon Ainsleigh

**Staff Present:**

Kahl Muscott, District Administrator  
Joe Fecko, Administrative Services Manager  
Brian Simpson, Facilities & Grounds Manager  
Manouch Shirvanioun, Customer Service/Marketing Manager  
Sheryl Petersen, Recreation Services Manager  
Debbie Thomas, Youth Services Manager  
Mike Scheele, Project Manager/Landscape Architect  
Patricia Larson, Recording Secretary

**FLAG SALUTE – (PLEDGE TO THE FLAG)**

**1.0 CALL TO ORDER**

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Lynch.

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

Skeet Reese attended the Board meeting and was recognized for his donation of a check in the amount of \$4,711.00 to ARD’s Youth Assistance Fund from his Kid’s Fishing Day.event.

A presentation of information from Girl Scout Troop Number 1589 on the finished product of painting the picnic tables at Meadow Vista Park was made to the Board of Directors.

**3.0 AGENDA REVIEW, CHANGES AND APPROVAL**

A motion was made by Director Ferris and seconded by Director Lynch to approve the agenda with item 8.1 being continued to the June 2017 Board meeting.

**Roll Call Vote**

Director Lynch – Yes  
Director Gray – No  
Director Ferris – Yes

Director Holbrook – No  
Director Ainsleigh - Absent

2 –2 – 0 Motion did not pass.

A motion was made by Director Holbrook and seconded by Director Gray to approve the agenda as written.

**Roll Call Vote**

Director Lynch – No  
Director Gray – Yes  
Director Ferris –No  
Director Holbrook – Yes  
Director Ainsleigh - Absent

2 –2 – 0 Motion did not pass.

A motion was made by Director Lynch and seconded by Director Gray to re-consider the second motion of approving the agenda as written.

**Roll Call Vote**

Director Lynch – Yes  
Director Gray – Yes  
Director Ferris –Yes  
Director Holbrook – Yes  
Director Ainsleigh - Absent

4 – 0 Motion carries.

**4.0 PUBLIC COMMENT**

None.

**5.0 CONSENT ITEMS**

- 5.1 Review and Approval of the April 27, 2017 Minutes of the Meeting of the Board of Directors**
- 5.2 Review of Cash Requirements for April, 2017 (Standing Finance Committee)**
- 5.3 Review of Financials from March, 2017 (Standing Finance Committee)**
- 5.4 Review of Financials from April, 2017 (Standing Finance Committee)**
- 5.5 Funding of GASB 68 Reserve (Standing Finance Committee)**

A motion was made by Director Holbrook and seconded by Director Gray to approve the Consent Calendar.

**Roll Call Vote**

Director Lynch – Yes  
Director Gray – Yes  
Director Ferris – Yes  
Director Holbrook – Yes  
Director Ainsleigh – Absent

4 – 0 Motion carries.

**6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS**

Board reports, fee waiver log, project list, and vandalism reports were provided to the Board under separate cover.

**7.0 UNFINISHED BUSINESS –**

**7.1 Atwood III FY 2017/2018 Intention to Levy Assessments; Engineer’s Report; Notice of Filing (Acquisition & Development Committee)**

A motion was made by Director Holbrook and seconded by Director Ferris to adopt Resolution Number 2017-04 declaring the Board’s intention to levy the continued assessments for fiscal year 2017-18, preliminarily approving the Engineer’s Report for the Atwood Ranch III Landscaping and Lighting Assessment District, and provide for the notice of a public hearing on June 29, 2017 regarding levying the continued annual assessments for fiscal year 2017-18.

**Roll Call Vote**

Director Lynch – Yes  
Director Gray – Yes  
Director Ferris – Yes  
Director Holbrook – Yes  
Director Ainsleigh – Absent

4 – 0 Motion carries.

**8.0 NEW BUSINESS**

**8.1 Resolution Number 2017-06, Future of Auburn State Recreation Area (ASRA) and Opposition to the Auburn Dam (Program, Personnel, Policy, Fee & Legal Review Committee)**

A presentation was given to the Board by Gary Estes regarding Resolution Number 2017-06, Future of Auburn State Recreation Area (ASRA) and Opposition to the Auburn Dam

Heidi Rietjens, an Auburn, California resident gave public comment encouraging the Board to adopt Resolution Number 2017-06.

A motion was made by Director Ferris and seconded by Director Lynch to adopt Resolution Number 2017-06, Future of Auburn State Recreation Area (ASRA) and Opposition to the Auburn Dam.

**Roll Call Vote**

Director Lynch – Yes  
Director Gray – Yes  
Director Ferris – Yes  
Director Holbrook – No  
Director Ainsleigh – Absent

3 – 0 – 1 Motion carries.

**8.2 Resolution for the Transfer of Funds from the General Fund to Various Reserve Accounts (Standing Finance Committee)**

A motion was made by Director Holbrook and seconded by Director Ferris to adopt Resolution Number 2017-05, Resolution for the Transfer of Funds from the General Fund to Various Reserve Accounts.

**Roll Call Vote**

Director Lynch – Yes  
Director Gray – Yes  
Director Ferris – Yes  
Director Holbrook – Yes  
Director Ainsleigh – Absent

4 – 0 Motion carries.

**8.3 Railhead A Field Renovation Approval of Re-Bid (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Holbrook and seconded by Director Ferris to adopt Resolution 2017-07, A Resolution Approving a Contract with McGuire Pacific Constructors for \$47,735 and Authorize up to another \$23,100 for Possible Add-Alternate Work for the Renovation of the Railhead Park “A” Field.

**Roll Call Vote**

Director Lynch – Yes  
Director Gray – Yes  
Director Ferris – Yes  
Director Holbrook – Yes  
Director Ainsleigh – Absent

4 – 0 Motion carries.

**8.4 Letter to Auburn City Council and the Placer County Transportation Planning Agency Re: Opposition to Auburn Municipal Airport Runway Expansion (program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Holbrook and seconded by Director Gray to approve sending a letter to the Auburn City Council and to the Placer County Transportation and Planning Agency stating ARD's concerns and opposition to the proposed runway expansion at the Auburn Municipal Airport.

**Roll Call Vote**

Director Lynch – Yes  
Director Gray – Yes  
Director Ferris – Yes  
Director Holbrook – Yes  
Director Ainsleigh – Absent

4 – 0 Motion carries.

**8.5 Review of Donation Policy (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Holbrook to make amendments to the policy on donations from ARD to outside organizations. There was no second to the motion, motion died.

**9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. Informational Item: 2017 Holiday Schedule – (Program, Personnel, Policy, Fee & Legal Review Committee). The 2017 Holiday Schedule was reviewed by the Board.
2. County Mitigation Fund, current balance \$276,624.

**10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

**10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

Director Ferris handed out information regarding the history of the Bear River.

**11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

1. Thank you letter to the Auburn Recreation District Board Members from

Sarah Tucker regarding Placer High Grad Night.

2. Thank you letter from Placer Sportsmen regarding the Fishing Derby.

**12.0 PUBLIC COMMENT**

None.

**13.0 CLOSED SESSION** – the Board went into Closed Session at 7:24 p.m.

**13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)**

**14.0 OPEN SESSION** – Open Session began at 7:26 p.m.

**REPORT/ACTION ON OR ABOUT CLOSED SESSION**

No reportable action.

**ADJOURNMENT** - As there was no further business, the meeting was adjourned at 7:26 p.m. by Chairman Lynch.

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Board Secretary

\_\_\_\_\_  
Date