

**Auburn Area Recreation and Park District
Minutes**

of the Meeting of the Board of Directors

Thursday, May 28, 2015, 6:00 p.m.
Canyon View Community Center
471 Maidu Drive
Auburn, CA

Board Members

Present: Chairman Scott Holbrook
Director Jim Ferris
Director Jim Gray

Board Members

Absent: Director Gordon Ainsleigh

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Larry Gray, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Sheryl Petersen, Recreation Services Manager
Debbie Thomas, Youth Services Manager
Pamela Vann, Landscape Architect
Patricia Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Holbrook.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

The Board acknowledged the passing of Director Curt Smith.

Presentation of a certificate of appreciation from Payton Belli to the Board of Directors for the use of Regional Park for the 4H Fun Run that took place in April of 2015.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Ferris and seconded by Director Gray to approve the agenda as written with item 8.6 being pulled from the agenda.

3 – 0 Motion carries.

4.0 PUBLIC COMMENT

Monique Margot gave public comment regarding Director Curt Smith.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of the April 30, 2015 Auburn Area Recreation & Park District Minutes of the Board of Directors**
- 5.2 Review of Cash Requirements for April, 2015 (Standing Finance Committee)**
- 5.3 Review of Financials for March, 2015 (Standing Finance Committee)**
- 5.4 Review of Financials for April, 2015 (Standing Finance Committee)**
- 5.5 Swimming Instructor Job Description Revision (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Gray and seconded by Director Ferris to approve the consent calendar.

Roll Call Vote

3- 0 Motion carries. Director Ainsleigh was absent.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, project list and vandalism report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

- 7.1 Atwood III Fiscal Year 2015/2016 Intention to Levy Assessments; Engineer’s Report; Notice of Hearing (Acquisition & Development Committee)**

A motion was made by Director Holbrook and seconded by Director Gray to adopt Resolution Number 2015-06, A Resolution of Intention to Continue Assessments for Fiscal Year 2015-16, Preliminarily Approving Engineer’s Report, and Providing for Notice of Hearing for the Auburn Area Recreation and Park District, Atwood Ranch III Landscaping and Lighting District.

Roll Call Vote

3 – 0 Motion carries. Director Ainsleigh was absent.

8.0 NEW BUSINESS

8.1 Auburn Area Recreation & Park District Board Vacancy

A motion was made by Director Ferris and seconded by Director Gray to approve the questionnaire and time line for the Auburn Area Recreation & Park District's Board vacancy.

Roll Call Vote

3 – 0 Motion carries. Director Ainsleigh was absent.

8.2 Amendment of Fiscal Year 2015/2016 Project List and Ten Year Plan Update (Acquisition & Development Committee)

Public Comment:

There was public comment from the disc golf players regarding the possibility of a stage being built at Regional Park. The location of the stage would interfere with the disc golf course. Staff will consult with the disc golf players regarding this issue.

A motion was made by Director Ferris and seconded by Director Gray to follow staff's recommendation amending the Fiscal Year 2015/2016 Project List and Ten Year Plan Update.

Roll Call Vote

3 – 0 Motion carries. Director Ainsleigh was absent.

8.3 Termination of Fee Title Transfer Process – Bell Road Property (Acquisition & Development Committee)

Public Comment:

Bud Rietjens, an Auburn resident gave public comment that the District should accept this property which could be a community park.

A motion was made by Director Holbrook to decline accepting this property. There was no second to the motion, motion died for lack of a second.

8.4 Proposed Amendments to Facility & Field Rental Fees (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Gray and seconded by Director Ferris to approve the proposed amendments to facility and field rental fees.

3 – 0 Motion carries. Director Ainsleigh was absent.

8.5 California Drought and Possible Drought Related Policies (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Ferris and seconded by Director Holbrook to approve the drought related policies & procedures.

3 – 0 Motion carries. Director Ainsleigh was absent.

8.6 Re-organization for Facilities & Grounds Job Descriptions – this item was pulled from the agenda for staff to research more information.

8.7 Change in Medical Benefits (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Ferris and seconded by Director Holbrook to approve the staff recommendation to approve the proposed change in medical benefits.

8.8 Letter Supporting Increased Per Capita Funding for the SB 317 Park Bond

A motion was made by Director Ferris and seconded by Director Gray to approve the letter supporting increased per capita funding for the SB317 park bond being sent to Senator Gaines and Assembly Member Frank Bigelow.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

None.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

Correspondence was attached in the packet.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – the Board went into Closed Session at 7:33 p.m.

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

Title: District Administrator

14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

No reportable action.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:33 p.m. by Chairman Holbrook.

Board Secretary

Date