

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, May 30, 2019, 6:00 p.m., Canyon View Community Center
471 Maidu Drive, Auburn, CA**

Board Members

Present:

Chairman Jim Ferris
Director Jim Gray
Director Mike Lynch
Director Scott Holbrook
Director H. Gordon Ainsleigh

Board Members

Absent:

None

Staff Present:

Kahl Muscott, District Administrator
Veona Galbraith, Administrative Services Manager
Jesse Williams, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Sheryl Petersen, Recreation Services Manager
Debbie Thomas, Youth Services Manager
Mike Scheele, Landscape Architect/Project Manager
Patricia Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:02 p.m. by Chairman Ferris.

(PLEDGE TO THE FLAG)

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Presentation from Auburn Host Lions of a check in the amount of \$231.50 to ARD for movie nights.

Presentation from 49er Lions of a check in the amount of \$231.50 to ARD for movie nights.

Presentation from Lou Anne Lee of Celebration Church of a check in the amount of \$250.00 to the ARD Youth Assistance Fund.

Presentation from Sue Chima from Elm One Stop Liquor of a check in the amount of \$420.00 to the ARD Youth Assistance Fund.

Director Scott Holbrook gave presentations from the CARPD Conference to the Board and Staff regarding a certificate of excellence award and an outstanding performance award.

Director Holbrook gave another presentation to ARD from a fundraiser for the wheelchair swing, the bike park and the kids zone for the Ain't Necessarily Dead Festival. The amount of \$1,000 was raised. Director Holbrook thanked everyone involved.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Gray and seconded by Director Lynch to approve the agenda as written with item 8.7 being moved to after the consent calendar.

Roll Call Vote

Director Ferris – Yes
Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 – 0 Motion carries.

4.0 PUBLIC COMMENT

Greg Acquistapace, an Auburn, California resident gave public comment thanking the Board and Staff for their work. He has a request for more lap swimming time in the evenings or on weekends.

Sandy Amara, an Auburn, California resident gave public comment thanking the Board for all of their hard work. Ms. Amara agrees that more lap swimming is needed, possibly there could be more aquatics in North Auburn?

Dirk Amara, an Auburn, California resident gave public comment regarding the workers in back of his home, they worked hard but there is a lot of grass and foliage left on the trees. It is not sufficient for fire protection.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of Minutes of the Meeting of the Board of Directors from April 25, 2019**
- 5.2 Review of Cash Requirements for April, 2019 (Standing Finance Committee)**
- 5.3 Review and Approval of Financials for March, 2019 (Standing Finance Committee)**
- 5.4 Review and Approval of Financials for April, 2019 (Standing Finance Committee)**
- 5.5 Resolution Number 2019-12, Resolution Approving the Request of \$88.92 to be Paid to ARD and Be Deposited into the Retirement Fund Account at First Foundation Bank (Standing Finance Committee)**

5.6 Resolution Number 2019-14, Transfer of Cell Tower Reserves to Future Capital Construction Reserves (Standing Finance Committee)

A motion was made by Director Holbrook and seconded by Director Gray to approve the Consent Calendar.

Roll Call Vote

Director Ferris – Yes
Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 – 0 Motion carries.

Item 8.7 Amending Fiscal Year 2019/2020 Project List Re: James Field Renovation

Dave Thompson, Placer High Baseball coach gave public comment that the playing conditions at James Field are not adequate or safe. He would like to move the renovation of James Field to this year.

A motion was made by Director Gray and seconded by Director Ainsleigh to move forward on going out to bid on the James Field renovation. No vote was taken.

After further board discussion, Director Gray withdrew his motion.

This project will be going out to bid.

Dave Thompson and Ryan Mc Reynolds will be meeting with Kahl Muscott and Mike Scheele regarding this project.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

7.1 Atwood Ranch III, Resolution Number 2019-11, Resolution of Intention to Levy Annual Assessment, Preliminarily Accepting Engineer’s Report (Acquisition and Development Committee)

A motion was made by Director Holbrook and seconded by Director Gray to adopt Resolution Number 2019-11 declaring the Board’s intention to levy the continued assessments for fiscal year 2019-2020, preliminarily approving the Engineer’s Report for the Atwood Ranch III Landscaping and Lighting Assessment District, and providing for the notice of a public hearing on June 27, 2019 regarding levying the continued annual assessments for fiscal year 2019-2020.

Roll Call Vote

Director Ferris – Yes
Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 – 0 Motion carries.

8.0 NEW BUSINESS

8.1 Resolution Number 2019-13, Moving Residual Funds to the Future Capital Construction Fund (Standing Finance Committee)

A motion was made by Director Holbrook and seconded by Director Ainsleigh to adopt Resolution Number 2019-13, Moving Residual Funds to the Future Capital Construction Fund.

Roll Call Vote

Director Ferris – Yes
Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 – 0 Motion carries.

8.2 Fee Waiver Request from Auburn Senior Center (Standing Finance Committee)

A motion was made by Director Ferris and seconded by Director Ainsleigh to approve the fee waiver request and revise the Fee Waiver Policy.

Roll Call Vote

Director Ferris – Yes
Director Ainsleigh – Yes
Director Gray – No
Director Holbrook – No
Director Lynch – No

2 yes - 3 noes - Motion did not carry.

A motion was made by director Holbrook and seconded by Director Lynch to approve the fee waiver request from Auburn Senior Center for the same amount as the 2018 fee waiver (\$1,344).

Roll Call Vote

Director Ferris – Yes
Director Ainsleigh – No
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Yes

4 – 1 Motion carries.

8.3 Letter Opposing SB 13: Impact Fees on Accessory Dwellings (Program, Personnel, Policy, Fee and Legal Review Committee)

A motion was made by Director Holbrook and seconded by Director Lynch to approve the letter opposing SB 13: Impact Fees on Accessory Dwellings.

Roll Call Vote

Director Ferris – Yes
Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 – 0 Motion carries.

8.4 Prohibited Acts and Crime in ARD Parks and Facilities (Program, Personnel, Policy, Fee and Legal Review Committee)

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the proposed policy on prosecuting criminal acts and violations of District Ordinances and Policies.

Roll Call Vote

Director Ferris – Abstain
Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – No

3 – 1 – 1 Motion carries.

8.5 New Job Description; Temporary Special Project Coordinator (Program, Personnel, Policy, Fee and Legal Review Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to approve the Temporary Special Project Coordinator position.

Roll Call Vote

Director Ferris – Yes
Director Ainsleigh – Yes
Director Gray – No
Director Holbrook – Yes
Director Lynch – Abstain

3 – 1 – 1 Motion carries.

8.6 Robert’s Rules of Order, Rosenberg’s Rules of Order and ARD Policy (Program, Personnel, Policy, Fee and Legal Review Committee)

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve amending its policy on the conduct of business and rules of debate at Board meetings to reference Rosenberg’s Rules of Order.

Roll Call Vote

Director Ferris – Yes
Director Ainsleigh – Yes
Director Gray – No
Director Holbrook – Yes
Director Lynch – No

3 – 2 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Discussion of naming an ARD facility after Bill and Jenny Jansen – this item was discussed by the Board with consensus not to name a facility after the Jansens.
2. Discussion of process of selecting ARD Friend of Recreation – this item was sent back to the Program, Personnel, Policy, Fee & Legal Review committee for a final recommendation.
3. Discussion of live Webcasts of ARD meetings – this item was sent to the Program, Personnel, Policy, Fee & Legal Review committee for consideration.
4. County Mitigation Fund, current balance \$487,738.

10.0 BRIEF TANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

Thank you note from Sight Word Busters.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – Closed session began at 8:01 p.m.

14.0 OPEN SESSION – Open session began at 8:04 p.m., there was no reportable action.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 8:05 p.m. by Chairman Ferris.

Board Secretary

Date