

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, June 28, 2018, 6:00 p.m., Canyon View Community Center
471 Maidu Drive, Auburn, CA**

Board Members

Present: Chairman Jim Gray
Director Jim Ferris
Director Scott Holbrook
Director Mike Lynch

Board Members

Absent: Director Gordon Ainsleigh

Staff Present:

Kahl Muscott, District Administrator
Veona Galbraith, Administrative Services Manager
Brian Simpson, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Mike Scheele, Landscape Architect/Project Manager
Debbie Thomas, Youth Services Manager
Patricia Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Gray.

(PLEDGE TO THE FLAG)

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Manouch Shirvanioun, Customer Service/Marketing Manager was recognized for completing the Western States Trail run.

Presentation of a check to ARD's Youth Assistance Fund in the amount of \$500.00 from Carryn Perry of the Foothill Quilters Guild.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook and seconded by Director Lynch to approve the agenda as written.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Absent
Director Ferris – Absent
Director Holbrook – Yes
Director Lynch – Yes

3 – 0 Motion carries.

Director Ferris arrived at 6:10 p.m.

4.0 PUBLIC COMMENT

Garry Moffat, a resident of Auburn, California gave public comment thanking the Board of Directors for participating in providing funding for the Herschel Young Park renovation in Old Town, Auburn, California. Mr. Moffat also informed the Board that there was a banner displayed in Old Town advertising the Ain't Necessarily Dead Festival, which is one of ARD's events. In thinking there was no permit for the banner, he destroyed it, slashing it with a knife.

Scott Holbrook gave public comment as a resident of Auburn, California that Mr. Moffat is not law enforcement. Mr. Holbrook put the banner up in Old Town in a public park, only intending to display it for four days. Mr. Holbrook believes this was vandalism on Mr. Moffat's part. Community signs get put up by many various organizations for public events without permits.

Cheryl Maki, a resident of Auburn, California and a City Council member gave public comment that a permit is needed for banners that will be displayed for longer than a short period of time. Temporary signs typically don't require a permit. If using someone's private property, the property owner needs to give permission. There are a lot of do's and don'ts to putting up signs. As a public agency, you need to be careful where you put up signs.

Heidi Rietjens, a resident of Auburn, California gave public comment that it's unfortunate Auburn has gotten this way. Auburn used to be a friendly town where you could do things. Mr. Holbrook works hard for the Auburn Recreation District.

George Hoffecker, a resident of Meadow Vista, California gave public comment thanking ARD for being custodian of the parks. He and his wife were walking by the pond at the Meadow Vista Park recently which they often do. Someone was there with a drone that was making a loud winey noise. He talked to the man who said that he had permission from ARD to fly the drone there and that he flies it at 90 miles per hour. Mr. Hoffecker was astonished by this. People, children, dogs and geese were all freaked out by this drone. He requested the ARD Board look into their policy on drones flying at this location. This item will be discussed at the July, 2018 Program, Personnel, Policy, Fee & Legal Review Committee meeting.

A resident who did not give his name gave public comment regarding the banner in Old Town that destruction of the banner is vandalism and the Police should be informed of this incident. He suggested that ARD file a Police complaint.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of Minutes of the Board of Directors from May 31, 2018**
- 5.2 Review of Cash Requirements for May, 2018 (Standing Finance Committee)**
- 5.3 Review of Financials for March, 2018 2018 (Standing Finance Committee)**

A motion was made by Director Lynch and seconded by Director Holbrook to approve the agenda as written.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Absent
Director Ferris – Yes
Director Holbrook – Yes
Director Lynch – Yes

4 – 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, vandalism reports, and project activity report were provided to the Board under separate cover.

7.0 NEW BUSINESS

- 7.1 Annual Audit for Fiscal Year 2018/2019 (Standing Finance Committee)**

A presentation of the Annual Audit for Fiscal Year 2018/2019 was given by Don Cole, Certified Public Accountant.

A motion was made by Director Lynch and seconded by Director Holbrook to approve the audit for Fiscal Year 2018/2019.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Absent
Director Ferris – Yes
Director Holbrook – Yes
Director Lynch – Yes

4 – 0 Motion carries.

7.2 Amendments for Facilities & Grounds Job Descriptions (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to approve the amendments to the Facilities Attendant/Custodian position, Facilities & Grounds Sr. Park Worker/Pool Operator, and Facilities Coordinator.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Absent
Director Ferris – Yes
Director Holbrook – Yes
Director Lynch – Yes

4 – 0 Motion carries.

7.3 Placer County Local Agency Formation Commission (LAFCO) – Appointments to Countywide Redevelopment Oversight Board

A motion was made by Director Gray and seconded by Director Lynch to vote for Scott R. Holbrook for the Placer County Local Agency Formation Commission (LAFCO) – Appointments to Countywide Redevelopment Oversight Board.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Absent
Director Ferris – Yes
Director Holbrook – Yes
Director Lynch – Yes

4 – 0 Motion carries.

7.4 Placer County Local Agency Formation Commission (LAFCO) – Call for Nomination – Special District Representative

The information from LAFCO on this item was incorrect. There is no action on this item.

8.0 UNFINISHED BUSINESS

8.1 Adoption and Approval of Resolution Number 2018-13, A Resolution of the Board of Directors of the Auburn Area Recreation & Park District, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2018-2019 for the Atwood Ranch III Landscaping and Lighting Assessment District (Acquisition & Development Committee)

A motion was made by Director Lynch and seconded by Director Gray to adopt Resolution Number 2018-13, A Resolution of the Board of Directors of the Auburn Area Recreation & Park District, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2018-2019 for the Atwood Ranch III Landscaping and Lighting Assessment District.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Absent
Director Ferris – Yes
Director Holbrook – Yes
Director Lynch – Yes

4 – 0 Motion carries.

8.2 Resolution Number 2018-14 Indemnifying Placer County for Collection of Atwood III Assessments (Acquisition & Development Committee)

A motion was made by Director Holbrook and seconded by Director Lynch to adopt Resolution Number 2018-14 defending and indemnifying Placer County for collection of Atwood III assessments.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Absent
Director Ferris – Yes
Director Holbrook – Yes
Director Lynch – Yes

4 – 0 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. County Mitigation Fund, current balance \$487,738.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

Cheryl Maki informed the Board that she reports on the Auburn Recreation District Board meetings to the City Council. When she becomes Mayor of Auburn, she will be the liaison to ARD.

13.0 CLOSED SESSION – Closed Session began at 7:33 p.m.

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

14.0 OPEN SESSION – Open Session began at 7:38 p.m. The District Administrator was given a satisfactory evaluation by the Board of Directors.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:40 p.m. by Chairman Gray.

Board Secretary

Date