

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, July 26, 2018, 6:00 p.m., Canyon View Community Center
471 Maidu Drive, Auburn, CA**

Board Members

Present: Chairman Jim Gray
Director Jim Ferris
Director Scott Holbrook
Director Mike Lynch
Director Gordon Ainsleigh

Board Members

Absent: None.

Staff Present:

Kahl Muscott, District Administrator
Brian Simpson, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Sheryl Petersen, Recreation Services Manager
Mike Scheele, Landscape Architect/Project Manager
Debbie Thomas, Youth Services Manager
Patricia Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:08 p.m. by Chairman Gray.

(PLEDGE TO THE FLAG)

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Presentation of a check to ARD's Youth Assistance Fund specifically for the Youth Basketball Program from Karol Hodgson and Rachel Brown in memory of the late Bill Hodgson, the 50+ Pick-Up Basketball Coordinator in the amount of \$500.00. An additional check in the amount of \$100.00 was given to the Youth Basketball Program also in memory of the late Bill Hodgson from Mike and Patsy Lynch.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Ferris and seconded by Director Lynch to approve the agenda as written.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 – 0 Motion carries.

4.0 PUBLIC COMMENT

None.

5.0 CONSENT ITEMS

5.1 Review and Approval of Minutes of the Board of Directors from June 28, 2018

5.2 Review of Cash Requirements for June, 2018 (Standing Finance Committee)

5.3 Review of Financials for June, 2018 (Standing Finance Committee)

A motion was made by Director Ferris and seconded by Director Ainsleigh to approve items 5.2 and 5.3 of the Consent Calendar with item 5.1, the Minutes of the June 26, 2018 Board of Directors Meeting being pulled for review.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 – 0 Motion carries.

A motion was made by Director Gray and seconded by Director Lynch to approve amending the Minutes of the June 26, 2018 Board of Directors meeting by adding a sentence to the first Public Comment section under where Cheryl Maki made public comment. The sentence to be added is as follows:

ARD Chairman Jim Gray requested Cheryl Maki from the Auburn City Council to comment on the City's sign ordinance.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 – 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, vandalism reports, and project activity report were provided to the Board under separate cover.

7.0 NEW BUSINESS

7.1 Complaint Against Gary Moffat for Destruction of ARD Property

A motion was made by Director Lynch and seconded by Director Gray to absorb the \$39.58 cost of the banner and end this issue.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – No
Director Ferris – Yes
Director Holbrook – Abstain
Director Lynch – Yes

3 – 1 – 1 Motion carries.

7.2 Review of Model Airplane Policy

A motion was made by Director Lynch and seconded by Director Gray to send the proposed Drone, Model Airplane and Rocket Flying Policy back to the Program, Personnel, Policy, Fee and Legal Review Committee meeting in August, 2018 with revisions made to it.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Holbrook – No
Director Lynch – Yes

4 – 1 Motion carries.

7.3 Creation of Investment Policy

A motion was made by Director Lynch and seconded by Director Gray to adopt the proposed Investment Policy with Placer County.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Abstain
Director Ferris – Yes
Director Holbrook – No
Director Lynch – Yes

3 – 1 – 1 Motion carries.

7.4 Resolution Number 2018-17: Operation and Development Plan Notice of Exemption (Acquisition and Development Committee)

A motion was made by Director Holbrook and seconded by Director Lynch to adopt Resolution Number 2018-17, approving the Operation and Development Plan as required by the Management Agreement between ARD and US Bureau of Reclamation and approving a Notice of Categorical Exemption from CEQA for the same Operation and Development Plan.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 – 0 Motion carries.

7.5 Resolution Number 2018-18: Contract Approval for Regional Park Play Structure Purchase and Installation (Acquisition and Development Committee)

A motion was made by Director Lynch and seconded by Director Gray to adopt Resolution Number 2018-18, a Resolution Approving a Contract with BCI Burke Company for the Purchase and Installation of the New Play Structure at Regional Park for the total amount of \$113,435.09.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 – 0 Motion carries.

7.6 Resolution Number 2018-15: Transfer of City Trust Fund Reserves and Future Capital Construction Reserves (Standing Finance Committee)

A motion was made by Director Ainsleigh and seconded by Director Ferris to adopt Resolution Number 2018-15, a Resolution Authorizing the Transfer of Funds from the City Trust Fund and the Future Capital Construction Reserves to Reimburse the General Fund for the Purchase of, and Improvement to, Recreation Park Pool Bleachers Shade Structure.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 – 0 Motion carries.

**7.7 Resolution Number 2018-16: Transfer of Equipment Reserve Fund
(Standing Finance Committee)**

A motion was made by Director Lynch and seconded by Director Ferris to adopt Resolution Number 2018-16, a Resolution Authorizing the Transfer of Funds from the Equipment Reserve Fund to Reimburse the General Fund for the Purchase of a Toro Groundmaster Mower, a Kioti Tractor and a Pool Cover for the Marsha Skinner Memorial Pool.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 – 0 Motion carries.

8.0 UNFINISHED BUSINESS

None.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. County Mitigation Fund, current balance \$487,738.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – Closed Session began at 7:41 p.m.

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

14.0 OPEN SESSION – Open Session began at 7:45 p.m., there was no reportable action.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:46 p.m. by Chairman Gray.

Board Secretary

Date