

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors &
Friends of the Auburn Area Recreation & Parks, Inc. 501 c (3)
Thursday, July 28, 2016, 6:00 p.m., Canyon View Community Center
471 Maidu Drive, Auburn, CA**

Board Members

Present: Chairman Jim Ferris
Director Mike Lynch
Director Jim Gray
Director Scott Holbrook
Director Gordon Ainsleigh

Board Members

Absent: None

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Brian Simpson, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Sheryl Petersen, Recreation Services Manager
Pam Vann, Landscape Architect
Patricia Larson, Recording Secretary

FLAG SALUTE

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Ferris.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Director Holbrook gave a presentation to Jason Boggs who was a volunteer at the Ain't Necessarily Dead Festival.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Ferris and seconded by Director Lynch for item 8.1 to become item 7.1.

Director Gray arrived at 6:06 p.m.

Roll Call Vote

Director Ferris – Yes
Director Lynch – Yes
Director Ainsleigh – Yes
Director Gray – Abstain
Director Holbrook – No

3 – 1 – 1 Motion carries.

4.0 PUBLIC COMMENT

Director Ainsleigh gave public comment that his friend had great things to say about the Ain't Necessarily Dead Festival.

Director Ainsleigh's friend also wanted to inform the Board that they should look into an adventure park for kids.

5.0 CONSENT ITEMS

5.1 Review and Approval of the June 30, 2016 Auburn Area Recreation & Park District Minutes of the Board of Directors

5.2 Review of Cash Requirements for June, 2016 (Standing Finance Committee)

5.3 Financials for June, 2016 (Standing Finance Committee)

5.4 ARD Job Description Amendment: Driver's License Requirements (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Ainsleigh and seconded by Director Holbrook to approve the Consent Calendar.

Roll Call Vote

Director Ferris – Yes

Director Lynch – Yes

Director Ainsleigh – Yes

Director Gray – Yes

Director Holbrook – Yes

5 – 0 Motion carries.

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, project list, and vandalism reports were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

Item 8.1 became item 7.1 Audit for Fiscal Year 2015 – 2016 (Standing Finance Committee)

Craig Fechter, CPA, MST gave a presentation to the Board regarding the Audit for Fiscal Year 2015 – 2016.

A motion was made by Director Lynch and seconded by Director Gray to approve the Audit for Fiscal Year 2015 – 2016.

Roll Call Vote

Director Ferris – Yes
Director Lynch – Yes
Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

Item 7.1 became item 7.2 Legal Requests for Proposals (Program, Personnel, Policy, Fee & Legal Review Committee)

Presentations were given to the Board by representatives of the following Law Firms:

Cota Cole, Kronick, Moskovitz, Tiedemann & Girard, Myers Nave and Best, Best & Krieger.

A motion was made by Director Holbrook and seconded by Director Gray to hire Best, Best and Krieger as new legal counsel.

Roll Call Vote

Director Gray – Yes
Director Holbrook – Yes
Director Ferris – No
Director Lynch – No
Director Ainsleigh – No

2 – 3 Motion did not carry.

A motion was made by Director Lynch and seconded by Director Ferris to hire Cota Cole as new legal counsel.

Roll Call Vote

Director Ferris – Yes
Director Lynch – Yes
Director Ainsleigh – Yes
Director Holbrook – Yes
Director Gray - No

4 – 1 Motion carries.

A recess was taken at 7:38 p.m., the meeting reconvened at 7:44 p.m.

Item 7.2 became item 7.3 Mt. Vernon Park Sale – Feasibility MOU Extension (Acquisition & Development Committee)

A motion was made by Director Holbrook and seconded by Director Lynch approve the Feasibility MOU Extension.

Roll Call Vote

Director Ferris – Yes
Director Lynch – Yes
Director Ainsleigh – Yes
Director Gray – Absent
Director Holbrook – Yes

5 – 0 Motion carries.

8.0 NEW BUSINESS

8.1 Friends of ARD Board Meeting and Review of 501 c (3) Financials

A motion was made by Director Holbrook and seconded by Director Ferris to approve the 501 c (3) Financials.

Roll Call Vote

Director Ferris – Yes
Director Lynch – Yes
Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – No

4 – 0 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Potential Rotarian Projects, 2017 – the Board reviewed the information provided.
2. Herschel Young Park Improvements – the Board reviewed the information provided.
3. County Mitigation Fund, current balance \$255,141.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent

Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

Correspondence was attached.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – closed session began at 7:55 p.m.

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

Title: District Administrator

14.0 OPEN SESSION – open session began at 8:23 p.m. – there was no reportable action on either item.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 8:23 p.m. by Chairman Ferris.

Board Secretary

Date

