

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, September 27, 2018, 6:00 p.m., Canyon View Community Center
471 Maidu Drive, Auburn, CA**

Board Members

Present: Chairman Jim Gray
Director Jim Ferris
Director Scott Holbrook
Director Gordon Ainsleigh

Board Members

Absent: Director Mike Lynch

Staff Present:

Kahl Muscott, District Administrator
Veona Galbraith, Administrative Services Manager
Jesse Williams, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Sheryl Petersen, Recreation Services Manager
Debbie Thomas, Youth Services Manager
Mike Scheele, Landscape Architect/Project Manager
Patricia Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Gray.

(PLEDGE TO THE FLAG)

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the agenda as written.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Absent
Director Holbrook – Yes
Director Lynch – Absent

3 – 0 – 0 Motion carries.

4.0 PUBLIC COMMENT

Kevin Hanley of the Greater Auburn Area Fire Safe Council gave public comment that the Greater Auburn Area Fire Safety Council would like to help ARD with expenses for fire reduction. Through the Placer County Wild Fire Protection Plan, ARD can be eligible for future grants. The Fire Safe Council has approved this and when they see grants become available, they will see if the Maidu Drive and Shockley properties qualify.

Director Ferris arrived at 6:05 p.m.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of Minutes of the Board of Directors from August 30, 2018**
- 5.2 Review of Cash Requirements for August, 2018 (Standing Finance Committee)**
- 5.3 Review of Financials for August, 2018 (Standing Finance Committee)**
- 5.4 Resolution Number 2018-22: Transfer of ADA Fund Reserves and Capital Construction Reserves (Standing Finance Committee)**

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the Consent Calendar.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Holbrook – Yes
Director Lynch – Absent

4 – 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

District Administrator Kahl Muscott gave a slide presentation of the Great Auburn Obstacle Race to the Board of Directors.

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

7.0 NEW BUSINESS

**7.1 Support Letter for Grant Request to the Sierra Nevada Conservancy:
Auburn Shaded Fuel Break (Acquisition & Development Committee)**

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the support letter for a grant request to the Sierra Nevada Conservancy.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Holbrook – Yes
Director Lynch – Absent

4 – 0 Motion carries.

7.2 Amending 2018/2019 Project List (Acquisition & Development Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to amend the 2018/2019 Project List.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Holbrook – Yes
Director Lynch – Absent

4 – 0 Motion carries.

**7.3 Preliminary Budget for Fiscal Year 2018/2019 (Standing Finance
Committee)**

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the revision to the preliminary budget for Fiscal Year 2018/2019.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Holbrook – Yes
Director Lynch – Absent

4 – 0 Motion carries.

7.4 California Association for Park & Recreation Indemnity (CAPRI) Election Notice

A motion was made by Director Gray and seconded by Director Ainsleigh to nominate Director Scott Holbrook for the CAPRI Board of Directors.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Holbrook – Abstain
Director Lynch – Absent

3 – 0 - 1 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Review of Project Contingency Fees Paid (Acquisition & Development Committee)
The Board of Directors reviewed the information provided.
2. County Mitigation Fund, current balance \$487,738.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

Copies of correspondence to the ARD Board from Stand Up Placer and a thank you card from Lachlan Ryan were in the board packet.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – Closed Session began at 6:45 p.m.

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

14.0 OPEN SESSION – Open Session began at 7:50 p.m., there was no reportable action.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 6:49 p.m. by Chairman Gray.

Board Secretary

Date