

Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, September 29, 2016, 6:00 p.m., Canyon View Community Center
471 Maidu Drive, Auburn, CA

Board Members

Present: Chairman Jim Ferris
Director Mike Lynch
Director Jim Gray
Director Scott Holbrook
Director Gordon Ainsleigh

Board Members

Absent: None

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Brian Simpson, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Sheryl Petersen, Recreation Services Manager
Debbie Thomas, Youth Services Manager
Patricia Larson, Recording Secretary

FLAG SALUTE

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Ferris.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook and seconded by Director Gray to approve the agenda as written.

Roll Call Vote

Director Ferris – Yes
Director Lynch – Yes
Director Ainsleigh – Absent
Director Holbrook – Yes
Director Gray – Yes

4 – 0 Motion carries.

4.0 PUBLIC COMMENT

None.

Director Ainsleigh arrived at 6:02 p.m.

5.0 CONSENT ITEMS

5.1 Review and Approval of the August 25, 2016 Auburn Area Recreation & Park District Minutes of the Board of Directors

5.2 Review of Cash Requirements for August, 2016 (Standing Finance Committee)

5.3 Financials for August, 2016 (Standing Finance Committee)

5.4 Claim Against ARD – Damaged Vehicle

A motion was made by Director Holbrook and seconded by Director Ferris to approve the Consent Calendar with item 5.4 being moved for discussion.

Roll Call Vote

Director Ferris – Yes
Director Lynch – Yes
Director Ainsleigh – Yes
Director Holbrook – Yes
Director Gray – Yes

5 – 0 Motion carries.

5.4 Claim Against ARD – Damaged Vehicle (Pulled for discussion)

A motion was made by Director Holbrook and seconded by Director Ferris to deny the Claim against ARD.

Roll Call Vote

Director Ferris – Yes
Director Lynch – Yes
Director Ainsleigh – No
Director Holbrook – Yes
Director Gray – Yes

4 - 1 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, project list, and vandalism reports were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

7.1 GASB 68 Reserve Policy (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Lynch and seconded by Director Holbrook to approve the policy to address the creation of a reserve account to accrue funds for the unfunded CalPERS pension liability.

Roll Call Vote

Director Ferris – Yes
Director Holbrook – Yes
Director Ainsleigh – Yes
Director Lynch – Yes
Director Gray – Yes

5 – 0 Motion carries.

7.2 Addendum to Cover Sheet (attached) for Mt. Vernon Property (Acquisition & Development Committee)

A motion was made by Director Gray and seconded by Director Lynch to approve the First Amendment to the Agreement to Donate and Accept Real Property for the Mt. Vernon Property.

Roll Call Vote

Director Ferris – Yes
Director Holbrook – Yes
Director Ainsleigh – Yes
Director Lynch – Yes
Director Gray – Yes

5 – 0 Motion carries.

7.3 Amendment to Master Riparian Vegetation Management Permit Contract (Acquisition & Development Committee)

A motion was made by Director Ainsleigh and seconded by Director Holbrook to approve the Amendment to the Master Riparian Vegetation Management Permit Contract with Dudek for additional work needed to prepare the Master Riparian Vegetation Management Permit applications and CEQA documents.

Roll Call Vote

Director Ferris – Yes
Director Holbrook – Yes
Director Ainsleigh – Yes
Director Lynch – Yes
Director Gray – Yes

5 – 0 Motion carries.

7.4 Meadow Vista Park Restroom Renovation Options (Acquisition & Development Committee)

A motion was made by Director Gray and seconded by Director Lynch to approve the remodel of the existing restroom at Meadow Vista Park.

Roll Call Vote

Director Ferris – Yes
Director Holbrook – Yes
Director Ainsleigh – Yes
Director Lynch – Yes
Director Gray – Yes

5 – 0 Motion carries.

8.0 NEW BUSINESS

8.1 Amending 2016/2017 Project List (Acquisition & Development Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to approve amending the existing 2016/2017 Project List to coincide with the FY 2016/2017 Budget Revision.

Roll Call Vote

Director Lynch – Yes
Director Ainsleigh – No
Director Holbrook – Yes
Director Ferris – Yes
Director Gray – Yes

4 – 1 Motion carries.

8.2 Mid-Year 2016/2017 Budget Revision, Adoption of Resolution Number 2016-10 (Standing Finance Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to adopt Resolution Number 2016-10, Before the Governing Board of the Auburn Area Recreation and Park District County of Placer, State of California Adoption of Mid-Year Revised Budget, General Fund.

Roll Call Vote

Director Ferris – Yes
Director Lynch – Yes
Director Gray – Yes
Director Ainsleigh – No
Director Holbrook – No

3 – 2 Motion carries.

8.3 Herschel Young Park Improvements (Standing Finance Committee)

Michael Murphy gave a presentation to the ARD Board of Directors regarding the plans for Herschel Young Park improvements.

A motion was made by Director Ainsleigh and seconded by Director Holbrook to match the donation of the Auburn City Council in the amount of \$12,800 and requested that the Auburn Area Recreation & Park District be involved in the improvements process.

Roll Call Vote

Director Ferris – Yes
Director Lynch – Yes
Director Ainsleigh – Yes
Director Holbrook – Yes
Director Gray – Yes

5 – 0 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. County Mitigation Fund, current balance \$276,624.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

Director Gray asked about the status of Regional Park signs on Hwy 49 – Kahl Muscott will follow-up.

The following items have been requested by various Directors to be placed on upcoming committee meeting agendas:

1. Shockley Park – this item will be placed on the October, 2016 Acquisition & Development Committee agenda. Requested by Director Ainsleigh.
2. Re-naming Regional Park – this item will be placed on the October, 2016 Program, Personnel, Policy, Fee & Legal Review Committee agenda. Requested by Director Lynch.
3. Letter of opposition to Martis Valley Development – this item will be placed on the October, 2016 Program, Personnel, Policy, Fee & Legal Review Committee agenda. Requested by Director Holbrook.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

Heidi Rietjens, an Auburn, California resident made public comment that she would like to see the garbage behind the restaurant next to Herschel Young Park be cleaned up.

13.0 CLOSED SESSION – the Board went into closed session at 7:10 p.m.

14.0 OPEN SESSION – Open Session began at 7:16 p.m.

There was no reportable action.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:16 p.m. by Chairman Ferris.

Board Secretary

Date