

Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors & Friends of the Auburn Area Recreation
& Parks, Inc. 501 c (3) Meeting

Thursday, October 29, 2015, 6:00 p.m.
Canyon View Community Center
471 Maidu Drive
Auburn, CA

Board Members

Present: Chairman Scott Holbrook
Director Jim Ferris
Director Jim Gray
Director Ainsleigh
Director Lynch

Board Members

Absent: None.

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Debbie Thomas, Youth Services Manager
Patricia Larson, Recording Secretary

FLAG PRESENTATION BY BSA RROOP 19 FLAG SALUTE (Pledge to the Flag)

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:04 p.m. by Chairman Holbrook.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved as written, no motion was made.

4.0 PUBLIC COMMENT

None.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of the September 24, 2015 Auburn Area Recreation & Park District Minutes of the Board of Directors**
- 5.2 Review of Cash Requirements for September, 2015 (Standing Finance Committee)**
- 5.3 Review of Financials for September, 2015 (Standing Finance Committee)**
- 5.4 Resolution 2015-17 and Resolution 2015-18 for the Transfer of Funds to the General Fund (Standing Finance Committee)**

A motion was made by Director Ainsleigh and seconded by Director Ferris to approve the consent calendar.

Roll Call Vote

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Lynch – Yes
Director Holbrook - Yes

5 – 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, project list and vandalism report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

7.1 Amendments to ARD Ordinance #1; Penalties for Violations

A public hearing was held. There was no public comment. The public hearing was closed.

A motion was made by Director Lynch and seconded by Director Gray to approve the amendments to ARD Ordinance #1; Penalties for Violations.

Roll Call Vote

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Lynch – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

8.0 NEW BUSINESS

8.1 Resolution Number 2015-16, Adoption of Mid-Year Revised Budget, General Fund (Standing Finance Committee)

A motion was made by Director Lynch and seconded by Director Ainsleigh to adopt Resolution Number 2015-16, Adoption of Mid-Year Revised Budget.

Roll Call Vote

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Lynch – Yes
Director Holbrook – No

4 – 1 Motion carries.

8.2 Amending 2015/2016 Project List (Acquisition & Development Committee)

Public Comment regarding security cameras in the parks was given by some of the Boy Scouts who were present at the meeting.

A motion was made by Director Gray and seconded by Director Ferris to approve amending the 2015/2016 project list with 40% of the cost for the security cameras coming from the General Fund and 60% of the cost for the security cameras coming from County Mitigation Funds. If the County Mitigation funding does not come through, \$25,000 for the security cameras will come from the General Fund.

Roll Call Vote

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Lynch – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

8.3 Resolution Number 2015-14 Authorizing the Transfer of Banking Relationship (Standing Finance Committee)

A motion was made by Director Holbrook and seconded by Director Ainsleigh to adopt Resolution Number 2015-14 Authorizing the Transfer of Banking Relationship.

Roll Call Vote

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Lynch – Yes
Director Holbrook – Yes

5– 0 Motion carries.

8.4 Resolution Number 2015-15, Authorizing the Transfer of Banking Relationship (Friends of ARD) (Standing Finance Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to adopt Resolution Number 2015-15 Authorizing the Transfer of Banking Relationship (Friends of ARD).

Roll Call Vote

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Lynch – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

8.5 Amendment to Fiscal Year 2015/2016 Obsolescence List (Standing Finance Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to amend the Fiscal Year 2015/2016 Obsolescence List.

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – No
Director Lynch – Yes
Director Holbrook – Yes

4 – 1 Motion carries.

8.6 Proposed Changes to ARD Personnel Policy: Background Checks (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Lynch and seconded by Director Ferris to approve the proposed changes to ARD Personnel Policy: Background Checks.

Roll Call Vote

Director Ferris – Yes
Director Gray – No
Director Ainsleigh – No
Director Lynch – Abstain
Director Holbrook – Yes

2 – 2 – 1 Motion did not carry.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Schedule for November and December 2015 committee and board meetings.
2. County Mitigation Fund, current balance \$255,141.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

Heidi Rietjens, an Auburn resident gave public comment asking why public employee performance evaluation is always listed on the board agendas under closed session. Director Holbrook answered her question.

13.0 CLOSED SESSION – The Board went into Closed Session at 7:22 p.m.

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

Title: District Administrator

14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

OPEN SESSION BEGAN AT 7:26 p.m., there was no reportable action.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:26 p.m. by Chairman Holbrook.

Board Secretary

Date