

**Auburn Area Recreation and Park District
Minutes
of the Meeting of the Board of Directors
Wednesday, October 30, 2013, 6:00 p.m.
Canyon View Community Center
471 Maidu Drive
Auburn, CA**

Board Members

Present: Chairman Jim Gray
Director Curt Smith
Director Scott Holbrook
Director Jim Ferris
Director Gordon Ainsleigh

Board Members

Absent: None.

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Larry Gray, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Sheryl Petersen, Recreation Services Manager
Pamela Vann, Landscape Architect
Patricia Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Gray.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Presentation from Sports Coordinator Jerry Fisher to Russ & Nadja Melendez, Recreation Volunteers of the month for October, 2013. Russ & Nadja Melendez were unable to attend the meeting. Jerry Fisher will present their certificates to them.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook and seconded by Director Ferris to approve the agenda.

5 – 0 Motion carries.

4.0 PUBLIC COMMENT

Steve Cavolt, 413 Gold Street, Auburn, CA gave public comment opposing the location of a pump track at Overlook Park.

Chris Paolini, 417 Gold Street, Auburn, CA gave public comment against the location of a pump track at Overlook Park.

Sheila Reynolds, an Auburn resident gave public comment regarding ARD's website has a competition class BMX track rated as the number one project for ARD. Kahl Muscott will look into this information on the website.

Heidi Rietjens, an Auburn resident asked if \$60,000 to build the pump track is an accurate amount or just an estimate?

Diane Peters, 419 Gold Street, Auburn, CA asked what ARD's intention is for the long term at Overlook Park.

Director Gray informed the public in attendance that the pump track item will be discussed again at the November 4, 2013 4:00 p.m. meeting of the Acquisition & Development committee.

Public Comment ended at 6:15 p.m.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of Amended Minutes of the September 26, 2013 Meeting of the Board of Directors**
- 5.2 Review of Cash Requirements for September, 2013 (Standing Finance Meeting)**
- 5.3 Review of Financials for September, 2013 (Standing Finance Meeting)**
- 5.4 Revised Language for the Claims Against ARD Policy (Program, Personnel, Policy & Fee Committee)**

A motion was made by Director Holbrook and seconded by Director Smith to approve the consent calendar with item 5.4 being moved to 6.1 for discussion.

Roll Call Vote

5 – 0 Motion carries.

6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR SEPARATE ACTION

- 6.1 Item 5.4, Revised Language for the Claims Against ARD Policy became item 6.1 for discussion.**

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the revised language for the Claims Against ARD Policy.

Roll Call Vote

5 – 0 Motion carries.

7.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, the fee waiver log, project list and vandalism report were provided to the Board under separate cover.

8.0 UNFINISHED BUSINESS

8.1 Sale of Sprint Lease (Standing Finance Committee)

A motion was made by Director Smith and seconded by Director Ferris to approve the sale of the sprint lease contingent upon Kronick, Moskovitz, Tiedemann and Girard’s final review of the contract.

4 – 1 Motion carries.

Director Ainsleigh voted no.

8.2 PG&E Fee Title Land Donation Document Review, Resolution Number 2013-14, A Resolution of the Governing Board of Directors of the Auburn Area Recreation & Park District Authorizing the District Administrator to Enter Into and Sign Contracts and Agreements Related to the Fee Title Donation of Land from Pacific Gas and Electric (Acquisition & Development Committee)

A motion was made by Director Ainsleigh and seconded by Director Ferris to authorize the District Administrator to enter into and sign contracts and agreements related to the fee title donation of land from Pacific Gas and Electric separate from the land conservation easement. The Board adopted Resolution 2013-14 with the land conservation easement language being omitted from the Resolution.

Roll Call Vote

3 – 1 – 1 Motion carries.

Director Gray voted no, Director Smith abstained, Directors Holbrook, Ainsleigh and Ferris voted yes.

9.0 NEW BUSINESS

9.1 Mid-Year Budget Revision (Standing Finance Committee)

A motion was made by Director Holbrook and seconded by Director Smith to adopt Resolution Number 2013-15, Before the Governing Board of Directors of the Auburn Area Recreation & Park District County of Placer, State of California, Adoption of Mid-Year Revised Budget, General Fund.

Roll Call Vote

5 – 0 Motion carries.

10.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

None.

11.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

12.0 Board Member Comments:

Jim Ferris, Jim Gray, Scott Holbrook, Gordon Ainsleigh & Curt Smith.

12.1 Chairman Appointments:

Acquisition & Development Committee	Directors Gray & Ainsleigh
Party in the Park	Directors Holbrook, Ferris & Staff
Program, Personnel, Policy & Fee Committee	Directors Holbrook & Ferris
Finance Committee	Directors Holbrook & Smith
User Group Liaisons	Directors Gray & Ainsleigh
Legal Review Committee	Directors Holbrook & Ferris
Sergeant at Arms	District Administrator Kahl Muscott

12.2 District Administrator Appointed Standing Committee:

Strategic Plan Review Steering Committee	Directors Holbrook, Ferris, Kahl Muscott, Joe Fecko, Pamela Vann
Marketing and Program Plan Committee	Director Ferris & Staff
ADA (American’s With Disabilities Act) Transition Plan Committee	Director Ferris, Kahl Muscott, Joe Fecko, Pamela Vann
Adopt A Park Committee	Director Ainsleigh, Director Ferris, Kahl Muscott, Larry Gray

12.3 Media Representatives District Administrator Kahl
Muscott

12.4 Parliamentarian District Administrator Kahl
Muscott

13.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

Correspondence was attached.

14.0 ITEMS TO BE CONSIDERED AT FUTURE BOARD MEETINGS

None.

14.1 FOLLOW-UP INFORMATION FROM THE PREVIOUS BOARD AND/OR COMMITTEE MEETINGS

None.

14.2 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

15.0 PUBLIC COMMENT

None.

16.0 CLOSED SESSION – Closed Session began at 7:11 p.m.

17.0 OPEN SESSION – Open Session began at 7:30 p.m.

No reportable action.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:30 p.m. by Chairman Gray.

Board Secretary

Date

