

**Auburn Area Recreation and Park District  
Minutes of the Meeting of the Board of Directors  
Thursday, November 27, 2016, 6:00 p.m., Canyon View Community Center  
471 Maidu Drive, Auburn, CA**

**Board Members**

**Present:** Chairman Jim Ferris  
Director Mike Lynch  
Director Scott Holbrook  
Director Gordon Ainsleigh

**Board Members**

**Absent:** Director Jim Gray

**Staff Present:**

Kahl Muscott, District Administrator  
Brian Simpson, Facilities & Grounds Manager  
Manouch Shirvanioun, Customer Service/Marketing Manager  
Debbie Thomas, Youth Services Manager  
Patricia Larson, Recording Secretary

**FLAG SALUTE – THERE WAS A FLAG PRESENTATION BY BSA TROOP 19  
(PLEDGE TO THE FLAG)**

**1.0 CALL TO ORDER**

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Ferris.

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

Presentations of checks from Sacramento Cyclocross and the Victory Velo Racing Team.

**3.0 AGENDA REVIEW, CHANGES AND APPROVAL**

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the agenda as written.

**Roll Call Vote**

Director Ferris – Yes  
Director Lynch – Yes  
Director Ainsleigh – Yes  
Director Holbrook – Yes  
Director Gray – Absent

4 – 0 Motion carries.

**4.0 PUBLIC COMMENT**

Gordon Ainsleigh gave public comment regarding the Mt. Vernon Park sale, that there is no competitive bidding involved. Legal Counsel will be consulted on that issue.

**5.0 CONSENT ITEMS**

**5.1 Review and Approval of the October 27, 2016 Auburn Area Recreation & Park District Minutes of the Board of Directors**

**5.2 Review of Cash Requirements for October, 2016 (Standing Finance Committee)**

**5.3 Financials for October, 2016 (Standing Finance Committee)**

A motion was made by Director Lynch and seconded by Director Ferris to approve the Consent Calendar.

**Roll Call Vote**

Director Ferris – Yes  
Director Lynch – Yes  
Director Ainsleigh – Yes  
Director Holbrook – Yes  
Director Gray – Absent

4 – 0 Motion carries.

**6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS**

Board reports, fee waiver log, project list, and vandalism reports were provided to the Board under separate cover.

**7.0 UNFINISHED BUSINESS**

**7.1 Appointment of New Auditor**

Don Cole, CPA and Scott German, CPA from Fechter & Associates gave presentations to the Board of Directors. Larry Bain, CPA was not able to attend the Board meeting.

A motion was made by Director Ferris and seconded by Director Holbrook to appoint Don Cole as the new auditor for the years 2017, 2018 and 2019.

**Roll Call Vote**

Director Ferris – Yes  
Director Lynch – Yes  
Director Gray – Yes  
Director Holbrook – Yes  
Director Gray – Absent

4 – 0 Motion carries.

**8.0 NEW BUSINESS**

**8.1 Increase in Minimum Wage (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Holbrook and seconded by Director Lynch to approve the increase in minimum wage effective January 1, 2017.

**Roll Call Vote**

Director Lynch – Yes  
Director Ainsleigh – Yes  
Director Ferris – Yes  
Director Holbrook – Yes  
Director Gray – Absent

4 – 0 Motion carries.

**8.2 Fee Waivers Policy Review (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Ferris and seconded by Director Lynch to approve modifying its policy for the amounts of fees that are waived for future Fee Waivers at ARD effective November 17, 2016.

**Roll Call Vote**

Director Lynch – Yes  
Director Ainsleigh – Yes  
Director Ferris – Yes  
Director Holbrook – No  
Director Gray – Absent

3 – 1 Motion carries.

**9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

None.

**10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

**11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

**12.0 PUBLIC COMMENT**

None.

**13.0 CLOSED SESSION – the Board gave consensus to cancel closed session.**

**ADJOURNMENT** - As there was no further business, the meeting was adjourned at 7:15 p.m. by Chairman Ferris.

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Board Secretary

\_\_\_\_\_  
Date