

**Auburn Area Recreation and Park District  
Minutes of the Meeting of the Board of Directors  
Thursday, November 29, 2018, 6:00 p.m., Canyon View Community Center  
471 Maidu Drive, Auburn, CA**

**Board Members**

**Present:** Chairman Jim Gray  
Director Jim Ferris  
Director Mike Lynch  
Director Gordon Ainsleigh  
Director Scott Holbrook

**Board Members**

**Absent:** None.

**Staff Present:**

Kahl Muscott, District Administrator  
Veona Galbraith, Administrative Services Manager  
Jesse Williams, Facilities & Grounds Manager  
Manouch Shirvanioun, Customer Service/Marketing Manager  
Sheryl Petersen, Recreation Services Manager  
Debbie Thomas, Youth Services Manager  
Mike Scheele, Landscape Architect/Project Manager  
Patricia Larson, Recording Secretary

**1.0 CALL TO ORDER**

The Meeting of the Board of Directors was called to order at 6:02 p.m. by Chairman Gray.

**(PLEDGE TO THE FLAG)**

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

A presentation of a check in the amount of \$2,338.00 was given to the ARD Youth Assistance Fund by the Loyal Order of the Moose Lodge Number 2264.

A presentation of a check in the amount of \$335.25 was given to ARD to pay for lights at the Regional Park Pickleball Courts by Beth Lantz.

**3.0 AGENDA REVIEW, CHANGES AND APPROVAL**

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the agenda as written.

**Roll Call Vote**

Director Gray – Yes  
Director Ainsleigh – Yes  
Director Ferris – Yes  
Director Holbrook – Yes

Director Lynch – Yes

5 – 0 Motion carries.

#### **4.0 PUBLIC COMMENT**

Cheryl Maki, an Auburn resident and City Council Member gave public comment inviting people to attend the swearing in of the new Police Chief Ryan Kinnan on Friday, November 30, 2018 at 10:30 a.m. in Council Chambers and a reception afterwards in the Rose Room. The new liaison to ARD will be Sandy Amara, Cheryl Maki will be the alternate.

Cheryl Maki also addressed recent vandalism on the canal trail signs. She requested that ARD should make a statement against the vandalism. This item will be discussed at the December 5, 2018 Program, Personnel, Policy, Fee & Legal Review Committee meeting.

#### **5.0 CONSENT ITEMS**

**5.1 Review and Approval of Minutes of the Board of Directors from October 25, 2018**

**5.2 Review of Cash Requirements for October, 2018 (Standing Finance Committee)**

**5.3 Review of Financials for October, 2018 (Standing Finance Committee)**

A motion was made by Director Lynch and seconded by Director Ferris to approve the Consent Calendar.

#### **Roll Call Vote**

Director Gray – Yes  
Director Ainsleigh – Yes  
Director Ferris – Yes  
Director Holbrook – Yes  
Director Lynch – Yes

5 – 0 Motion carries.

#### **6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS**

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

**7.0 UNFINISHED BUSINESS**

None.

**8.0 NEW BUSINESS**

None.

**9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. 24 Acre Property Development and Funding Options. The Board reviewed the information provided regarding the 24 Acre Property Development and Funding Options and forwarded this item to the December 5, 2018 Acquisition & Development Committee meeting.
2. Fenced Dog Run Area at Railhead Park – this item was forwarded to the December 5, 2018 Acquisition & Development Committee meeting for consideration.
3. Harassment of Picnickers – no action was taken on this item.
4. County Mitigation Fund, current balance \$487,738.

**10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

**11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

**12.0 PUBLIC COMMENT**

None.

**13.0 CLOSED SESSION – Closed Session began at 7:41 p.m.**

**13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)**

**14.0 OPEN SESSION – Open Session began at 7:42 p.m., there was no reportable action.**

**ADJOURNMENT** - As there was no further business, the meeting was adjourned at 7:43 p.m. by Chairman Gray.

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Board Secretary

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Date

