

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, December 14, 2017, 6:00 p.m., Canyon View Community Center
471 Maidu Drive, Auburn, CA**

Board Members

Present: Chairman Mike Lynch
Director Scott Holbrook
Director Jim Ferris
Director Gordon Ainsleigh
Director Jim Gray

Board Members

Absent: None

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Brian Simpson, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Sheryl Petersen, Recreation Services Manager
Mike Scheele, Project Manager/Landscape Architect
Patricia Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:11 p.m. by Chairman Lynch.

(PLEDGE TO THE FLAG)

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Presentation of a plaque from District Administrator Kahl Muscott to outgoing Chairman Mike Lynch.

District Administrator Kahl Muscott gave a slide show presentation of ARD's year in review.

Director Mike Lynch presented a poster recognizing ARD.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Gray and seconded by Director Ainsleigh to approve the agenda as written with item 7.1 being moved to the last item of the agenda.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Ferris – Yes

Director Ainsleigh – Yes

5 – 0 Motion carries.

4.0 PUBLIC COMMENT

None.

5.0 CONSENT ITEMS

5.1 Review and Approval of the November 30, 2017 Minutes of the Meeting of the Board of Directors

5.2 Review of Cash Requirements for November, 2017 (Standing Finance Committee)

A motion was made by Director Ferris and seconded by Director Ainsleigh to approve the consent calendar.

Roll Call Vote

Director Lynch – Yes

Director Gray – Yes

Director Holbrook – Yes

Director Ferris – Yes

Director Ainsleigh – Yes

5 – 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, project activity report, and vandalism reports were provided to the Board under separate cover.

7.0 NEW BUSINESS

Item 7.1, Election of Officers & Consider Committee Meeting Assignments was moved to the last item of the agenda.

7.2 Resolution Number 2017-16, Contract Approval for Meadow Vista Park Restroom ADA Upgrade Project (Acquisition & Development Committee)

A motion was made by Director Holbrook and seconded by Director Ainsleigh to adopt Resolution Number 2017-16 awarding a contract with PBM Construction, Inc. for the Meadow Vista Park Restroom ADA Upgrade Project.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Ferris – Abstain
Director Ainsleigh - Yes

4 – 1 Motion carries.

8.0 UNFINISHED BUSINESS

8.1 ARD Large Projects and Future Project Lists; Abandoning the Bell Road Project (Acquisition & Development Committee)

A motion was made by Director Holbrook and seconded by Director Gray to remove the Bell Road property from the 5-Year Capital Improvement Project List.

Roll Call Vote

Director Lynch –Yes
Director Gray –Yes
Director Holbrook – Yes
Director Ferris – Abstain
Director Ainsleigh – No

3 – 1 – 1 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. County Mitigation Fund, current balance \$276,624.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

12.1 Election of Officers & Consider Committee Meeting Assignments

Director Lynch nominated Director Gray as Chairman. The Board elected Director Gray as Chairman.

Director Gray nominated Director Ainsleigh as Vice Chairman.

Director Ferris nominated Director Holbrook as Vice Chairman.

Director Gray nominated Director Lynch as Vice Chairman.

The Board elected Director Ainsleigh as Vice Chairman.

Committee meeting assignments: Director Lynch will be on the Acquisition & Development Committee. Director Ferris will be on the Program, Personnel, Policy, Fee & Legal Review Committee. The rest of the committee appointments will remain as they are.

13.0 CLOSED SESSION – Closed Session was cancelled.

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:02 p.m. by Chairman Lynch.

Board Secretary

Date