

**Auburn Area Recreation and Park District
Minutes**

of the Meeting of the Board of Directors

Thursday, June 26, 2014, 6:00 p.m.

Canyon View Community Center

471 Maidu Drive

Auburn, CA

Board Members

Present:

Chairman Curt Smith
Director Scott Holbrook
Director Jim Gray
Director Jim Ferris
Director Gordon Ainsleigh

Board Members

Absent:

None.

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Larry Gray, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Sheryl Petersen, Recreation Services Manager
Debbie Thomas, Youth Services Manager
Pamela Vann, Landscape Architect
Patricia Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Smith.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Gray and seconded by Director Ferris to approve the agenda.

5 – 0 Motion carries.

4.0 PUBLIC COMMENT

None.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of Amended Minutes of the May 29, 2014 Meeting of the Board of Directors**
- 5.2 Review of Cash Requirements for May, 2014 (Standing Finance Committee)**
- 5.3 Review of Cash Requirements for May, 2014 (Standing Finance Committee)**

A motion was made by Director Ferris and seconded by Director Ainsleigh to approve the consent calendar.

Roll Call Vote

4 – 1 Motion carries, Director Holbrook abstained.

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Board reports, the fee waiver log, project list and vandalism report were provided to the Board under separate cover.

A slide show presentation was given from the Party in the Park event that was held June 20, 2014.

7.0 UNFINISHED BUSINESS

- 7.1 Resolution Number 2014-16, A Resolution of the Board of Directors of the Auburn Area Recreation & Park District, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for Fiscal Year 2014-15 for the Atwood Ranch III Landscaping and Lighting Assessment District (Acquisition & Development Committee)**

A public hearing was opened.

Staff made a presentation on the agenda item.

There was no public comment.

A motion was made by Director Ainsleigh and seconded by Director Gray to adopt Resolution Number 2014-16, A Resolution of the Board of Directors of the Auburn Area Recreation & Park District, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for Fiscal Year 2014-15 for the Atwood Ranch III Landscaping and Lighting Assessment District.

Roll Call Vote

5 –0 Motion carries.

The Public Hearing was closed.

7.2 Resolution Number 2014-17, Requesting Collection of Charges on Tax Roll for Tax Year 2014-15 (Acquisition & Development Committee)

A motion was made by Director Gray and seconded by Director Ainsleigh to adopt Resolution Number 2014-17, Requesting Collection of Charges on Tax Roll for Tax Year 2014-15.

Roll Call Vote

5 – 0 Motion carries.

8.0 NEW BUSINESS

8.1 Bike Park CEQA/NEPA Consultant Selection (Acquisition & Development Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to approve authorizing the District Administrator to enter into a contract with Dudek for professional services to write the CEQA/NEPA/SWPP environmental document for the Maidu Drive bike park with a specific time line for completion included in the contract.

Roll Call Vote

4 – 1 Motion carries. Director Gray voted no.

8.2 ARD Legal Counsel, 2014 (Program, Personnel, Policy, Fee & Legal Review Committee)

The Board gave consensus to stay with Kronick, Moskovitz, Tiedemann & Girard and readdress their performance again in two years pursuant to District policy.

8.3 California Special Districts Association (CSDA) 2014 Board Elections Mail Ballot Information

A motion was made by Director Smith and seconded by Director Holbrook to nominate David Pierson as a candidate for the CSDA Board of Directors.

5 – 0 Motion carries.

8.4 California Association of Recreation and Park Districts (CARPD) Vacancy for CARPD Board

No action was taken on this item.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Operation and Development Plan Focus Group Responses – information was reviewed.
2. Marketing and Program Plan review – information was attached.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

LAFCO final budget for Fiscal Year 2014-2015 was attached.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – the Board went into Closed Session at 7:29 p.m.

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

Title: District Administrator

14.0 OPEN SESSION – Open Session began at 7:40 p.m.

The Chairman reported out of closed session that the District Administrator received a satisfactory evaluation for contract year 2013/2014.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:42 p.m. by Chairman Smith.

Board Secretary

Date

