

**Auburn Area Recreation and Park District
Minutes
of the Meeting of the Board of Directors
Thursday, July 31, 2014, 6:00 p.m.
Canyon View Community Center
471 Maidu Drive
Auburn, CA**

Board Members

Present: Vice Chairman Scott Holbrook
Director Jim Gray
Director Jim Ferris
Director Gordon Ainsleigh

Board Members

Absent: Director Curt Smith

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Larry Gray, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Sheryl Petersen, Recreation Services Manager
Debbie Thomas, Youth Services Manager
Pamela Vann, Landscape Architect
Patricia Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:01 p.m. by Vice Chairman Holbrook.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation was made from Janine Steinheimer to the Board of Directors thanking ARD for Placer High Grad Night, 2014.

Leonard Willis was volunteer of the month for July, 2014. He was unable to attend the meeting.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Gray and seconded by Director Ferris to approve the agenda.

3 – 0 Motion carries. Director Smith was absent, Director Ainsleigh arrived late.

4.0 PUBLIC COMMENT

None.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of Minutes of the June 26, 2014 Special Meeting of the Board of Directors, June 26, 2014 Regular Meeting of the Board of Directors, and July 14, 2014 Special Meeting of the Board of Directors**
- 5.2 Review of Cash Requirements for June, 2014 (Standing Finance Committee)**
- 5.3 Review of Financials for June, 2014 (Standing Finance Committee)**
- 5.4 Fee Waiver Request from the American Association of University Women for the Trivia Bee (Standing Finance Committee)**

A motion was made by Director Gray and seconded by Director Ferris to approve the consent calendar.

Roll Call Vote

3 – 0 Motion carries. Director Smith was absent, Director Ainsleigh arrived late.

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Board reports, the fee waiver log, project list and vandalism report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

- 7.1 None.**

8.0 NEW BUSINESS

- 8.1 Audit for Fiscal Year 2013 – 2014 (Standing Finance Committee)**

Craig Fechter, CPA presented the audit for fiscal year 2013 – 2014 to the Board of Directors.

A motion was made by Director Gray and seconded by Director Ferris to approve the audit for fiscal year 2013 - 2014.

Roll Call Vote

3 – 0 Motion carries. Director Smith was absent, Director Ainsleigh arrived late.

Director Ainsleigh arrived at 6:25 p.m.

8.2 New Pickle Ball Courts at Regional Park (Acquisition & Development Committee)

Public Comment

Elinor Petruskey, Newcastle, California gave public comment in support of what a huge health benefit pickle ball is for all ages. She would like the Board to approve two courts.

John Miller, 13620 Lincoln Way, Auburn, California gave public comment regarding ARD looking at the Lincoln Hills pickle ball courts.

Barbara Fralich, an Auburn resident gave public comment that she has been playing pickle ball for a year and loves it. The sport will now be taught to students at the school where she is a teacher.

Sheryl Petersen, ARD's recreation services manager gave public comment that ARD has been holding pickle ball tournaments for four years now. Pickle ball is growing. Tennis classes are on the decline and tennis teachers are now teaching pickle ball.

A resident gave public comment in support of pickle ball. The sport is big nationwide.

A motion was made by Director Holbrook and seconded by Director Ainsleigh to convert one of the tennis courts at Regional Park into four pickle ball courts.

4 – 0 Motion carries.

A recess was taken at 6:49 p.m., the meeting re-convened at 6:54 p.m.

8.3 Resolution Number 2014-19; Irrevocable Offer of Dedication to Placer County (Acquisition & Development Committee)

A motion was made by Director Ainsleigh and seconded by Director Ferris to adopt Resolution Number 2014-19; Irrevocable Offer of Dedication to Placer County as it Relates to the Timberline at Auburn Conditions of Approval.

Roll Call Vote

4 – 0 Motion carries.

8.4 Amending 2014/2015 Project List (Acquisition & Development Committee)

A motion was made by Director Ferris and seconded by Director Holbrook to approve the 2014 - 2015 Project List as amended.

Roll Call Vote

2 – 2 – 0 - two yes votes, two no votes, motion did not pass.

A motion was made by Director Ainsleigh and seconded by Director Gray to approve the Acquisition & Development Committee’s recommendation to amend the 2014 – 2015 Project List as listed on the attached cover sheet.

Roll Call Vote

4 – 0 Motion carries.

8.5 ARD Job Descriptions – Modifications to Pay (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Ainsleigh and seconded by Director Ferris to approve the ARD job descriptions – modification to pay.

Roll Call Vote

4 – 0 Motion carries.

8.6 District Administrator’s Contract Amendment – Salary (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Ainsleigh and seconded by Director Ferris to approve the District Administrator’s contract amendment – salary.

Roll Call Vote

4 – 0 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Updated conceptual design for the bike park – information was reviewed.
2. Bell Road Project overview letter – information was reviewed.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

District Administrator Kahl Muscott read a statement from Director Curt Smith. Director Smith will be on a leave of absence from the ARD Board of Directors for approximately 100 days. Director Holbrook will preside as Chairman during this time and Director Ainsleigh was appointed to the Acquisition & Development Committee during Director Smith's absence.

The Board will decide upon who will act as Vice Chairman at the August, 2014 Board of Directors meeting.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

Correspondence was attached.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – Closed Session was cancelled.

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

Title: District Administrator

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:51 p.m. by Vice Chairman Holbrook.

Board Secretary

Date