

**Auburn Area Recreation and Park District  
Minutes  
of the Meeting of the Board of Directors  
Thursday, November 20, 2014, 6:00 p.m.  
Canyon View Community Center  
471 Maidu Drive  
Auburn, CA**

**Board Members**

**Present:** Acting Chairman Scott Holbrook  
Director Jim Gray  
Director Gordon Ainsleigh

**Board Members**

**Absent:** Director Curt Smith  
Director Jim Ferris

**Staff Present:**

Kahl Muscott, District Administrator  
Joe Fecko, Administrative Services Manager  
Larry Gray, Facilities & Grounds Manager  
Sheryl Petersen, Recreation Services Manager  
Debbie Thomas, Youth Services Manager  
Patricia Larson, Recording Secretary

**1.0 CALL TO ORDER**

The Meeting of the Board of Directors was called to order at 6:04 p.m. by Vice Chairman Holbrook.

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

None.

**3.0 AGENDA REVIEW, CHANGES AND APPROVAL**

A motion was made by Director Gray and seconded by Director Ainsleigh to approve the agenda.

3 – 0 Motion carries.

**4.0 PUBLIC COMMENT**

Cherry Dulaney, 182 Oak Street, Auburn, California gave public comment in support of the previous option # 3 for the pickleball courts. She asked for option # 3 to be re-considered by the Board.

A pickleball player gave public comment also in support of option #3.

Ken Gover gave public comment in support of pickleball.

Elinor Petusky gave public comment that all pickleball players are behind option #3 for the pickleball courts and requested the Board to place the item back on the agenda and vote on it.

The pickleball item will be on the December 2014 Acquisition & Development committee meeting agenda.

**5.0 CONSENT ITEMS**

**5.1 Review and Approval of the October 30, 2014 Auburn Area Recreation & Park District Minutes of the Board of Directors**

**5.2 Review of Cash Requirements for October, 2014 (Standing Finance Committee)**

**5.3 Review of Financials for October, 2014 (Standing Finance Committee)**

A motion was made by Director Holbrook and seconded by Director Gray to approve the consent calendar with item 5.1 being tabled to the December, 2014 Board meeting.

**Roll Call Vote**

3 – 0 Motion carries.

**6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS**

Board reports, the fee waiver log, project list and vandalism report were provided to the Board under separate cover.

**7.0 UNFINISHED BUSINESS**

**7.1 Recreation Park Solar Project (Acquisition & Development Committee)**

A motion was made by Director Holbrook and seconded by Director Ainsleigh to adopt Resolution Number 2014-24 authorizing the District Administrator to enter into a contract for the Recreation Park Solar Project with Sun Terra Solar and direct staff to remove the twenty year extended inverter warranty in the amount of \$6,817.00 upon consulting with the engineer, the project will move forward either way.

**Roll Call Vote**

3 – 0 Motion carries.

## **8.0 NEW BUSINESS**

### **8.1 Bocce Ball Courts Update (Acquisition & Development Meeting)**

Public Comment was given by Don Dill, an Auburn, California resident in support of bocce ball courts.

A motion was made by Director Ainsleigh and seconded by Director Holbrook to accept the bocce ball court advocates offer of hosting a series of tournaments as the investment necessary to move the project forward.

#### **Roll Call Vote**

3 – 0 Motion carries.

### **8.2 Amending ARD Letter Policy (Program, Personnel, Policy Fee & Legal Review Committee)**

A motion was made by Director Gray and seconded by Director Holbrook to approve the amended policy on letters that come into the District Offices. Each Board Member will give direction to the District Administrator as to how they would like to have their letters given to them.

3 – 0 Motion carries.

### **8.3 Special Wage Subsidy (Standing Finance Committee)**

A motion was made by Director Ainsleigh and seconded by Director Holbrook to approve a special wage subsidy for all Auburn Area Recreation & Park District employees.

#### **Roll Call Vote**

3 – 0 Motion carries.

### **8.4 Special Wage Subsidy for the District Administrator (Standing Finance Committee)**

A motion was made by Director Holbrook and seconded by Director Gray to approve a special wage subsidy for the District Administrator.

#### **Roll Call Vote**

3 – 0 Motion carries.

## **9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

None.

**10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

**11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

Correspondence was attached.

**12.0 PUBLIC COMMENT**

None.

**13.0 CLOSED SESSION** – the Board went into Closed Session at 6:55 p.m.

**13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)**

**Title: District Administrator**

**14.0 OPEN SESSION** – Open Session began at 7:00 p.m.

No reportable action.

**ADJOURNMENT** - As there was no further business, the meeting was adjourned at 7:00 p.m. by Vice Chairman Holbrook.

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Board Secretary

\_\_\_\_\_  
Date