

**Auburn Area Recreation and Park District  
Minutes  
of the Meeting of the Board of Directors  
Thursday, November 21, 2013, 6:00 p.m.  
Canyon View Community Center  
471 Maidu Drive  
Auburn, CA**

**Board Members**

**Present:** Chairman Jim Gray  
Director Curt Smith  
Director Scott Holbrook  
Director Jim Ferris  
Director Gordon Ainsleigh

**Board Members**

**Absent:** None.

**Staff Present:**

Kahl Muscott, District Administrator  
Joe Fecko, Administrative Services Manager  
Larry Gray, Facilities & Grounds Manager  
Manouch Shirvanioun, Customer Service/Marketing Manager  
Sheryl Petersen, Recreation Services Manager  
Pamela Vann, Landscape Architect  
Patricia Larson, Recording Secretary

**1.0 CALL TO ORDER**

The Meeting of the Board of Directors was called to order at 6:02 p.m. by Chairman Gray.

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

Presentation from Sports Coordinator Jerry Fisher to Stacy Linton, volunteer of the month for November, 2013 for the Ms. October Tournament.

**3.0 AGENDA REVIEW, CHANGES AND APPROVAL**

A motion was made by Director Smith and seconded by Director Gray to remove item 9.3 from the agenda and not have it brought back to the Board until the Acquisition & Development Committee has fully researched all other sites, and recommends a second site not including Overlook Park for the pump track. The recommendation from the Acquisition & Development Committee can then be sent back to the Board for consideration. The rest of the agenda is approved as written.

**Roll Call Vote**

4- 1 Motion carries.

Director Holbrook voted no.

#### **4.0 PUBLIC COMMENT** (fill in later)

Janine Steinheimer from the Placer High Grad Night committee gave public comment requesting the use of the pool for the upcoming 2014 Grad Night.

Diana Boyer from the Bike Park Committee gave public comment regarding the location of Overlook Park for the pump track.

Curtis Christensen of Auburn Bike Works gave public comment on Overlook Park being the best location for the pump track.

Teresa Zaro, an Auburn resident gave public comment voicing support for the pump track.

Jenny Markoff, an Auburn resident gave public comment regarding concern about the time frame for the pump track.

Lisa Kodl of Auburn Bike Works gave public comment regarding the location of Overlook Park for the pump track.

Mike Thompson of Auburn Bike Works gave public comment that the Bike Park Committee needs to know what they need to do to get a vote from Board for the location of the pump track.

Mark from Rancho Murietta gave public comment regarding the process that needs to be followed in building a pump track.

Todd from the Bike Park Committee gave public comment asking what will it take to get the pump track project out of the Acquisition & Development Committee.

A child gave public comment that he would rather ride at the bike park than play video games.

Randy Spangler, a mountain bike trail builder gave public comment that pump tracks have cleaned up areas, location is a huge factor.

An Auburn resident from Belmont Street gave public comment that Overlook Park is not the right location for the pump track.

An Auburn resident gave public comment regarding Overlook Park is not aesthetically pleasing, expressed being optimistic for the pump track being built.

A Newcastle/Auburn resident gave public comment that the pump track group will police the pump track themselves.

Bud Rietjens, 403 Gold Street, Auburn, CA gave public comment that he understands the frustration of the people who want the pump track. He asked the group to seriously look at other locations.

Greg Keegan, an Auburn resident gave public comment that there is a skateboard/BMX park in Redwood City, he has never heard of any problems at that site.

The pump track will be an agenda item on the December 9, 2013 Acquisition & Development Committee meeting.

Public Comment ended at 7:32 p.m.

A recess was taken at 7:32 p.m., the meeting reconvened at 7:37 p.m.

A video presentation for the pump track will be emailed to Kahl Muscott by Diana Boyer for board members who wish to review it.

## **5.0 CONSENT ITEMS**

- 5.1 Review and Approval of Minutes of the October 30, 2013 Meeting of the Board of Directors**
- 5.2 Review of Cash Requirements for October, 2013 (Standing Finance Meeting)**
- 5.3 Review of Financials for October, 2013 (Standing Finance Meeting)**
- 5.4 Appointment of New Auditor (Standing Finance Meeting)**
- 5.5 Electronic Board Packet Policy (Program, Personnel, Policy & Fee Meeting)**

A motion was made by Director Holbrook and seconded by Director Smith to approve the consent calendar with item 5.5 being moved to 6.1 for discussion.

### **Roll Call Vote**

5 –0 Motion carries.

## **6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR SEPARATE ACTION**

- 6.1 Item 5.5, Electronic Board Packet Policy became item 6.1 for discussion.**

A motion was made by Director Holbrook and seconded by Director Smith to approve the Electronic Board Packet Policy.

### **Roll Call Vote**

5 – 0 Motion carries.

## **7.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS**

Board reports, the fee waiver log, project list and vandalism report were provided to the Board under separate cover.

## **8.0 UNFINISHED BUSINESS**

None.

## **9.0 NEW BUSINESS**

### **9.1 Overlook Park Closing on a Daily Basis (Acquisition & Development Committee)**

A motion was made by Director Holbrook and seconded by Director Gray to approve staff's recommendation of closing and locking the gates by a private security firm with the hours of the closing/lock up time varying with the season.

#### **Roll Call Vote**

3 no votes, Directors Smith, Ainsleigh and Ferris voted no.

2 yes votes, Directors Holbrook and Gray voted yes.

Motion did not pass.

A modified motion was made by Director Holbrook and seconded by Director Ainsleigh to approve staff's recommendation of closing and locking the gates by a private security firm with the hours of the closing/lock up time for staff to determine. Director Holbrook gave direction on placement of the gates at Overlook Park.

#### **Roll Call Vote**

4 yes votes, Directors Gray, Holbrook Ainsleigh and Ferris.

1 no vote, Director Smith.

4 – 1 Motion carries.

### **9.2 Allowing Bikes in the Auburn Skate Park (Acquisition & Development Committee)**

A motion was made by Director Smith and seconded by Director Ainsleigh to allow bikes and skate boards in the Skate Park on a six month trial basis with a tentative schedule as follows:

Bikes only: Wednesday, Friday, Sunday

Skate boarding only: Monday, Tuesday, Thursday, Saturday

The situation will be evaluated after six months to gauge any issues/conflicts and cooperation amongst Skate Park users. This evaluation would include an inspection of damage, if any, done to the Skate Park from bikes.

#### **Roll Call Vote**

3 – 1 – 1 Motion carries.

3 yes votes Directors Gray, Smith, and Ainsleigh

1 no vote, Director Holbrook

1 abstention, Director Ferris.

Director Holbrook left the meeting at 8:44 p.m.

**9.3 Transfer from Reserve Fund to General Fund for Projects, this item that was originally item 9.4 became 9.3 as item 9.3, Presentation and Possible Direction for Location of the Bike Park/Pump Track was removed from the agenda.**

A motion was made by Director Smith and seconded by Director Gray to adopt Resolution Number 2013-16, A Resolution of the Governing Board of the Auburn Area Recreation and Park District to transfer funds from the Future Capital Construction Reserve, the ADA Reserve, and the City Mitigation Account to the General Fund.

**Roll Call Vote**

4 – 0 Motion carries.

Director Holbrook was not present for this vote.

**10.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

None.

**11.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

**12.0 Board Member Comments:**

Jim Ferris, Jim Gray, Scott Holbrook, Gordon Ainsleigh & Curt Smith.

**12.1 Chairman Appointments:**

**Acquisition & Development  
Committee**

Directors Gray & Ainsleigh

**Party in the Park**

Directors Holbrook, Ferris &  
Staff

<b>Program, Personnel, Policy &amp; Fee Committee</b>	Directors Holbrook & Ferris
<b>Finance Committee</b>	Directors Holbrook & Smith
<b>User Group Liaisons</b>	Directors Gray & Ainsleigh
<b>Legal Review Committee</b>	Directors Holbrook & Ferris
<b>Sergeant at Arms</b>	District Administrator Kahl Muscott

**12.2 District Administrator Appointed Standing Committee:**

<b>Strategic Plan Review Steering Committee</b>	Directors Holbrook, Ferris, Kahl Muscott, Joe Fecko, Pamela Vann
<b>Marketing and Program Plan Committee</b>	Director Ferris & Staff
<b>ADA (American’s With Disabilities Act) Transition Plan Committee</b>	Director Ferris, Kahl Muscott, Joe Fecko, Pamela Vann
<b>Adopt A Park Committee</b>	Director Ainsleigh, Director Ferris, Kahl Muscott, Larry Gray

**12.3 Media Representatives** District Administrator Kahl Muscott

**12.4 Parliamentarian** District Administrator Kahl Muscott

**13.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

Correspondence was attached.

**14.0 ITEMS TO BE CONSIDERED AT FUTURE BOARD MEETINGS**

None.

**14.1 FOLLOW-UP INFORMATION FROM THE PREVIOUS BOARD AND/OR COMMITTEE MEETINGS**

None.

**14.2 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH**

None.

**15.0 PUBLIC COMMENT**

None.

**16.0 CLOSED SESSION – Closed Session began at 8:47 p.m.**

**17.0 OPEN SESSION – Open Session began at 9:08 p.m.**

No reportable action.

**ADJOURNMENT** - As there was no further business, the meeting was adjourned at 9:09 p.m. by Chairman Gray.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date