

**FRIENDS OF THE AUBURN AREA RECREATION AND PARKS, INC. 501 (c) (3)
ADVISORY COMMITTEE AGENDA
WEDNESDAY, JANUARY 19, 2022 1:45 PM
CANYON VIEW COMMUNITY CENTER, CONFERENCE ROOM
471 MAIDU DRIVE
AUBURN, CA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

Due to the current COVID-19 crisis, the public will not be allowed to physically attend the meeting. The public may participate in the meeting through Zoom. The link for this meeting is <https://us06web.zoom.us/j/82263087673>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 822 6308 7673 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

I. Call to Order

Director Lynch _____ Director Ainsleigh _____

President Muscott _____ Treasurer Galbraith _____

Advisory Committee Chairman Bud Rietjens _____

Advisory Committee Member Heidi Rietjens _____

II. PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

III. Review and Approval of the October 20, 2021 Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Advisory Committee Minutes (Page 2)

IV. Review of the 501 (c) (3) Financials and Checks from the 501 (c) (3) account– as of December 31, 2021 – (See attachment). (Pages 3-6)

V. Adjournment

Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3)
Minutes of the
Advisory Committee Meeting
Wednesday, October 20, 2021, 2:45 p.m.
Canyon View Community Center
471 Maidu Drive
Auburn, CA

I. CALL TO ORDER

The Advisory Committee Meeting of the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) was called to order at 3:07 p.m.

Director Lynch, Director Ainsleigh, President Kahl Muscott, and Advisory Committee Chairman Bud Rietjens were present. Treasurer Veona Galbriath and Advisory Committee Member Heidi Rietjens were absent.

II. PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

None.

III. Review and Approval of the July 21, 2021, Friends of the Auburn Area Recreation and Parks, Inc. 501 c (3) Advisory Committee Minutes

The minutes were reviewed and approved by the Committee.

IV. Review of the 501 (c) (3) Financials and Checks from the 501 (c) (3) account – as of September 30, 2021

The 501 (c) (3) financials and checks were reviewed and approved by the Advisory Committee and forwarded to the October 28, 2021 Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Board Meeting for review and approval.

V. ADJOURNMENT – As there was no further business, the meeting was adjourned at 3:16 p.m.

Pat Larson
Board Secretary

10/20/2021
Date

Balance Sheet

12/31/202

ASSETS

First Foundation Bank 501c3

7,305.65

TOTAL ASSETS

7,305.65

LIABILITIES

TOTAL LIABILITIES

0.00

NET POSTION

Retained Earnings

17,159.84

Net Profit (Loss)

(9,854.19)

TOTAL NET POSITION

7,305.65

TOTAL LIABILITIES AND NET POSITION

7,305.65

Profit and Loss - Detail

1/1/2021 To 12/31/2021

	Current Period	Actual YTD
<u>REVENUE</u>		
<u>Grants and Donations</u>		
Donations	0.00	90.00
Donations - Bike Park	0.00	5.00
Donations - Park Improvements	0.00	2,457.32
Donations - Dead Fest	0.00	6,597.00
Donations - Youth Assistance	1,250.00	8,597.52
Donations - Breast Cancer Awareness	120.00	120.00
Donations - Food Truck Fiesta	581.00	1,922.50
Donations - Harvest Festival	0.00	1,081.00
Donations - Movie in the Park	0.00	831.00
Donations - Great Auburn Obstacle Race	0.00	1,081.00
Donations - Concert at Overlook Park	0.00	831.00
Donations - Ukulele Festival	(331.00)	0.00
Donations - Visit Santa	0.00	831.00
Donations - Santa's Toy Chest	0.00	831.00
<i>Total Grants and Donations</i>	\$1,620.00	\$25,275.34
<u>Event Revenue</u>		
Food Truck Fiesta Revenue	1,460.00	9,562.80
Food Truck Vendor Revenue (INACTIVE)	(1,460.00)	0.00
Dead Fest Event Revenue	8,396.77	12,541.77
<i>Total Event Revenue</i>	\$8,396.77	\$22,104.57
TOTAL REVENUE	\$10,016.77	\$47,379.91
<u>EXPENSES</u>		
<u>Admin and Professional Services</u>		
Legal Expenses	0.00	3,132.05
Liability Insurance	0.00	1,003.00

	Current Period	Actual YTD
<i>Total Admin and Professional Services</i>	<i>\$0.00</i>	<i>\$4,135.05</i>
<u><i>Donation Expenses</i></u>		
Youth Assistance Donations Expense	10,993.64	12,016.81
Bike Park Donations Expense	3,390.86	4,955.54
Park Improvements Donations Expenses	2,334.45	2,334.45
Harvest Festival Donation Expense	1,026.95	1,468.02
<i>Total Donation Expenses</i>	<i>\$17,745.90</i>	<i>\$20,774.82</i>
<u><i>Total Event Expenses</i></u>		
Party In The Park Donation Expenses	0.00	441.07
Special Events Donation Expenses	2,453.85	2,894.92
Great Am Scramble/Obstacle Donation Expenses	1,026.95	1,468.02
Breast Cancer Awareness Donation Expenses	114.00	114.00
Concert in Park Donation Expense	789.45	3,491.52
Dead Fest Event Expense	2,436.29	15,523.43
Food Truck Fiesta Event Expense	508.86	8,391.27
<i>Total Event Expenses</i>	<i>\$7,329.40</i>	<i>\$32,324.23</i>
TOTAL EXPENSES	\$25,075.30	\$57,234.10
NET PROFIT (LOSS)	(\$15,058.53)	(\$9,854.19)

Friends of ARD
VENDOR CHECK REGISTER REPORT

From: 10-1-21 TO: 12-31-21

Check Number	Vendor Check Name	Check Date	Amount
5685	Kelpro Security (DF)	10/7/2021	\$280.00
5686	River City Rentals-Auburn (DF lights)	10/7/2021	\$151.20
5687	US Bank (DF credit card charges)	10/7/2021	\$1,898.20
5688	UpTown Signs & Graphics Inc. (Sign re: pictures)	10/15/2021	\$96.53
5689	ARD (Food Truck wages & Bike Pk donation exp)	10/26/2021	\$2,262.36
5690	ARD (return of refunded DF revenue)	12/27/2021	\$100.00
5691	US Bank (DF credit card charges--plaques)	12/27/2021	\$209.40
5693	ARD (Sesac fees for Ukulele & PIP redistribute to DF & FT)	12/30/2021	\$245.09
5694	Albie Aware (Donation dispursement)	12/31/2021	\$114.00
5695	ARD (Donation dispursrement)	12/31/2021	\$19,841.85