

**Auburn Area Recreation and Park District  
Minutes of the Meeting of the Board of Directors  
Thursday, February 24, 2022, 6:00 p.m.**

**Board Members Present:** Chairman Mike Lynch  
Director H. Gordon Ainsleigh  
Director Jim Ferris  
Director Jim Gray  
Director Scott Holbrook, arrived at 6:08pm

**Board Members Absent:** None.

**Staff Present:** Kahl Muscott, District Administrator  
Veona Galbraith, Administrative Services Manager  
Manouch Shirvanioun, Customer Service/Marketing Manager  
Mark Brunner, Recreation Services Manager  
Caleb Porter, Youth Services Manager  
Jesse Williams, Facilities & Grounds Manager  
Mike Scheele, Landscape Architect/Project Manager  
Cathy Warford, Recording Secretary

**Staff Excused:** None.

**1.0 CALL TO ORDER**

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Lynch.

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

A presentation from Youth Services, Caleb Porter and Amy Oddo, to Youth Services Site Director, Tricia Ruff for her 15 years of service at ARD.

A presentation was given from Manager, Facilities and Grounds, Jesse Williams, to Park worker, Jonathan Laymon, as employee of the month for February, 2022.

**3.0 AGENDA REVIEW, CHANGES AND APPROVAL**

A motion was made by Director Gray and Second by Director Ainsleigh to move 8.5 ARD Paid Holidays – Amendment to after Consent Items.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Absent

4 – 0 Motion carries.

- 4.0 PUBLIC COMMENT** – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be un-muted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

Elaine Thornton gave public comment asking the Board to consider naming the “24 Acre Property and Regional “C” Field to Marriott Meadows as the land was owned by Marriott family since 1938.

Greg Cehan gave public comment regarding his and others concern about the amount of time that went by (2.5 weeks) where no repairs were to the Pickleball courts and prevented people from be able to play. Even when a contractor was hired the courts were not repaired appropriately, he felt someone should be held accountable.

Ken Piscitelli gave public comment in regard to the fact that the cracks were repaired twice and they were not repaired correctly. The cracks are already starting to open back up.

Gordon Hunt gave a public comment. Mr. Hunt is disappointed how the work that was done, shows no improvement and only seemed to make courts worse. He feels that this was a waste to his tax dollars.

Robbie Ball gave a public comment regarding seeing better communication in the future. If the courts are closed and we see no work being done it is hard for us to understand. It would be great if some type of notification goes out to the public.

The Board appreciated everyone attending the meeting. ARD will work on the communications in the future and will send out notifications to the public. The Board also asked that a second contractor review the work that was done.

## **5.0 CONSENT ITEMS**

- 5.1 Review and approval of Minutes of the Board of Directors from January, 2022**
- 5.2 Review of Cash Requirements for January, 2022 (Standing Finance Committee)**
- 5.3 Review of Financials for January, 2022 (Standing Finance Committee)**
- 5.4 Creating a COVID Relief Funds Reserve Account**
- 5.5 ARD’s Personnel Policy – Salary Schedule Ranges Increase Policy Update**
- 5.6 Resolution #2022-3: Transfer of \$80,660 from the Capital Construction Reserves for James outfield, Placer Hills Parking Lot and Skyridge Roof**

A motion was made by Director Holbrook and seconded by Director Ferris to approve the Consent Calendar as written.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 – 0 Motion carries.

**6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS**

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

**7.0 UNFINISHED BUSINESS**

None.

**8.0 NEW BUSINESS**

**8.1 Preliminary Budget and Resolution #2022-4 for Fiscal year 2022/2023**

A motion was made by Director Holbrook and seconded by Director Ferris to approve the Preliminary Budget and Resolution #2022-4 for Fiscal Year 2022/2023.

**Roll Call Vote**

Director Ainsleigh – No  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – No

3 – 2 Motion carries.

**8.2 Obsolescence List Preliminary Budget 2022-23**

A motion was made by Director Ainsleigh and seconded by Director Gray approve the Obsolescence List Preliminary Budget 2022-23.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 – 0 Motion carries.

**8.3 FY 2022/2023 Project List and Five-Year Plan Update**

A motion was made by Director Holbrook and seconded by Director Gray to approve the FY 2022/2023 Project List and Five-Year Plan Update.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 – 0 Motion carries.

**8.4 Resolution #2022-05: Purchase of a truck and a new dump trailer**

A motion was made by Director Gray and seconded by Director Lynch approve Resolution #2022-05 Purchase of a truck and a new dump trailer.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 – 0 Motion carries.

**8.5 ARD Paid Holidays - Amendment**

A motion was made by Director Holbrook and seconded by Director Ferris to approve changing the ARD Paid Holidays. It was recommended that Director Holbrook would put together more information on the PRO cap.

ARD employees, Diane Shaw, David Madruga and Scott Connors ask that the Board not approve this item as it will make it hard to attract and keep new employees.

**Roll Call Vote**

Director Ainsleigh – No  
Director Lynch – No  
Director Ferris – No  
Director Gray – No  
Director Holbrook – Abstain

4 – 0 – 1 Motion did not pass.

**8.6 Nomination for CSDA Board of Directors – Seat B**

A motion was made by Director Gray and seconded by Director Holbrook to approve the nomination of Scott Holbrook for CSDA Board of Directors – Seat B.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 – 0 Motion carries.

**8.7 Vision Statement Amendment**

A motion was made by Director Ainsleigh and seconded by Director Gray to do make changes to ARD’s Vision Statement.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 – 0 Motion carries.

**8.8 2022 ARD Friend of Recreation Nominations**

The ARD Board of Directors voted on the nominations for the 2022 Friend of Recreation Award. Their votes on 1<sup>st</sup> and 2<sup>nd</sup> place, were:

Jim Gray: 1. Auburn Indian Community; 2. Placer County Sheriff  
Scott: 1. Placer County Sheriff; 2. Auburn Indian Community  
Gordy: 1. Auburn Indian Community; 2. Placer County Sheriff  
Jim Ferris: 1. Placer County Sheriff; 2. Auburn Indian Community  
Mike: 1. Auburn Indian Community; 2. Placer County Sheriff

Per policy, the United Auburn Indian Community (UAIC) was named the 2022 ARD Friend of Recreation.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 – 0 Motion carries.

**8.9 Excluding Davey Tree Service from working with ARD**

A motion was made by Director Ainsleigh and seconded by Director Ferris to defer for one more month until a little more investigation can be done.

**Roll Call Vote**

Director Ainsleigh – Yes

Director Lynch – No

Director Ferris – No

Director Gray – No

Director Holbrook – No

1 – 4 Motion did not pass.

**9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. County Mitigation Fund, current balance \$558,375.

**10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

None.

**11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

**12.0 PUBLIC COMMENT**

None.

**13.0 CLOSED SESSION - Closed Session began at 7:30 p.m.**

**13.1 Union Negotiations**

**Conference with Labor Negotiators (Government Code, Section 54956.95, subd. (f), 54957.6)**

**Agency Designated Representatives: Kahl Muscott, District Administrator; Veona Galbraith, Administrative Services Manager**

**Employee Organization: IOUE, Stationary Engineers Local 39**

**13.2 Public Employee Performance Evaluation (Gov Code 54954.5, subd. (e), 54947.)**

**Title: District Administrator**

**14.0 OPEN SESSION - Session began at 7:44 p.m.**

The Board reported out of Closed Session that direction was given to staff.

**ADJOURNMENT** - As there was no further business, the meeting was adjourned at 8:13 p.m. by Chairman Lynch.

Cathy Wayford  
Board Secretary

2/24/2022  
Date