

**AUBURN AREA RECREATION AND PARK DISTRICT MEETING OF THE  
PROGRAM, PERSONNEL, POLICY & FEE COMMITTEE AGENDA**

**WEDNESDAY, AUGUST 21, 2013, AT 2:30 PM**

**CANYON VIEW COMMUNITY CENTER  
471 MAIDU DRIVE, AUBURN, CA 95603**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the District's Office at 471 Maidu Drive, Auburn, CA 95603.

**1.0 CALL TO ORDER**

Holbrook \_\_\_\_\_ Ferris \_\_\_\_\_

**2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL**

**3.0 PUBLIC COMMENT** – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

**4.0 BUSINESS**

**4.1 Approval of Minutes from July 17, 2013 Program, Personnel, Policy & Fee Committee Meeting**

**Recommendation:** Review and approve minutes.

**4.2 Discussion of a Policy Regarding Using 5% as a Project Contingency Number**

Shall the Auburn Area Recreation & Park District review and approve policy regarding using 5% as a project contingency number?

**Discussion Items:**

1. Review of time clock procedures.
2. Review of claims against the District policy.

**5.0 ITEMS TO BE CONSIDERED AT FUTURE PROGRAM, PERSONNEL, POLICY & FEE COMMITTEE MEETINGS**

**5.1 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH**

Electronic board packets.

**ADJOURNMENT**

AUBURN AREA RECREATION AND PARK DISTRICT  
This agenda is hereby certified to have been posted as follows:

\_\_\_\_\_   
Date

\_\_\_\_\_   
Time

\_\_\_\_\_   
Secretary to the Board