

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE AGENDA
THURSDAY, NOVEMBER 12, 2020, 10:00 AM**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

Due to the current COVID-19 crisis, the public will not be allowed to physically attend the meeting. The public may participate in the meeting through Zoom. The link for this meeting is <https://zoom.us/j/92674867041>. The public can use this link and/or call **1 669 900 6833** Webinar ID: 926 7486 7041) to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

1.0 CALL TO ORDER

Gray ____ Ferris ____

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the October 21, 2020 Acquisition & Development Meeting (Pages 3 – 4)

Recommendation: Review and approve minutes.

4.2 Amending 2020/2021 Project List and CIP (Pages 5 – 10)

Shall the Auburn Recreation District amend the existing 2020/2021 Project List and Capital Improvement Project List (CIP) to coincide with the FY 2020/2021 Budget Revision?

Discussion items:

1. List of Future Trails – see attachment. (Pages 11 -15)
2. 2020 – 2021 Project Activity Report. (Pages 16 – 17)

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

None.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

ADJOURNMENT

11-6-20
Date

11:35 AM
Time

[Signature]
Secretary to the Board

**Auburn Area Recreation and Park District
Minutes of the Acquisition & Development Committee Meeting
Wednesday, October 21, 2020 at 10:00 AM
Canyon View Community Center, Board Room
471 Maidu Drive, Auburn, CA 95603**

1.0 CALL TO ORDER

The meeting of the Acquisition & Development Committee was called to order at 10:00 a.m.

ROLL CALL

Director Gray was present, Director Ferris was absent.

.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by Director Gray.

3.0 PUBLIC COMMENT- This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

None.

4.0 BUSINESS

4.1 Approval of Minutes from the September 16, 2020 Acquisition & Development Meeting

The minutes from the September 16, 2020 Acquisition & Development Meeting were approved by Director Gray.

4.2 Amending 2020/2021 Project List and CIP

The 2020/2021 Project List and CIP were discussed. Director Gray requested this item be placed on the November 2020 Acquisition & Development Committee meeting agenda for further discussion and input from Director Ferris.

4.3 Resolution Number 2020-28: Approval of Application for Statewide Park Development and Community Revitalization Program (SPP) Grant Funds

Director Gray reviewed and approved Resolution Number 2020-28: Approval of Application for Statewide Park Development and Community Revitalization Program (SPP) Grant Funds and forwarded this item to the Board of Directors for review and adoption.

Discussion Items:

1. Green water in the Regional Park Pond/Related Goose Population – Discussion – this item was discussed by Director Gray and staff. Information on Phoslock was provided. The cost to treat the pond with Phoslock is \$4,050. This amount has been included in the Fiscal Year 2020/2021 Budget Revision.
2. Proposed Board and Committee Meeting Schedule for November and December, 2020 – this item was reviewed.
3. List of future trails – this item was discussed. Director Gray requested a map of current trails and walking areas. Possibly there would be a way to link downtown walking areas to ARD parks/trails. The City of Auburn could possibly give input on this item. This item will be kept on the Acquisition & Development Committee meeting agenda for further/future discussion.
4. Progress on Bike Park, including volunteer hours and in-kind contributions – information was attached. The information was sent to the Board of Directors as an informational item. District Administrator Kahl Muscott read a letter from Auburn resident Peggy Egli into public comment.
5. 2020 – 2021 Project Activity Report – this item was reviewed with Director Gray and staff by Landscape Architect Mike Scheele.

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

None.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

ADJOURNED

As there was no further business, the meeting was adjourned at 10:45 a.m.

Board Secretary

Date

Item 4.2 Cover sheet – Amending 2020/2021 Project List and CIP

Auburn Area Recreation and Park District Acquisition and Development Committee October, 2020; November, 2020

The Issue

Shall the Auburn Recreation District amend the existing 2020/2021 Project List and Capital Improvement Project List (CIP) to coincide with the FY 20/21 Budget Revision?

Background

The ARD Board of Directors approved the 2020/2021 Project List and CIP in May of 2020. The approval of these documents, which are usually approved in March of each year, was delayed due to the COVID-19 pandemic.

As staff prepared the budget revision for FY 2020/2021, a proposed revision was also made to the 2020/2021 Project List and Five-Year CIP.

A list of those proposed revisions, as well as a spread sheet showing those revisions, is attached. All changes from the previously approved 20/21 Project List and CIP are **highlighted**. A document with brief explanations on the changes is also attached.

The proposed amended FY 20/21 project list was reviewed at the October A&D Committee meeting. It was recommended that the item come back for further review. The main discussion centered around how to best use the Prop 68 Per Capita Grant Funding. This funding amounts to \$177,952, funding that ARD does not need to compete for. The application packet for this funding must be submitted by December, 2021, and project completed by December 2023.

Previously, the Per Capita funding was dedicated toward the 24 Acre Improvement Project. The bulk of the funding for the 24 Acre Improvement Project is coming from the Statewide Park Program grant (SPP). With the knowledge that ARD faces a lot of competition for SPP funding, staff recommended that the Per Capita funding go toward a project that will need to occur in the next couple of years, the replacement of the Regional Park Dry Creek playground.

District Policy, Section H states:

3. Project List: The yearly Project List may include all funded items from that Fiscal Year's Capital Improvement Plan plus all planned General Fund projects costing an estimated \$5,000 or more. The Project List may be amended throughout the year if a project is identified after the creation and approval of the list. The Project List should be presented to the Board for approval by May of each Fiscal Year.

Recommendation for A&D Committee

Review and recommend approval of the amended 2020/2021 Project List and CIP. Send to the Board of Directors.

Alternatives Available

1. Keep the Per Capita funding tied in to the 24 Acre project. ARD should know whether we are awarded the SPP grant by May of 2021. That should leave enough time to apply the Per Capita funding to another project, should we not be awarded the SPP.
2. Apply the Per Capita funding toward another project. This may include:
 - a. Funding for the playground replacement at Recreation Park (note: City Mitigation funds are enough to cover this cost)
 - b. Adding an outdoor fitness area/center to a park (similar to what was discussed for Overlook Park).
 - c. Other new projects.

Fiscal Impact

The estimated costs and proposed funding for each project are included on the project list.

Attachments

FY 2020/2021 Project List (with updates highlighted)

FY 2021/2022 – 2023/2024 Project Lists (with updates highlighted)

Description of proposed amendments to FY 2020/2021 Project List and CIP

Auburn Recreation District Five Year Project List

Project List - POST COVID 19 Mid-Year Revision

2020/2021

Estimated balance

30,032 945,573 792,287 206,292 125,000

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Chty. Mit.	City Mit.	Grants	Mt. Vernon proceeds
<i>Recreation Park</i>									
Rec Field infield renovation	25,000				10,000	15,000			
James Bermuda Outfield - see note	42,000				20,000	22,000			
Wheelchair Swing	60,000					25,000	30,000	5,000	
<i>Regional Park</i>									
24 acres Planning/CEQA	120,000				120,000				
Trail signage	10,000		10,000						
<i>Ashford Park</i>									
Bridge paving	4,300		4,300						
<i>CVCC</i>									
Bike Park Phase II	200,000				80,000			120,000	
ADA Door	5,000			5,000					
TOTAL	466,300	0	14,300	5,000	280,000	62,000	30,000	125,000	0
Estimated Balance Remaining			25,032	715,573	730,287	176,292	0	0	0

moved from GF to reserve

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5,000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note: Assumes \$120,000 from donations and in-kind at Bike Park and additional \$5,000 donations for Wheelchair Swing

Note: Placer County to use approx. \$350,000

Auburn Recreation District Five Year Project List

Project List - POST COVID 19 Mid-Year Revision

2021/2022

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	City Mit.	City Mit.	Grants	Mit. Vernon proceeds
<p>Estimated balance 30,032 740,573 780,287 186,292 173,000 415,000</p>									
<i>Recreation Park</i>									
North (Front) Playground	120,000					120,000			
North Playground, Path of Travel	30,000					30,000			
Locker room Floor	25,000				25,000				
<i>Meadow Vista</i>									
ADA Signage	11,200			1,200					
Parking lot reseal/resripe	15,000				15,000				
Pathway repairs	15,000				15,000				
Pickleball court crack repairs	5,000				5,000				
<i>Ashford Park</i>									
Levee Repairs	20,000				20,000				
<i>Overlook Park</i>									
Restroom ADA Upgrades	5,000			5,000					
Interpretive Signage (2 x \$5K)	10,000				10,000				
<i>Regional Park</i>									
Pond leak Repair	95,000				95,000				
Canal Repair	40,000				40,000				
24 acre construction docs	70,000				70,000				
Dry Creek playground replace	177,000						177,000		
<i>Placer Hills Park</i>									
Parking Lot repairs	30,000		30,000						
TOTAL	668,200	0	30,000	6,200	295,000	0	160,000	177,000	0
Estimated Balance Remaining				23,832	445,573	780,287	36,292	-4,000	415,000

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$25,000 added to FCC per year
- Note: assumes \$173,000 in Per Capita grant funding
- Note: Placer County to use approx. \$350,000

Auburn Recreation District Five Year Project List

Project List - POST COVID 19 Mid-Year Revision

2022/2023

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	Mt. Vernon proceeds
<i>Regional Park</i>									
Tennis/pickleball courts surfaces	200,000				200,000				
Tennis Court Path of Travel	41,500			21,500		20,000			
Pond mucking	100,000				100,000				
Walking pathway extension, Dry Creek end	265,000								
24 Acre Development	2,250,000					445,000		1,390,000	415,000
Kiosks	10,000				10,000				
<i>Railhead Park</i>									
Parking lot repair/reseal	10,000								
<i>Meadow Vista Park</i>									
Pond Island renovation	-100,000								
<i>Christian Valley Park</i>									
Tutor Totter Roof	45,000		45,000						
TOTAL	2,976,500	0	0	21,500	310,000	465,000	0	1,390,000	415,000
Estimated Balance Remaining				7,332	160,573	365,287	46,292	0	0

Move to Reserve Funding

265,000

Postponed

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$25,000 added to FCC per year
- Note: Assumes \$1.39m in Statewide Park Program grant
- Note: Placer County to use approx. \$350,000

Auburn Recreation District Five Year Project List

Project List - POST COVID 19 Mid-Year Revision

2023/2024

Estimated balance

12,332 185,573 415,287 56,292 80,000

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Recreation Park</i>									
Spray park (replace splash pool)	300,000		20,000		25,000	75,000	100,000	80,000	
<i>Regional Park</i>									
Breezeway Painting	40,000		20,000						
TOTAL	340,000	0	40,000	0	45,000	75,000	100,000	80,000	0
Estimated Balance Remaining				12,332	140,573	340,287	-43,708	0	0

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note: Placer County to use approx. \$350,000

Auburn Area Recreation and Park District (ARD)

List of future trails

This list is provided to share locations and information about trails that could be added/built on ARD owned or managed properties. The ability to create these trails will depend on budgetary and staffing resources.

In no particular order:

- **Regional Park 24 Acres:** a series of trails already exist on the property. These trails are currently not maintained, except for basic mowing right before the annual obstacle course race.

In the absence of development of the 24 Acres, it would be possible to create a basic map of these trails with approximate distances. Signs could be added to direct users on the trails. The cost to do this would be approximately \$2,500, which includes a GPS survey to mark the trail points on a map and related signage. Maintenance of these trails would be very basic due to a lack of staff resources. **With the budget revision passed, staff has set aside \$10,000 toward this effort. A conceptual site plan as well as a previously surveyed map of the 24 Acres is attached. Staff is getting a quote to complete the surveys of the property and all trails.**

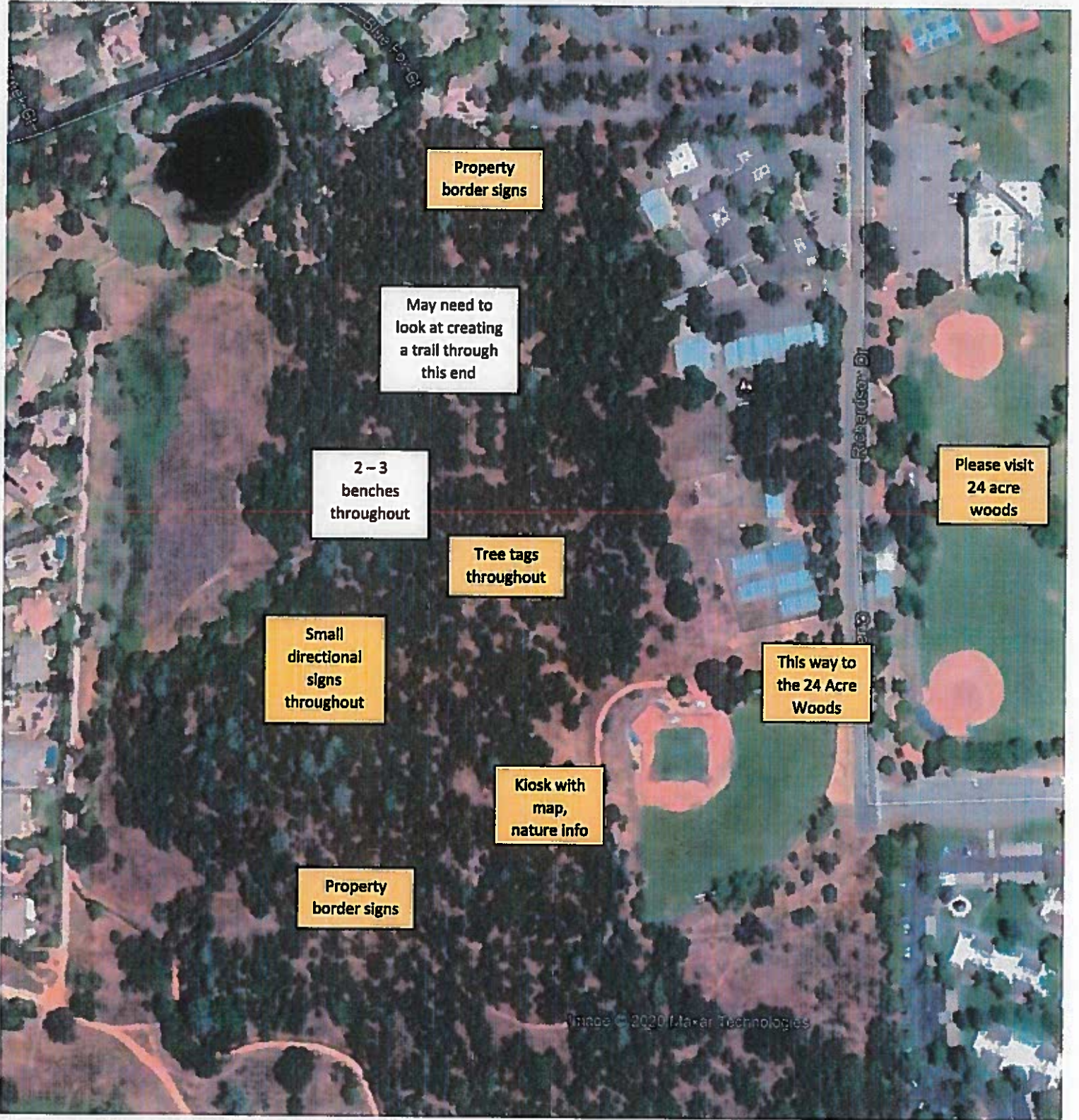
- **Regional Park Rock Creek area:** this area has been discussed previously as a place to add a trail that would run adjacent to Rock Creek. An example of the route this nice addition to Regional Park could take is seen below.

The cost to build this trail is unknown. Potential costs to build such a trail would include CEQA review, permits (CA F&W, Placer County, Army Corp), foot-bridges (1 – 3 needed depending on route), surveying, brush removal and trail creation. Maintenance of this trail would be a challenge at current staffing levels.



- **Shockley Property**: trails on the Shockley Property have been discussed several times. The expansive 26 acres would allow for a series of new trails that could be added to the existing trails on the property.

Current costs to create new trails at the Shockley Property are unknown. Potential costs to build these trails would include CEQA review, permits (Placer County), surveying, brush removal and trail creation. Maintenance of this trail would be a challenge at current staffing levels.



Property border signs

May need to look at creating a trail through this end

2-3 benches throughout

Tree tags throughout

Small directional signs throughout

This way to the 24 Acre Woods

Kiosk with map, nature info

Property border signs

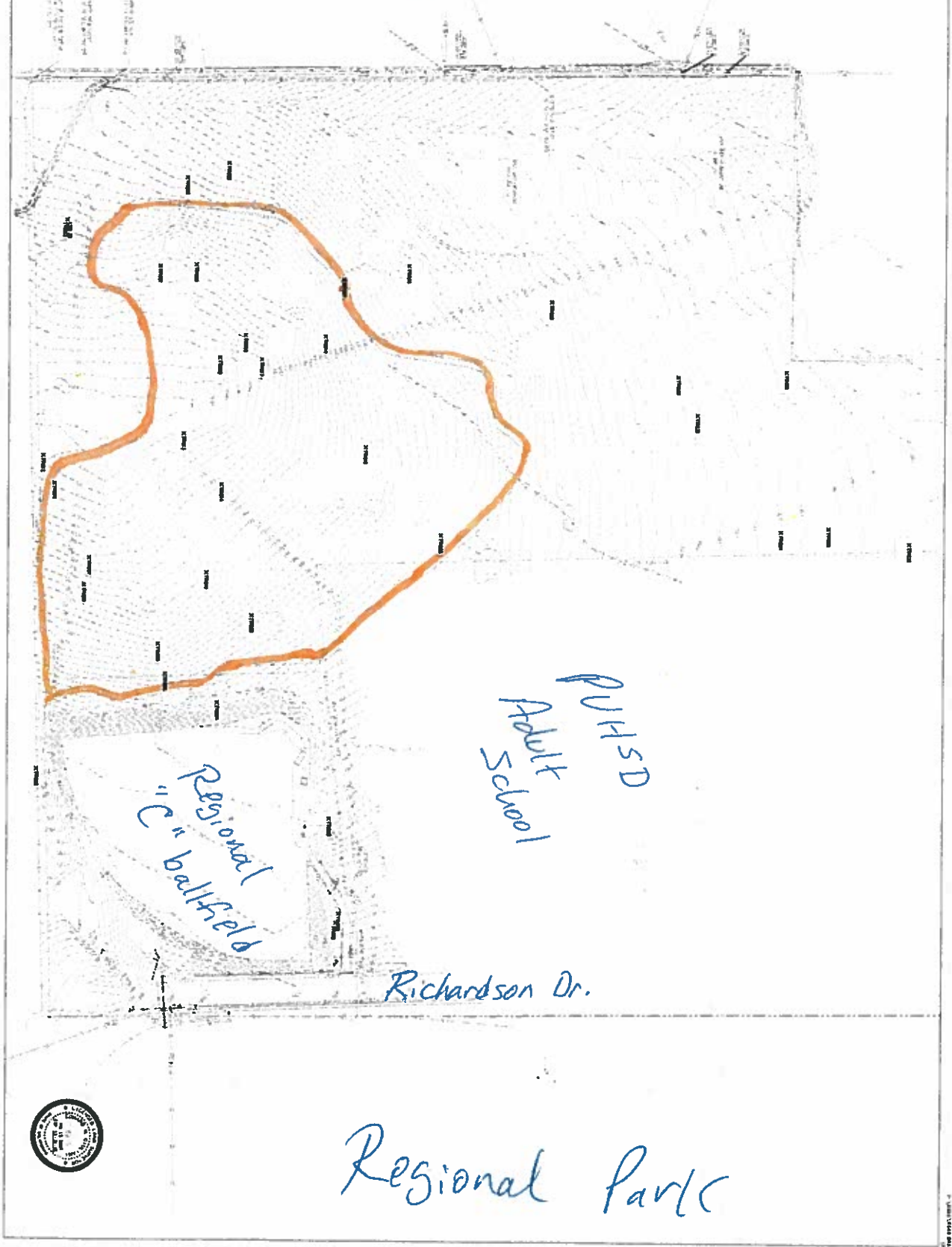
Please visit 24 acre woods

Imagery © 2020 Maxar Technologies

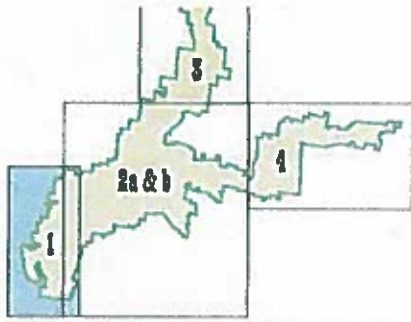
Deer Ridge Subdivision

Past survey of 24 acres, with some trails marked

Note: Not all trails are mapped



DATE 1	SHEET 1	TOPOGRAPHIC SURVEY	PLACER COUNTY, CALIFORNIA	GK Giuliani & Kull, Inc. 200 Wall Street, Suite A, Auburn, CA 95603 (530) 885-3107 Fax (530) 885-3157 Auburn • San Jose • Oakdale	DATE	REVISION	SCALE
					ED	ED	1"=100'



Helpful Tips for All Maps

- Be sure to use the "Online Resources" websites listed in on Section 1 Map to learn more about the Points of Interest, Trail Access Points, and trails described on these maps.
- Be aware that there are hundreds more trails, many unmarked, than those described on these maps.
- Scale of these maps varies and are defined under the title of each.

2nd Printing, 5/11/2016 - graphics and design courtesy of mapwiz.biz

Auburn State Recreation Area Map Section 1

Scale
0.75 inches = 0.25 miles

See reverse for Auburn SRA Map Sections 2, 3, 4.

User Group Icons: Pedestrians Cyclists Equestrians Boats

Points of Interest

- A** Old Town Auburn
- B** Placer Co. Courthouse Museum
- C** CA Welcome Center Placer Co. Visitors Bureau
- D** Central Square With the Auburn Endurance Zone Tribute
- E** Downtown Auburn
- F** Auburn State Recreation Area HQ
- G** Black Hole of Calcutta Falls (American Canyon Creek)
- H** Placer HS Track, Western States 100-Mile Endurance Run (WSE) Finish
- I** Gold Country Fairgrounds
- J** Western States Trail Foundation HQ, Tevis Cup 100-Mile Ride Finish, WSTF Equestrian Staging Area
- K** Auburn Recreation Park
- L** Railhead Park
- M** Auburn Bike Park For updates on construction and to contribute visit aurnbikpark.com.

Trail Access Points

Fee areas require a CA State Parks Pass or a day usage fee.

- 1** Shirland Canal Easement (Pacific St.)
- 2** American River Canyon Overlook Park
- 3** WSTF Equestrian Staging Area
- 4** Placer High School Track
- 5** Hidden Falls Regional Park (can get covered on weekends, holidays)
- 6** Stagecoach Trailhead (street, limited)
- 7** Green Gate 130 (street, limited)
- 8** Roble Point (street, limited)
- 9** China Bar
- 10** Maikdu (Oregon Bar Access) (Fee)
- 11** Oregon Bar (limited space & time (15 min.))
- 12** Shirland Canal Easement (Eagle's Nest) (street, limited)

Legend

- Paved or Gravel Roads
- Gravel Roads (may be closed to vehicles)
- Highway 49
- Signed Endurance Capital Road Bike Route
- Dirt Trails/Roads
- Dirt Trails (not named)
- Western States Trail
- Final Mile Tevis Cup (WS 100-Mile Endurance Ride)
- Final 1.3 MI WSE (WS 100-Mile Endurance Run)
- Mileage Markers and Distances
- Railroad Tracks
- Auburn State Recreation Area boundary
- Canal



Online Resources

- | | | |
|--|--|--|
| aurnbikpark.com | wse.org | alltrak.com |
| aurnbikpark.com | aurnbikpark.com | ridewithgps.com |
| visiplacer.com | atrac.org | mapmyrun.com |
| parks.ca.gov?page=502 | parc.auburn.org | landsporsproductions.com |
| aurnbikpark.com | placergacy.org | nocaloltra.com |
| teviscup.org | placelandtrust.org | northloaderevents.com |

2020/2021 PROJECT ACTIVITY REPORT		UPDATED 11/06/20		
PROJECT	EST. COST	NOTES	EST. COMPLETED	
RECREATION PARK		PEACH/FLESH COLORED SECTIONS INDICATE NEW ACTIVITY		
James Ballfield-Outfield Bermudagrass Conversion Project (2019)	42,000.00	Staff has been able to get one preliminary quote for converting the outfield from Rye/Bluegrass to Hybrid Bermuda (\$22,080.00 for conversion & \$19,136.00 for 3 month grow-in+maintenance). It was determined however at the 5/28 Board meeting that due to Covid-19 budget and staff impacts this work will be postponed to next year.	SEPTEMBER 2021	
PLACER HILLS POOL				
ASHFORD PARK	16,500.00	The existing Ashford Park irrigation system filter has been clogging repeatedly causing a significant drain of maintenance staff time. Staff researched replacements and went out to informal bid to replace the filter in July. Five pump/irrigation companies were invited to bid and one bid was received. BWD construction (contractor that installed the Regional Park Pump) was awarded the contract and the replacement filter has been put on order. With a 7-9 week lead time the work is expected to occur in December and should only take 2-3 days.	DECEMBER 2020	
OVERLOOK PARK				
24 ACRE PROPERTY				
Statewide Park Development and Community Revitalization Program (SPP) Grant Round 4 (2018/2019)	190,000.00	The two concept alternative plans have been finalized for public input, the postcard mailer has gone out to residences within a 1 mile radius of the site (6,605 addresses) and the on-line public input survey is going live on Friday, November 6th. The survey link will be featured on the ARD home web page and Facebook page. CEQA process is underway. The State of Ca has extended the SPP Grant deadline three months to March 12, 2020.	2020/2021	

CVCC	Bike Park - Construction (2015/2016)	320,000.00	<p>Small bike park signs should be ready for installation by mid-November. Designs for the big, main bike park trail map and rules sign panels has been finalized and staff is now working on getting a quote to fabricate the sign mounting backboard, clamps and posts. Latest update on the soil to be donated for the phase 2 jump area is that the project started on 10/20. Staff is still awaiting pricing from Habitat Restoration Group regarding the bike park trail watering plan designs. Pump track watering has been cut back as the weather has cooled.</p>	ONGOING
	Maidu Drive Repair (2018/2019)	0.00	<p>No updates had been received on the road project from BOR since early February 2020 and the road condition is getting worse now that the bike park is open. On June 30th, the District received word from the Bureau of Recamation that they are submitting a funding request to repair Maidu Drive(!). It is called a FLTP (Federal Lands Transportation Program) request and the amount they are requesting is \$463,000.00. This request is in competition for funding by other federal projects. Staff was given an opportunity to review and comment on the application and will keep the Board apprised of any updates. The Districts previous offers of 50k, then 25k towards this work were rescinded last year and Staff reminded the Bureau of this.</p>	TBD
	MEADOW VISTA PARK			2021
	MULTI-PARK ITEMS			
	Carry over projects from 2018/2019 list in YELLOW			
	Fiscal Year Projects Total:	526,500.00		