

FRIENDS OF THE AUBURN AREA RECREATION AND PARKS, INC. 501 (c) (3)
BOARD MEETING AGENDA

6:00 PM

THURSDAY, JANUARY 28, 2021
CANYON VIEW COMMUNITY CENTER, CONFERENCE ROOM
471 MAIDU DRIVE
AUBURN, CA

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://zoom.us/j/97189998016>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 971 8999 8016 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

I. Call to Order

Director Lynch _____ Director Gray _____ Director Ferris _____

Director Ainsleigh _____ Director Holbrook _____

President Muscott _____ Treasurer Galbraith _____

Roll Call Vote

II. Review and Approval of the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Minutes of the Board of Directors from November 19, 2020 (Pages 3 – 4)

Motion by _____ Second by _____ to _____

Lynch _____ Gray _____ Ferris _____ Ainsleigh _____ Holbrook _____

Roll Call Vote

III. Review and approval of the 501 (c) (3) Financials & Checks from the 501 (c) (3) account as of December 31, 2020 (see attachment.) (Pages 5 – 8)

Motion by _____ Second by _____ to _____

Lynch _____ Gray _____ Ferris _____ Ainsleigh _____ Holbrook _____

Roll Call Vote

IV. Public Comment

V. Adjournment

FRIENDS OF THE AUBURN AREA RECREATION AND PARKS, INC. 501 (c) (3)

This agenda is hereby certified to have been posted as follows:

Date

Time

Secretary to the Board

Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3)
Minutes of the
Meeting of the Board of Directors
Thursday, November 19, 2020, 6:00 p.m.
Canyon View Community Center
471 Maidu Drive, Auburn, CA

I. CALL TO ORDER

The Meeting of the Friends of the Auburn Area Recreation and Parks, Inc. was called to order at 6:00 p.m. by Chairman Lynch.

Members present were President Kahl Muscott, Treasurer Veona Galbraith, Director Lynch, Director Gray, and Director Holbrook. Directors Ainsleigh and Ferris were absent.

II. Review and Approval of the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Minutes of the Board of Directors from July 30, 2020

A motion was made by Director Holbrook and seconded by Director Gray to approve the Minutes of the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Board of Directors from July 30, 2020.

Roll Call Vote

Director Lynch – Yes
Director Ainsleigh – Absent
Director Ferris - Absent
Director Holbrook –Yes
Director Gray – Yes

3 – 0 Motion carries.

III. Review and Approval of the 501 (c) (3) Financials & Checks from the 501 (c) (3) account as of September 30, 2020.

A motion was made by Director Holbrook and seconded by Director Gray to approve the 501 (c) (3) Financials & Checks from the 501 (c) (3) account as of September 30, 2020.

Roll Call Vote

Director Lynch – Yes
Director Ainsleigh – Absent
Director Ferris - Absent
Director Holbrook –Yes
Director Gray – Yes

3 - 0 Motion carries.

IV. Friends of ARD – Bylaws Amendment: Purpose Change

A motion was made by Director Holbrook and seconded by Director Gay to approve the Bylaws Amendment.

Director Lynch – Yes
Director Ainsleigh – Absent
Director Ferris - Absent
Director Holbrook –Yes
Director Gray – Yes

3 – 0 Motion carries.

V. Public Comment – None.

VI. ADJOURNMENT – As there was no further business, the meeting was adjourned at 6:05 p.m.

Board Secretary

Date

Balance Sheet

12/31/2021

ASSETS

First Foundation Bank 501c3

17,159.84

TOTAL ASSETS

17,159.84

LIABILITIES

TOTAL LIABILITIES

0.00

NET POSTION

Retained Earnings

8,863.07

Net Profit (Loss)

8,296.77

TOTAL NET POSITION

17,159.84

TOTAL LIABILITIES AND NET POSITION

17,159.84

Profit and Loss - Detail

1/1/2020 To 12/31/2020

	Current Period	Actual YTD
<u>REVENUE</u>		
<u>Grants and Donations</u>		
Donations	146.40	2,829.59
Donations Bike Park	1,643.07	2,915.67
Donations Dead Fest	9.63	2,509.63
Donations Youth Assistance	234.15	8,305.46
Sponsorship Other	0.00	8,750.00
Donations Breast Cancer Awareness	360.00	390.00
Donations Preschool Program	0.00	1,000.00
Donations Food Truck Fiesta	0.00	500.00
<i>Total Grants and Donations</i>	\$2,393.25	\$27,200.35
<u>Event Revenue</u>		
Food Truck Vendor Revenue	9.63	1,244.63
Concert In The Park Revenue	\$2,380.00	\$2,380.00
<i>Total Event Revenue</i>	\$9.63	\$1,244.63
TOTAL REVENUE	\$2,402.88	\$28,444.98
<u>EXPENSES</u>		
<u>Admin and Professional Services</u>		
Professional Services	350.00	350.00
Legal Expenses	35.00	35.00
<i>Total Admin and Professional Services</i>	\$385.00	\$385.00
<u>Donation Expenses</u>		
Youth Assistance Donations Expense	222.45	7,985.19
Bike Park Donations Expense	1,560.92	2,769.89
Park Improvements Donations Expenses	0.00	1,979.03
Preschool Donations Expense	0.00	950.00

	Current Period	Actual YTD
Harvest Festival Donation Expense	0.00	2,137.50
<i>Total Donation Expenses</i>	<i>\$1,783.37</i>	<i>\$15,821.61</i>
<u><i>Total Event Expenses</i></u>		
Party In The Park Donation Expenses	950.00	950.00
Movies In The Park Donation Expenses	712.50	712.50
Ukulele Festival Donation Expenses	950.00	950.00
Kids Tri Race Donation Expenses	475.00	475.00
Great Am Scramble/Obstacle Donation Expenses	712.50	712.50
Art In The Park Donation Expenses	950.00	950.00
Breast Cancer Awareness Donation Expenses	370.50	370.50
Dead Fest Event Expense	570.00	643.05
Food Truck Fiesta Event Expense	485.00	558.05
<i>Total Event Expenses</i>	<i>\$6,175.50</i>	<i>\$6,321.60</i>
TOTAL EXPENSES	\$8,343.87	\$22,528.21
NET PROFIT (LOSS)	(\$3,560.99)	\$8,296.77

Friends of ARD
VENDOR CHECK REGISTER REPORT

From: 10-1-2020 TO: 12-31-20

Check Number	Vendor Check Name	Check Date	Amount
5622	Auburn Area Rec & Park District	10/7/2020 \$	1,094.00
5623	Department of Justice	10/7/2020 \$	25.00
5624	Franchise Tax Board	10/7/2020 \$	50.00
5625	Auburn Area Rec & Park District	10/9/2020 \$	1,055.00
5626	Altara	11/17/2020 \$	350.00
5631	Albie Aware (Breast Cancer)	12/31/2020 \$	370.50
5633	Auburn Area Rec & Park District	12/31/2020 \$	6,533.37