

**FRIENDS OF THE AUBURN AREA RECREATION AND PARKS, INC. 501 (c) (3)  
ADVISORY COMMITTEE AGENDA  
WEDNESDAY, JULY 22, 3:00 PM  
CANYON VIEW COMMUNITY CENTER, CONFERENCE ROOM  
471 MAIDU DRIVE  
AUBURN, CA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at [kmuscott@auburnrec.com](mailto:kmuscott@auburnrec.com) or by calling (530) 537-2186 (M-F).

Due to the current COVID-19 crisis, the public will not be allowed to physically attend the meeting. The public may participate in the meeting through Zoom. The link for this meeting is <https://zoom.us/j/93108267207>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 931 0826 7207 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than noon. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

The Auburn Area Recreation and Park District appreciates your patience and understanding as we work through this new method of holding a public meeting.

- I. Call to Order
- II. Review and Approval of the January 22, 2020 Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Advisory Committee Minutes (Page 3)
- III. Review of the 501 (c) (3) Financials from the 501 (c) (3) account– as of June 30, 2020 - See attachments.) (Pages 4 – 11)
- IV. Friends of ARD – Bylaws Amendments: Name and Purpose Change (Pages 12 – 13)

Shall the Friends of the Auburn Area Recreation and Parks, Inc. amend their bylaws and change the name of the organization and the specific purpose of the organization?

- V. ARD Pink Patch to Support Breast Cancer Awareness (Pages 14 – 15)

Shall the Friends of the Auburn Area Recreation and Parks, Inc. 501 c (3) produce and sell a pink version of the ARD logo patch to support and promote breast cancer awareness, research, and treatment? (See attachment.)

**VI. Public Comment**

**VII. Adjournment**

**Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3)**  
**Minutes of the**  
**Advisory Committee Meeting**  
**Wednesday, January 22, 2020, 2:45 p.m.**  
**Canyon View Community Center**  
**471 Maidu Drive**  
**Auburn, CA**

**I. CALL TO ORDER**

The Advisory Committee Meeting of the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) was called to order at 2:54 p.m.

Director Lynch, Director Ainsleigh, Kahl Muscott and Veona Galbraith were present. Bud Rietjens, Advisory Committee Chairman and Advisory Committee Member Heidi Rietjens were present.

**II. Review and Approval of the October 23, 2019 Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Advisory Committee Minutes**

The minutes were reviewed and approved by the Committee.

**III. Review of the 501 (c) (3) Financials & Checks from the 501 (c) (3) account – as of December 31, 2019**

The 501 (c) (3) financials and checks were reviewed and approved by the Advisory Committee and forwarded to the January 30, 2020 Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Board Meeting for review and approval.

**IV. Public Comment – None.**

**V. ADJOURNMENT – As there was no further business, the meeting was adjourned at 3:11 p.m.**

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

501C-3  
 Friends of ARD  
 Balance Sheet  
 As of June 30, 2020

Assets

First Foundation Bank

32,467.28

*Total Assets*

32,467.28

*Total Assets*

**32,467.28**

Liabilities

Accts Payable/ ARD

-

*Total Liabilities*

Owner's Equity

Owner's Equity

11,457.07

Revenue for 2020

21,010.21

*Total Owners Equity*

32,467.28

*Total Liabilities and Owners Equity*

**32,467.28**

**Friends of Auburn Area Recreation and Park District**  
**Profit and Loss**  
**For 4/1/2020 - 6/30/2020**

REVENUE	<u>4/1 - 6/30/20</u>	<u>YTD</u>
General Donation	-	-
Youth Assistance Fund Donations	1,500.00	9,171.31
Wheel Chair Swing	-	-
Auburn Bike Park	-	-
Park Improvements	-	-
Party in the Park	-	1,000.00
Movies in the Park	-	750.00
Ain't Necess Dead Fest	-	1,000.00
Uke Festival	-	1,000.00
Food Truck Fiesta	-	985.00
Kid's Triathlon	-	500.00
Obstacle Scramble	-	500.00
Miss October	-	-
Auburn Community Festival Revenue	-	2,250.00
Art in the Park	-	1,000.00
Undesignated Donations	500.00	3,000.00
Misc	-	-
<b>TOTAL REVENUE</b>	<b>2,000.00</b>	<b>21,156.31</b>
<b>EXPENSES</b>		
Legal / Professional Expenses	-	146.10
Youth Assistance Fund Donations	-	-
Wheel Chair Swing	-	-
Auburn Bike Park	-	-
Park Improvements	-	-
Party in the Park	-	-
Movies in the Park	-	-
Ain't Necess Dead Fest	-	-
Uke Festival	-	-
Food Truck Fiesta	-	-
Obstacle Scramble	-	-
Miss October	-	-
Auburn Community Festival	-	-
Undesignated	-	-
<b>TOTAL EXPENSES</b>	<b>-</b>	<b>146.10</b>
 <b>EXCESS REVENUE OVER EXPENSES</b>	 <b>2,000.00</b>	 <b>21,010.21</b>

501C-3  
Friends of ARD

Revenues Received for Jan 1, 2020 - March 31, 2020

Date	From	For	\$
1/5/20	Carol Melnhold - Pay Pal	Youth Assistance	97.50
1/16/20	ARD	Dead Fest Revenue	250.00
1/16/20	Veronica Blake	Art in the Park	1,000.00
1/16/20	Eagle Vending - Concesslons - Coke Machine	Youth Assistance	23.81
2/3/20	Old Town Pizza	Event Sponsor / Many	2,250.00
2/3/20	Auburn Rotary Community Fund	Youth Assistance	2,000.00
2/3/20	Celebration Community Fellowship	Youth Assistance	250.00
2/3/20	Mother Lode Foundation	Youth Assistance	5,000.00
2/6/20	Jenny Jansen	Youth Assistance	50.00
2/12/20	Nierol, Inc. Dba Maki Heating	Event Sponsor / Undecided	2,500.00
2/20/20	Precision Orthodontics	Event Sponsor / Many	2,500.00
2/24/20	Celebration Community Fellowship	Youth Assistance	250.00
3/2/20	Reneson Hotels / Max's Resturant	Event Sponsor / Many	2,500.00
3/18/20	ARD Transfer	Food Truck Fest Revenue	485.00

1st Quarter Total 19,156.31  
19,156.31

Revenues Received for April 1, 2020 - June 30, 2020

Date	From	For	\$
5/5/20	Your Cause	Youth Assistance	100.00
5/5/20	Jenny Jansen	Youth Assistance	100.00
6/5/20	Jenny Jansen	Youth Assistance	300.00
6/12/20	Herbert Grounds	Undecided	500.00
6/12/20	Dutch Bros	Youth Assistance	1,000.00

6/30/20 ARD DF & FTF Proceeds Transfer to 501c3 DF/FTF Revenue  
2nd Quarter Total \$2,000.00  
2,000.00

Revenues Received for July 1, 2020 - October 31, 2020

Date	From	For	\$
9/30/20	ARD DF & FTF Proceeds Transfer to 501c3	DF/FTF Revenue	\$0.00
3rd Quarter Total			<u>\$0.00</u>

12/30/20 ARD DF Proceeds Transfer to 501c3 DF 2020 Sponsorship  
4th Quarter Subtotal for 2020 \$0.00  
\$0.00

12/31/20 2021 Sponsorships Varied  
4th Quarter Total \$0.00  
\$0.00

501C-3  
Friends of ARD

Check Disbursements for Jan 1st, 2020 - Dec 31, 2020

5620	1/27/20	ASCAP - Dead Fest/Food Truck Music Lic Fee	\$146.10
	3/31/20	ARD - Donations and Sponsorships 1st Qtr	\$0.00
		1st Quarter Total	\$146.10
	6/30/20	ARD - Donations and Sponsorships 2nd Qtr	\$0.00
		2nd Quarter Total	\$0.00
	9/30/20	ARD - Donations and Sponsorships 3rd Qtr	\$0.00
		3rd Quarter Total	\$0.00
	12/31/20	ARD - Donations and Sponsorships 4th Qtr	\$0.00
		4th Quarter Total	\$0.00

**501C-3**  
**Friends of ARD**  
**Balance Sheet**  
**As of March 31, 2020**

Assets

First Foundation Bank

30,467.28

*Total Assets*

30,467.28

*Total Assets*

**30,467.28**

Liabilities

*Total Liabilities*

-

-

Owner's Equity

Owner's Equity

11,457.07

Revenue for 2020

19,010.21

*Total Owners Equity*

30,467.28

*Total Liabilities and Owners Equity*

**30,467.28**



**Friends of Auburn Area Recreation and Park District**  
**Profit and Loss**  
**For 1/1/2020 - 3-31-2020**

REVENUE	<u>1/1 - 3/31/19</u>	<u>YTD</u>
General Donation	-	-
Youth Assistance Fund Donations	7,671.31	7,671.31
Wheel Chair Swing	-	-
Auburn Bike Park	-	-
Park Improvements	-	-
Party in the Park	1,000.00	1,000.00
Movies in the Park	750.00	750.00
Ain't Necess Dead Fest	1,000.00	1,000.00
Uke Festival	1,000.00	1,000.00
Food Truck Fiesta	985.00	985.00
Kid's Triathlon	500.00	500.00
Obstacle Scramble	500.00	500.00
Miss October	-	-
Auburn Community Festival Revenue	2,250.00	2,250.00
Art in the Park	1,000.00	1,000.00
Undesignated Donations	2,500.00	2,500.00
Misc	-	-
<b>TOTAL REVENUE</b>	<b>19,156.31</b>	<b>19,156.31</b>
 <b>EXPENSES</b>		
Legal / Professional Expenses	146.10	146.10
Youth Assistance Fund Donations	-	-
Wheel Chair Swing	-	-
Auburn Bike Park	-	-
Park Improvements	-	-
Party in the Park	-	-
Movies in the Park	-	-
Ain't Necess Dead Fest	-	-
Uke Festival	-	-
Food Truck Fiesta	-	-
Obstacle Scramble	-	-
Miss October	-	-
Auburn Community Festival	-	-
Undesignated	-	-
<b>TOTAL EXPENSES</b>	<b>146.10</b>	<b>146.10</b>
<b>EXCESS REVENUE OVER EXPENSES</b>	<b>19,010.21</b>	<b>19,010.21</b>

501C-3  
Friends of ARD

Revenues Received for Jan 1, 2020 - March 31, 2020

Date	From	For	\$
1/5/20	Carol Meinhold - Pay Pal	Youth Assistance	97.50
1/16/20	ARD	Dead Fest Revenue	250.00
1/16/20	Veronica Blake	Art in the Park	1,000.00
1/16/20	Eagle Vending - Concessions - Coke Machine	Youth Assistance	23.81
2/3/20	Old Town Pizza	Event Sponsor / Many	2,250.00
2/3/20	Auburn Rotary Community Fund	Youth Assistance	2,000.00
2/3/20	Celebration Community Fellowship	Youth Assistance	250.00
2/3/20	Mother Lode Foundation	Youth Assistance	5,000.00
2/6/20	Jenny Jansen	Youth Assistance	50.00
2/12/20	Nierol, Inc. Dba Maki Heating	Event Sponsor / Undecided	2,500.00
2/20/20	Precision Orthodontics	Event Sponsor / Many	2,500.00
2/24/20	Celebration Community Fellowship	Youth Assistance	250.00
3/2/20	Reneson Hotels / Max's Resturant	Event Sponsor / Many	2,500.00
3/18/20	ARD Transfer	Food Truck Fest Revenue	485.00
			-
			-
<b>1st Quarter Total</b>			<b>19,156.31</b>

501C-3  
Friends of ARD

Check Disbursements for Jan 1st, 2020 - Dec 31, 2020

5620	1/27/20	ASCAP - Dead Fest/Food Truck Music Lic Fee	\$146.10
	3/31/20	ARD - Donations and Sponsorships 1st Qtr	\$0.00
<hr/>			
		1st Quarter Total	\$146.10
<hr/>			
<hr/>			

**Item IV. FRIENDS OF ARD Cover sheet - Bylaws Amendments:  
Name and Purpose Change**

**Friends of the Auburn Area Recreation and Parks Inc. (“Friends”) Board meeting July 30, 2020**

**The Issue**

Shall the Friends of the Auburn Area Recreation and Parks, Inc. amend their bylaws and change the name of the organization and the specific purpose of the organization? Friends Director Mike Lynch has made this request.

**Background**

In 2007, the Auburn Area Recreation and Park District (ARD) formed a 501 C3 non-profit organization called the “Friends of the Auburn Area Recreation and Parks, Inc.” (“Friends”). The specific and primary purposes of “Friends” are to raise funds to improve recreation and park facilities and to establish and maintain youth assistance programs in the community.

Friends Director Mike Lynch has reviewed the bylaws and is suggesting the following:

- 1) Changing the name. The current name (Friends of the Auburn Area Recreation and Parks, Inc.) does not quite read correctly. The suggested change is presented in the attached document. Changing the name of a 501 C3 can be done very simply through the CA Secretary of State Office.
- 2) Revising the Specific Purpose. The current specific purpose limits Friends charitable activities to “raise funds to improve recreation, park facilities, and to establish and maintain youth assistance programs in the community.” Director Lynch is proposing to open up the allowable activities to other community benefits and specify that this is for support/benefit of ARD. The proposed new language is attached.

**Recommendation**

Review and approve the proposed changes. Director Lynch has offered to help shepherd any processes related to the changes.

**Fiscal Impact**

None

**Attachments**

Proposed changes to the Friends bylaws

**Proposed amendment**  
**July 15, 2020**

Formatted: Font: 20 pt

Formatted: Font: 20 pt

**BYLAWS**  
**of**

**Or**

**FRIENDS OF AUBURN AREA RECREATION AND PARK DISTRICT, INC.**

Deleted: FRIENDS OF THE AUBURN AREA  
RECREATION AND PARKS, INC.

**ARTICLE I**  
**NAME, PURPOSES AND GENERAL POLICY**

**Section 1. Name and Purposes.** The name of this corporation is Friends of the Auburn Area Recreation and Park District, Inc. (the "Corporation").

Deleted: Friends of the Auburn Area Recreation and Parks,  
Inc. (the "Corporation").

**Section 2. General Purpose.** The Corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the California Nonprofit Public Benefit Corporation Law for charitable purposes.

**Section 3. Specific Purpose.** The specific and primary purposes of the Corporation is to raise funds and to provide support to improve recreation, park facilities, to establish and maintain youth assistance programs in the community, and for community benefit program, projects, and efforts, on behalf of the Auburn Area Recreation and Park District (ARD).

Deleted: and

## **Item V. FRIENDS OF ARD Cover sheet - Pink ARD Logo Patches to Support Breast Cancer Awareness**

**Friends of the Auburn Area Recreation and Parks Inc. (“Friends”) Board meeting July 30, 2020**

### **The Issue**

Shall the Friends of the Auburn Area Recreation and Parks, Inc. approve the creation and sale of pink ARD logo patches to support breast cancer awareness? Friends Director Mike Lynch has made this request.

### **Background**

In 2007, the Auburn Area Recreation and Park District (ARD) formed a 501 C3 non-profit organization called the “Friends of the Auburn Area Recreation and Parks, Inc.” (“Friends”). The specific and primary purposes of “Friends” are to raise funds to improve recreation and park facilities and to establish and maintain youth assistance programs in the community.

Friends Director Mike Lynch has proposed the Friends approve the creation and sale of pink ARD logo patches to support breast cancer awareness. A detailed proposal is attached.

### **Recommendation**

Review and approve the proposal to create and sell pink ARD logo patches, with the proceeds to go towards the Albie Aware Breast Cancer Foundation. Director Lynch has offered to help coordinate the effort.

### **Fiscal Impact**

Director Lynch has secured a donation to cover the costs of making the first 100 patches.

### **Attachments**

Proposal: ARD Pink Patch to Support Breast Cancer Awareness

# ARD Pink Patch to Support Breast Cancer Awareness



## Proposal:

For the Friends of ARD to produce and sell a pink version of the ARD patch to support and promote Breast Cancer awareness, research, and treatment.

## Background:

The Pink Patch Project was started by the Los Angeles County Police Chiefs Association several years ago as a public awareness campaign designed to bring attention to the fight against breast cancer and to support breast cancer research and treatment organizations in combating this devastating disease.

The program centers on a pink version of an agency's uniform patch. These patches are specially designed by each participating agency for the Pink Patch Project campaign. Employees at each of the participating agencies may wear these pink patches on their regular uniforms for the month of October during "National Breast Cancer Awareness Month."

The pink patches and other related items are intended to stimulate conversation with the community and to encourage public awareness about the importance of early detection and the on-going fight against this disease.

Several local and park agencies have a pink patch program, including Auburn PD, Placer County Sheriff's Office, California State Parks, the Fulton- El Camino Recreation and Park District, East Bay Regional Parks, and Santa Clara County Parks.



## More Details:

Friends would commission the production of a pink version of the ARD patch. Typically, agency pink patches sell for \$5-10, with all the profits going to a Breast Cancer organization. In the ARD case, I am proposing the benefit go to the Albie Aware Breast Cancer Foundation (see attached info), which has a breast cancer support group at Sutter Auburn Faith Hospital. I have already secured a donation to cover the cost of producing the first 100 patches. The donation benefit, if 100 patches were sold, would be from \$500-1,000. ARD Pink pins and a patch ball caps could also be produced.

Finally, I am willing to coordinate this effort on behalf of Friends and ARD.

Mike Lynch, ARD Board Member  
July 6, 2020