

Auburn Area Recreation and Park District
Minutes
of the Program, Personnel, Policy, Fee & Legal Review Committee Meeting
Wednesday, February 19, 2020 at 1:00 PM
Canyon View Community Center
471 Maidu Drive
Auburn, CA 95603

1.0 CALL TO ORDER

The meeting of the Program, Personnel, Policy, Fee & Legal Review Committee was called to order at 1:05 p.m.

ROLL CALL

Director Ainsleigh was present, Director Holbrook was absent.

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by Director Ainsleigh.

3.0 PUBLIC COMMENT- This is the time wherein any person may comment on Any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limit of three minutes.

None.

4.0 BUSINESS

4.1 Approval of Minutes from the January 22, 2020 Program, Personnel, Policy, Fee & Legal Review Committee Meeting

The minutes from the January 22, 2020 Program, Personnel, Policy, Fee & Legal Review Committee meeting were reviewed and approved by Director Ainsleigh.

4.2 Amending Board Procedures and Responsibilities Manual – Election of Officers and Roll Call Votes

Director Ainsleigh reviewed and recommended some changes to the Board Procedures and Responsibilities Manual for the election of officers. Director Ainsleigh forwarded this item to the March, 2020 Policy meeting for Director Holbrook's review and input.

4.3 Donor Policies, Procedures and Recognition

Director Ainsleigh reviewed the Donor Policies, Procedures and Recognition Policies and Procedures. Director Ainsleigh requested changes be made to this policy and forwarded to the Board of Directors for consideration as follows:

Alternate #1 – Donors in the above-mentioned categories will be recognized on the District’s “Donor Tree”, located at a location like Recreation Park. The monetary donors will be recognized with inscribed tree leaves of the same color in sizes corresponding to the donation, and volunteer donors will be recognized with birds.

4.4 Approval of Legal Bills – Director Ainsleigh reviewed and approved the legal bills.

Discussion Item:

1. Discussion of RDA Passthrough – Director Ainsleigh discussed that the RDA should go to the ARD General Fund Budget. This item was not recommended to be sent to the Board of Directors.

5.0 ITEMS TO BE CONSIDERED AT FUTURE PROGRAM, PERSONNEL, POLICY, FEE & LEGAL REVIEW COMMITTEE MEETINGS

None.

5.1 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

ADJOURNED

As there was no further business, the meeting was adjourned at 1:42 p.m.

Board Secretary

Date