

Auburn Area Recreation and Park District
Minutes
of the Program, Personnel, Policy, Fee & Legal Review Committee Meeting
Wednesday, June 20, 2018, 12:00 p.m.
Canyon View Community Center
471 Maidu Drive
Auburn, CA 95603

1.0 CALL TO ORDER

The meeting of the Program, Personnel, Policy, Fee & Legal Review Committee was called to order at 12:10 p.m.

ROLL CALL

Director Holbrook was present, Director Ferris was absent.

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by Director Holbrook.

3.0 PUBLIC COMMENT- This is the time wherein any person may comment on Any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limit of three minutes.

None.

4.0 BUSINESS

4.1 Approval of Minutes from the May 23, 2018 Program, Personnel, Policy, Fee & Legal Review Committee Meeting

The minutes from the May 23, 2018 Program, Personnel, Policy, Fee & Legal Review Committee meeting were reviewed and approved by Director Holbrook.

4.2 Amendments to Facilities & Grounds Job Descriptions

Director Holbrook reviewed the information provided and recommended forwarding the amendments to the Facilities & Grounds job descriptions to the ARD Board for review and approval.

4.3 Approval of Legal Bills

Director Holbrook reviewed and approved the legal bills from May, 2018.

Discussion Items:

1. None.

5.0 ITEMS TO BE CONSIDERED AT FUTURE PROGRAM, PERSONNEL,

POLICY, FEE & LEGAL REVIEW COMMITTEE MEETINGS

None.

5.1 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

- Obtain a quote from SDRMA.
- Review the District Transparency Checklist – ongoing.
- Review investment policy .

Director Holbrook discussed following up on the SDRMA insurance quote that Joe Fecko was working on. He also requested that staff prepare a report to the Board regarding the investment policy and why we are staying with what we have.

ADJOURNED

As there was no further business, the meeting was adjourned at 12:26 p.m.

Board Secretary

Date