

Auburn Area Recreation and Park District
Minutes
of the Program, Personnel, Policy, Fee & Legal Review Committee Meeting
Wednesday, June 22, 2016, 2:00 p.m.
Canyon View Community Center
471 Maidu Drive
Auburn, CA 95603

1.0 CALL TO ORDER

The meeting of the Program, Personnel, Policy, Fee & Legal Review Committee was called to order at 2:09 p.m.

ROLL CALL

Directors Holbrook and Lynch were both present.

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by the Committee.

3.0 PUBLIC COMMENT- This is the time wherein any person may comment on Any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limit of three minutes.

None.

4.0 BUSINESS

4.1 Approval of Minutes from the May 12, 2016 Program, Personnel, Policy, Fee & Legal Review Committee Meeting

The minutes from the May 12, 2016 Program, Personnel, Policy, Fee & Legal Review Committee meeting were reviewed and approved by the Committee.

4.2 Youth Services Job Description Amendments Per CA SB792

Directors Holbrook and Lynch reviewed and approved the Youth Services Job Description Amendments and forwarded them to the Board of Directors for review and approval.

4.3 Resolution Number 2016-09: Changes to Conflict of Interest Policy

Directors Holbrook and Lynch reviewed and approved Resolution Number 2016-09, updating and amending the Conflict of Interest Policy and forwarded it to the Board of Directors for review and adoption.

4.4 Approval of Legal Bills

The Committee reviewed and approved the legal bills.

Discussion Items:

1. Update on Legal Request for Proposals for legal services – the committee was informed that the Requests for Proposals for legal services were sent out to thirty-nine law firms. The proposals are due July 8, 2016.

5.0 ITEMS TO BE CONSIDERED AT FUTURE PROGRAM, PERSONNEL, POLICY & FEE COMMITTEE MEETINGS

None.

5.1 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

Revised Board Procedures & Responsibilities Manual.

ADJOURNED

As there was no further business, the meeting was adjourned at 2:55 p.m.

Board Secretary

Date