

**Auburn Area Recreation and Park District**  
**Minutes**  
**of the Program, Personnel, Policy, Fee & Legal Review Committee Meeting**  
Wednesday, December 9, 2015, 2:00 p.m.  
Canyon View Community Center  
471 Maidu Drive  
Auburn, CA 95603

**1.0 CALL TO ORDER**

The meeting of the Program, Personnel, Policy, Fee & Legal Review Committee was called to order at 2:03 p.m.

**ROLL CALL**

Directors Holbrook and Lynch were both present.

**2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL**

The agenda was approved by the Committee.

**3.0 PUBLIC COMMENT- This is the time wherein any person may comment on Any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limit of three minutes.**

None.

**4.0 BUSINESS**

**4.1 Approval of Minutes from the November 12, 2015 Program, Personnel, Policy, Fee & Legal Review Committee Meeting**

The minutes from the November 12, 2015 Program, Personnel, Policy, Fee & Legal Review Committee meeting were reviewed and approved by Director Lynch. Director Holbrook abstained as he was not present at the November 12, 2015 Program, Personnel, Policy, Fee & Legal Review Committee Meeting.

**4.2 Resolution Number 2015-19, ARD Records Retention Policy**

Directors Holbrook and Lynch reviewed Resolution Number 2015-19, ARD Records Retention Policy and forwarded it to the Board of Directors for review and adoption.

**4.3 Proposed Letter to California State Parks Regarding Comments and Thoughts on the Forthcoming Auburn State Recreation Area (ASRA) General Plan**

Directors Holbrook and Lynch reviewed and approved the proposed letter to California State Parks Regarding comments and thoughts on the forthcoming Auburn State Recreation Area (ASRA) General Plan and forwarded it to the Board of Directors for review and approval.

**4.4 Naming Bocce Ball Courts for Don and Ina Robinson**

Directors Holbrook and Lynch determined from information provided by staff that there has been no significant contribution in the last two years from Robinson Sand & Gravel. The committee did not recommend sending this item to the Board for consideration.

Director Holbrook requested a list of the biggest donors in the last ten years be provided by staff at the January 2016 policy meeting.

**4.5 Approval of Legal Bills**

The legal bills for September and October 2015 were reviewed and approved by the committee.

**Discussion Items:**

None.

**5.0 ITEMS TO BE CONSIDERED AT FUTURE PROGRAM, PERSONNEL, POLICY & FEE COMMITTEE MEETINGS**

None.

**5.1 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH**

Revised Board Procedures & Responsibilities Manual.

**ADJOURNED**

As there was no further business, the meeting was adjourned at 2:39 p.m.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

