

**AUBURN AREA RECREATION AND PARK DISTRICT  
SPECIAL MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE  
AGENDA**

**WEDNESDAY, OCTOBER 17, 2018, 1:15 PM  
CANYON VIEW COMMUNITY CENTER, 471 MAIDU DRIVE  
AUBURN, CA 95603**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the District's Office at 471 Maidu Drive, Auburn, CA 95603 during normal business hours. In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (530) 537-2187. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

**1.0 CALL TO ORDER**

Gray \_\_\_\_ Lynch \_\_\_\_

**2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL**

**3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.**

**4.0 BUSINESS**

**4.1 Vegetation Management Plan Contract Amendment with Dudek**

Shall the Auburn Area Recreation and Park District (ARD) authorize an amendment to the Vegetation Management Plan contract with Dudek to account for \$6,150.00 in extra costs and out of scope work?

AUBURN AREA RECREATION AND PARK DISTRICT  
This agenda is hereby certified to have been posted as follows:

10-15-18  
Date

9:30 AM  
Time

P. Larson  
Secretary to the Board

## **Item 4.1 Cover sheet – Vegetation Management Plan Contract Amendment with Dudek**

**Acquisition and Development Committee, October 2018**

### **The Issue**

Shall the Auburn Area Recreation and Park District (ARD) authorize an amendment to the Vegetation Management Plan contract with Dudek to account for \$6,150 in extra costs and out of scope work?

### **Background**

In June, 2016, the ARD Board of Directors approved a contract with Dudek to create a Vegetation Management Plan. The amount of the contract was \$37,845.00.

The Vegetation Management Plan would set procedures for maintenance and management of riparian vegetation and control of invasive plant species within five public spaces (parks) maintained by the Auburn Area Recreation and Parks District (ARD). Those parks are as follows:

- Regional Park
- Meadow Vista Park
- Ashford Park
- Atwood Park
- Placer Hills Park

Since that time, Dudek has been working on the plan with various agencies, including ARD, UAIC and CA Dept. of Fish and Wildlife. Extra time and charges have occurred in the creation of this Plan. Dudek is requesting an extra \$6,150 for these extra costs and the costs going forward to complete the Plan. A proposed amendment with more details is attached.

### **Recommendation for the A&D Committee**

Review and forward to the ARD Board of Directors a positive recommendation to amend the contract with Dudek in the amount of \$6,150.

### **Fiscal Impact**

The original contract was \$37,485. This \$6,150 amendment will bring the total to \$43,635.

### **Attachments**

Dudek Vegetation Management Plan - Amendment No. 1

October 12, 2018

Kahl Muscott  
District Administrator  
Auburn Recreation District  
123 Recreation Drive  
Auburn, CA 95603

**Subject: Vegetation Management Plan Project - Amendment No. 1**

Dear Kahl:

Attached is an amended scope-of-work and cost estimate that provides a description of out of scope work that has been completed to date as well as additional work that must be completed to finish the work program for the vegetation management plan project. Dudek moved forward on some out of scope work to accommodate tribal consultation needs and in hopes that all work could be completed under the original budget. As we've come close to finalizing the project we've identified need for additional budget due to out of scope work completed previously. Dudek currently has approximately \$4,500 in outstanding charges accrued outside the original project budget. Dudek proposes to write off \$1,800 of the existing overage charges. This is in addition to \$655 already written down earlier over the course of our work. Out of scope work completed includes the following tasks and costs (described in greater detail in scope of work attached):

Revise Project Description, Initial Study, Draft VMP to Integrate Streambed Alteration Agreement - \$1,800

Field visit and memo for foothill yellow-legged frog - \$1,500

Tribal Consultation and Coordination and Field Visit - \$1,500

We have absorbed some of these costs into our original project budget, but will need this augment to complete the work program, including CEQA noticing and circulation, Final IS/MND (response to comments, filing and hearing), and notifying the Corps about work on the Atwood Ranch Open Space site. Cost estimates for completing this work are provided below, as are descriptions of the out of scope work completed to date. The Cost Estimate table provided includes costs for each task, adjustment for write offs and costs accommodated by the original budget, and a proposed total amendment amount. Please let me know if you have questions.

As always we will work efficiently on your project and will bill only for time expended.

Sincerely,



Markus Lang  
Project Manager

ATT: Scope of Work and Cost Estimate

## PROPOSED SCOPE OF WORK

The following Task Outline describes each specific task the Dudek team will complete under this amended scope of work. Some of the tasks described below have already been completed and were performed as out of scope work in hopes that all could be accommodated under the original project cost estimate.

### **TASK AI-1: REVISE PROJECT DESCRIPTION AND DRAFT INITIAL STUDY TO INTEGRATE STREAMBED ALTERATION AGREEMENT FROM CDFW**

This task has been completed and provides for updating the draft Project Description and draft Initial Study to incorporate new information from CDFW's draft permit and review of the draft vegetation management plan. This task also includes minor revisions to the draft vegetation management plan to incorporate the draft permit and coordination with CDFW regarding the permit. Changes to the documents are primarily to incorporate conditions identified in CDFW's draft permit.

The revised draft project description, Initial Study, and VMP have been submitted to the District for review and comment. The budget for this task assumes that minor non-substantive revisions may be required following Board review of the document and will be completed in one round and will take no more than 6 hours.

### **TASK AI-2: FOOTHILL YELLOW-LEGGED FROG FIELD VISIT AND HABITAT MEMO**

Preliminary screening determined that the Regional Park project treatment area provides appropriate habitat for foothill yellow-legged frog (CA-Species of Special Concern). Dudek's aquatic ecologist visited the site and prepared a memorandum specific to this species. The result is that limitations on treatments and mitigation measures would be limited to only portions of the Regional Park treatment site and further study would not be required, which represents a savings to ARD in the future.

### **TASK AI-3: TRIBAL CONSULTATION COORDINATION AND FIELD VISITS**

This task has been completed and was outside the scope of the original work program. A Dudek project manager and archaeologist participated in coordination and attended one site visit (Dudek did not charge for archaeologist's time). A Dudek biologist participated in a site visit with Tribal Representatives and conducted followed up communications with the District and Tribal Representatives.

### **TASK AI-4: NOTICE, CIRCULATION AND FILING PUBLIC DRAFT INITIAL STUDY**

Dudek will revise the Administrative Draft IS/EA to incorporate ARD's input and will prepare the public draft IS/MND and the Notice of Intent to adopt an MND. The public draft IS/MND will be circulated for 30 days. Dudek will prepare the following:

- Electronic copy for posting on ARD's website and electronic distribution
- 15 CD copies and printed summary for delivery to the State Clearinghouse
- Notice of Intent for posting by the County Clerk and/or by publication in a newspaper of general circulation.
- Notice of Completion/Transmittal for delivery to State Clearinghouse

Dudek will deliver the necessary copies and notices to the State Clearinghouse, and assist ARD in local distribution of the Notice of Intent. (Note: our cost estimate does not include posting, publication, or postage costs).

This work program assumes that ARD will be responsible for fees associated with filing the document with the County Clerk-Recorder's office (\$50).

### **TASK AI-5: FINAL INITIAL STUDY/MITIGATED NEGATIVE DECLARATION**

This is identified as Task I.6 in the original scope and is included in this amendment, as additional budget is required to complete this task due to out of scope work performed, as identified above. Following the public review period, Dudek will prepare a memorandum responding to any substantive environmental comments received. The cost estimate assumes that responses will be prepared for up to 10 individual comments, none requiring additional analysis or research as part of the response. Necessary minor edits, in response to comments received, will be made to the proposed IS/MND.

Dudek will prepare a Mitigation Monitoring Plan (MMP) for implementing the mitigation measures identified in the IS. The MMP will identify:

- The party(ies) responsible for implementation of mitigation measures
- The party(ies) responsible for monitoring of mitigation measures
- Time frames for implementation and monitoring of mitigation measures
- Performance criteria to be used in the monitoring actions
- Funding sources for each mitigation measure, where available.

The proposed Final MND and MMRP will be submitted to ARD for review. Following review and revision Dudek will prepare the Final MND and MMRP.

### **TASK AI-6: HEARING AND NOD**

This is identified as Task I.7 in the original scope and is included in this amendment, as additional budget is required to complete this task due to out of scope work performed, as identified above. The Dudek project manager will attend one (1) Board of Directors hearing for consideration / adoption of the MND. Following approval of the project, Dudek will prepare a Notice of Determination and file it with the County Clerk-Recorder's office and the State Office of Planning and Research within five working days. The filing of this notice begins a 30-day statute of limitations on challenges to the approved CEQA document. The CDFW CEQA filing fee will be due upon the filing of this notice.

**TASK A1-7: U.S. ARMY CORPS OF ENGINEERS  
NOTIFICATION – ATWOOD RANCH OPEN SPACE  
PRESERVE**

This is identified as Task 3 in the original scope and is included in this amendment, as additional budget is required to complete this task due to out of scope work performed, as identified above. Dudek will provide notification to the Corps as specified in Section 4.3 of the Atwood Open Space Preserve Operations and Management Plan. The notification will be provided in a letter that will include a description of the proposed activities including timing and methods, as well as figures depicting the proposed treatment area within the preserve. It is anticipated that no site visit or meeting will be required as a result of the notification and that correspondence with the Corps will be limited to confirming receipt of the notification.

**Cost Estimate**

Dudek has prepared the following cost estimate. Our cost estimate is based on the assumptions given in this proposal.

CEQA Work Program		Cost Estimate
Task		
Task A1-1:	Revised PD and IS, VMP, SAA	\$1,800.00
Task A1-2:	Foothill yellow-legged Frog Memo	\$1,500.00
Task A1-3:	Tribal Consultation and Field Visits	\$1,500.00
Task A1-4:	Notice, Circulation and Filing Draft IS/MND	\$900.00
Task A1-5:	Final IS/MND	\$2,700.00
Task A1-6:	Hearing and NOD	\$1,500.00
Task A1-7:	USACOE Notification - AROSP	\$800.00
<b>Amendment 1 Total Out of Scope and Remaining</b>		<b>\$10,700.00</b>
<b>Proposed Write Off (-)</b>		<b>\$1,800.00</b>
<b>Accommodated within Original Project Budget (-)</b>		<b>\$2,750.00</b>
<b>Proposed Amendment Total</b>		<b>\$6,150.00</b>

Should additional technical analyses be required beyond that identified in this scope of work, Dudek would discuss the additional needs with the District to determine if changes to the scope or budget are required. Other factors that could affect the budget include analysis of additional issues above those discussed in this scope of work or a more detailed level of analysis than described in this scope of work, additional meetings, and comments/request for additional analysis on the IS that exceed the assumptions in the budget. Dudek will notify ARD immediately if any of these conditions appear likely.