



# Auburn Recreation District Discovery Club/Day Camp

## Agreement, Waiver & Release

In consideration for being permitted by Auburn Area Recreation and Park District (ARD) to participate in the above activity, I hereby waive, release, and discharge any and all claims for damages for personal injury, death, or property damage which may have, or which may hereafter accrue to me as a result of participation in said activity. This release is intended to discharge in advance ARD (its officers, employees, and agents) from any and all liability arising out of or connected in any way with my participation in said activity, though that liability may arise out of negligence or carelessness on the part of the persons or entities mentioned above. It is understood that this activity involves an element of risk and danger of accidents and knowing those risks I hereby assume those risks. It is further agreed that this waiver, release and assumption of risk is to be binding on my heirs and assigns. I agree to indemnify and to hold the above persons or entities free and harmless from any loss, liability, damage, cost, or expense which they may incur as a result of my death or any injury or property damage that I may sustain while participating in said activity.

**PARENTAL CONSENT:** (To be completed and signed by parent/guardian if applicant is under 18 years of age.) I hereby consent that my son/daughter, \_\_\_\_\_, participate in the above activity, and I hereby execute the above Agreement, Waiver and Release on his/her behalf. I state that said minor is physically able to participate in said activity. I hereby agree to indemnify and hold the persons and entities mentioned above free and harmless from any loss, liability, damage, cost, or expense which they may incur as a result of the death or any injury or property damage that said minor may sustain while participating in said activity.

**I HAVE CAREFULLY READ THIS AGREEMENT, WAIVER & RELEASE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND AUBURN AREA PARK AND RECREATION DISTRICT, AND I SIGN IF OF MY FREE WILL.**

Name: (print) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I agree that in the event that said minor requires medical treatment while under the supervision of ARD's recreational personnel in connection with described activity, such supervisor may authorize treatment.

Name: (print) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_





## **Discovery Day Camp 2016-17**

### **Parent Agreement**

**Discovery Day Camp is an active recreation program incorporating all areas of Recreation Park utilizing the outdoors a good portion of the day. It requires that campers understand and follow directions, remain in assigned groups at all times, and care for personal needs such as toileting without assistance. Our playgrounds are built for ages 5 and older.**

**Phone numbers:**

Debbie Thomas, Youth Services Manager: 530- 863-4618

Day Camp modular: 530-889-5619 Customer Service: 530-885-8461 Fax: 530-823-0872

**Registration:** \$20 per immediate family for the school year - waived for students enrolled in 2016-17 Discovery Club

**Location:** The Day Camp modulares located at Recreation Park between the picnic shelter and Beggs Field.

**Hours:** Full days: 7:00 a.m. to 6:00 p.m., unless otherwise noted. Half days are 7:00 a.m. to 12:30 p.m. or 12:30 p.m. to 6:00 p.m. Some camps may not offer half days. On bad weather days, call 863-4618 after 6:30 a.m. for a possible late start or cancellation.

**Cost:** Full day is \$25 per day. Half day is \$18 per day. Add \$2 per day for payments received after 5:00 p.m. on the last business day before the sessions begin. Some camps may not offer the half day rate. Payment vouchers must accompany all payments, and payments must be made prior to attendance.

**Late pick-up fee:** \$1.00 per minute by the site clock after 12:30 (half day) or 6:00 p.m. Payment is due at the time of pick up or by closing the next day.

**NSF checks:** These will result in a \$30 charge, loss of service and will prevent registration in any other Auburn Parks and Recreation programs until the account is cleared. Checks will not be accepted by ARD for one year following receipt of an NSF check.

**Dates of operation:**

Sept. 26-29 (Newcastle Break – Hours: 7:30-6:00, no half days)

October 31 (teacher in-service)

Nov. 14, 23 (teacher in-service/Thanksgiving break)

Dec. 19, 20, 21, 22, 27, 28, 29, 30 & Jan. 3 (Winter break)

Feb. 21, 22, 23, 24 (President's Break)

April 10, 11, 12, 13, 14, 17 (Spring Break/teacher in-service)

Summer Day Camp begins June 5. Separate registration is required.

Payments must be received by 5:00 p.m. on the last business day prior to the start of camp. After that time they are considered drop-in and are \$2 extra per day. Parents must contract for specific days, and any changes must be requested prior to the start of the session. We do not move days once the session has started. We do not issue credits or refunds for absences, except with a doctor's note listing the dates the child may not attend for medical reasons. Day Camp does not operate on snow days or other closures due to weather, power outages or other issues beyond our control and we do not reimburse fees in these circumstances. Parents are encouraged to contract early to reserve the days. We occasionally close enrollment.

**Program Overview:**

Discovery Day Camp is a recreation program offered by Auburn Area Recreation and Parks District during most regularly scheduled school closures except major holidays. The various program themes include sports, arts and crafts, interactive games, seasonal explorations, creative learning opportunities, social time with friends and occasional field trips. The program is monitored by our Youth Services Manager and staffed from our licensed Discovery Clubs. Campers bring their own lunches and are encouraged to bring a healthy morning snack. Afternoon snacks are provided.

If a parent/guardian is called to pick up a child due to illness, injury or other concerns, the child must be picked up from the program within an hour of the call. Sick children may not return until symptom-free for 24 hours.

Children are not allowed to bring cell phones, laptops, or communication devices of any type. Campers may not access the internet on any device while at Day Camp. Campers may not photograph or record other campers or staff. Campers who bring video game devices must turn them in to the director upon arrival and may check them out when the schedule allows their use (please see the posted rules in the modulars).

In the interest of safety, campers may not wear backless shoes, shoes with wheels or high heels. Campers are to dress modestly and cover all undergarments. It is recommended that campers dress in layers or bring jackets daily. Label all belongings. Any items left in the Lost and Found in our day camp modulars will be donated at the end of the school year.

Day Camp is not responsible for lost, stolen or broken personal items belonging to day campers or parents. Do not bring expensive personal items or money to camp.

Late pick-up fees of \$1.00 per minute (according to the day camp clock) must be paid at the time of pick-up or by closing the following business day. Non-payment of late fees will interrupt service. If we cannot reach a responsible party or have no contact from the parent/guardian by 6:30 p.m., we will call Child Protective Services. Repeated late pick-up will result in termination of service.

Campers must be signed in by an adult and may not be dropped off at the curb. Campers may only be signed out by an adult on the approved pick-up list. They will receive a pass to present to staff. **Photo I.D. is required at pick-up.** Campers are not allowed to check themselves out of the program. Adults picking up must sign with a full signature and note the time on the sign-out form. Individuals who do not observe our sign-out procedures will not be allowed to pick up. Parent/guardians may make changes to the approved pick-up list on the registration form at any time. If someone other than a parent/guardian is picking up, please give a note to the Director at the time of sign-in and add the person to the list if they are not currently on it. At any time, if a person on the pick-up list becomes problematic, they will not be able to pick up the child. Please plan on 15 minutes at pick-up.

If parents share joint legal and/or physical custody, both parents must be listed on the registration paperwork. We ask that parents respect their custody agreements and not place our staff—or their children—in a difficult situation by coming when not expected. Requests for split payments (as a result of custody agreements) must be approved in advance by the Youth Services Manager and may be denied if payments are not made in a timely and cooperative manner. If the account is not kept current, regardless of which parent is responsible for the payment, service will be terminated.

**Payment options:**

Payments must be received prior to attendance and require a payment voucher.

For your convenience, payments may be made:

- By check, cash or credit card at Customer Service at 123 Recreation Drive during the normal business hours of 9:00 a.m. to 5:00 p.m.
- By check (only) at the Day Camp modular during operating hours for drop-in.
- By mail to the address above, received with a payment voucher.

- By faxing a credit card authorization form and payment voucher to Customer Service during normal business hours (530/823-0872). These forms are available on our website. Please call Customer Service prior to faxing your payment.
- Payments may not be made on-line for day camp.
- ***All forms of payment must be received by the last business day before the session begins in order to avoid drop-in fees and insure space availability.***

Please call after 9:00 a.m. on any day camp day to check space availability if you wish your child to drop in. Payment is required at the time of drop-in and is an additional \$2 per day/child.

**Subsidized Care:**

PCOE parents must also submit vouchers before sessions begin.

We accept child care payments from subsidy groups such as Placer County Office of Education (PCOE) if we receive approval prior to use. Parents must complete registration forms and payment vouchers prior to use as stated above. Any days not covered by the subsidy group *for any reason* will be the responsibility of the parent and will interrupt service until the account is cleared.

**Medications:**

All medications, including over-the-counter, must be turned over to the Day Camp Director when the child is signed in each morning and a permission form must be completed weekly in order for the medications to be administered. It is the parent's responsibility to pick up the medications on the last session day that the child attends. We do not allow children to administer or carry their own medications, including cough drops. Please see the camp director regarding older campers and inhalers.

Spray sunscreens are not allowed at camp. Please bring a lotion or cream sunscreen if your child needs it.

**Reasons for Termination of Service include, but are not limited to:**

- Violent or sexual behavior or harassment, including threats made toward a child, parent, staff person or member of the public or injury to any animal
- Possession of illegal or potentially dangerous items or weapons
- Willful destruction or theft of property
- Non-payment of an outstanding account
- Repeated late pick-up

- Failure to follow the guidelines established by a subsidy group for payment
- Nonproductive relationship with parent or child
- Disruptive or inappropriate behavior such as unacceptable language, gestures or subject matter which adversely affect the program, bullying or disrespect shown toward staff, parents, children or members of the public, or repeated disregard for day camp rules and procedures.
- Child leaving or being removed from our care without following proper sign-out procedures.

I have read and agree to abide by the terms of this Discovery Day Camp 2016-17 agreement:

(date) \_\_\_\_\_

Parent: \_\_\_\_\_ Child/children: \_\_\_\_\_