

SWIM LESSON INSTRUCTOR

DEFINITION AND PURPOSE: Under the general direction of the Aquatics Coordinator, the Swim Lesson Instructor develops lesson plans and instructs swim lessons for both youth and adult participants.

ESSENTIAL JOB FUNCTIONS:

- Responsibilities and duties include, but are not limited to the following:
- Develops lesson plans and instructs swim classes modeled on the ARC blueprint for teaching swimming
- Maintains a constant watch over assigned group and area
- Enforces pool rules and regulations at all times
- Keeps assigned area safe and clear of excess debris or equipment
- Conducts oneself in a professional and friendly manner to the public and other employees
- Notifies proper authorities and supervision in cases of emergency; complete and submit appropriate reports
- Act as liaison between user groups and District
- Ensure participants are abiding by District policies
- Discourages inappropriate behavior
- Attend monthly staff meetings
- Keep Aquatics Coordinator aware of maintenance conditions and supply needs
- Other duties as assigned

EDUCATION REQUIREMENTS AND QUALIFYING EXPERIENCES

Must be 16 years of age (younger with the approval of the Aquatics Coordinator).

Must have experience teaching swimming.

Prior experience as a lifeguard is desirable.

A minimum of one year as Swim Lesson Aide is desirable.

Must have Auburn Recreation District lesson instruction prior to working as an instructor.

If possessing a valid driver's license, must provide a copy of his/her DMV records.

WORK ENVIRONMENT

Position requires sitting, standing, walking, running, reaching, twisting, turning, kneeling, bending, stooping, squatting and making repetitive hand movements in the performance of daily duties, occasionally on uneven terrain. The need to climb stairs and lift and carry equipment weighing up to 50 pounds is sometimes required. The position requires working in an outdoor environment in all weather conditions including wet, hot and cold and be exposed to heavy dust and pollen and pool chemicals. The position requires several hours of work on swimming pool decks, in all weather conditions and in direct sunlight. The noise level of the outdoor setting can be loud especially when working around children.

Position requires both day and evening hours, including weekend and holiday shifts. Split shifts or substituting may be required.

Position requires fingerprint and background check per Section 5164 of the Public Resource Code. Conviction of certain criminal offenses may prohibit employment.

COMPENSATION: Part-time, seasonal non-union position.

Wage rate range

\$13.26 - \$17.76

Auburn Area Recreation and Park District is an Equal Opportunity Employer.

Swim Lesson Instructor - Job Description
REVISED April, 2019

