

FRIENDS OF THE AUBURN AREA RECREATION AND PARKS, INC. 501 (c) (3)
ADVISORY COMMITTEE AGENDA

WEDNESDAY, JANUARY 18, 2023, 1:00 PM

CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE
AUBURN, CA

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/84506022890>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 845 0602 2890 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

I. Call to Order

Director Lynch _____ Director Ainsleigh _____

President Muscott _____ Treasurer Galbraith _____

Advisory Committee Chairman Bud Rietjens _____

Advisory Committee Member Heidi Rietjens _____

II. PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

III. Review and Approval of the October 17, 2022 Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Advisory Committee Minutes (Page 2)

IV. Review of the 501 (c) (3) Financials & Checks from the 501 (c) (3) account– as of December 31, 2022 – (See attachment). (Pages 3 - 6)

V. Adjournment

Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3)
Minutes of the
Advisory Committee Meeting
Monday, October 17, 2022, 10:30 AM
Canyon View Community Center
471 Maidu Drive
Auburn, CA

I. CALL TO ORDER

The Advisory Committee Meeting of the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) was called to order at 10:33 AM.

Members present were President Kahl Muscott, Treasurer Veona Galbraith, Director Gray, Director Ainsleigh, Advisory Committee Chairman Bud Rietjens and Advisory Committee Member Heidi Rietjens were present. Director Lynch was absent.

II. PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

None.

III. Review and Approval of the July 20, 2022, Friends of the Auburn Area Recreation and Parks, Inc. 501 c (3) Advisory Committee Minutes

The minutes were reviewed and approved by the Committee.

IV. Review of the 501 (c) (3) Financials and Checks from the 501 (c) (3) account – as of June 30, 2022

The 501 (c) (3) financials and checks were reviewed and approved by the Advisory Committee and forwarded to the October 27, 2022 Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Board Meeting for review and approval.

V. ADJOURNMENT – As there was no further business, the meeting was adjourned at 10:39 PM.

Cathy Wayford
Board Secretary

10/19/2022
Date

Date: 1/5/2023

501C-3 Friends of ARD

Balance Sheet

12/31/2021

	<u>ASSETS</u>	
First Foundation Bank 501c3		12,683.24
TOTAL ASSETS		12,683.24
	<u>LIABILITIES</u>	
TOTAL LIABILITIES		0.00
	<u>NET POSTION</u>	
Retained Earnings		7,305.65
Net Profit (Loss)		5,377.59
TOTAL NET POSITION		12,683.24
TOTAL LIABILITIES AND NET POSITION		12,683.24

Profit and Loss - Detail

1/1/2022 To 12/31/2022

	Current Period	Actual YTD
<u>REVENUE</u>		
Interest Income	\$0.00	\$69.74
Donations	0.00	885.00
Donations - Park Improvements	0.00	950.00
Donations - Dead Fest	8,860.00	18,110.00
Donations - Youth Assistance	350.00	2,286.00
Donations - Food Truck Fiesta	0.00	3,750.00
Donations - Santa's Toy Chest	500.00	500.00
<i>Total Grants and Donations</i>	<i>\$9,710.00</i>	<i>\$26,550.74</i>
<u>Event Revenue</u>		
Food Truck Fiesta Revenue	230.00	9,712.00
Dead Fest Event Revenue	8,153.46	13,378.46
<i>Total Event Revenue</i>	<i>\$8,383.46</i>	<i>\$23,090.46</i>
TOTAL REVENUE	\$18,093.46	\$49,641.20
<u>EXPENSES</u>		
<u>Admin and Professional Services</u>		
Legal Expenses	(25.00)	(1,997.05)
Liability Insurance	0.00	1,003.00
<i>Total Admin and Professional Services</i>	<i>(\$25.00)</i>	<i>(\$994.05)</i>
<u>Donation Expenses</u>		
Youth Assistance Donations Expense	10,572.26	10,572.26
General Donation Expense	0.00	760.00
Bike Park Donations Expense	3,528.64	3,528.64
Park Improvements Donations Expenses	0.00	950.00
Special Events Donation Expenses	593.75	593.75
<i>Total Donation Expenses</i>	<i>\$14,694.65</i>	<i>\$16,404.65</i>

	Current Period	Actual YTD
<u>Total Event Expenses</u>		
Dead Fest Event Expense	7,864.19	20,081.75
Food Truck Fiesta Event Expense	1,603.98	8,771.26
<i>Total Event Expenses</i>	<u>\$9,468.17</u>	<u>\$28,853.01</u>
TOTAL EXPENSES	\$24,137.82	\$44,263.61
NET PROFIT (LOSS)	(\$6,044.36)	\$5,377.59

Friends of ARD
VENDOR CHECK REGISTER REPORT

From: 10-1-22 TO: 12-31-22

Check Number	Vendor Check Name	Check Date	Amount
5729	Nick Jenkins (DF design work \$120 - \$40 booth revenue)	10/4/2022	\$ 80.00
5730	ARD - Wages for FTF	10/6/2022	\$ 1,024.13
5731	Auburn Chamber of Commerce (DF Billboard balance)	10/12/2022	\$ 360.00
5732	Cook's Portable Toilets (DF)	10/12/2022	\$ 589.18
5733	Kelpro Security (DF)	10/12/2022	\$ 340.00
5734	Recology (DF)	10/12/2022	\$ 152.64
5735	US Bank (DF Expenses)	10/12/2022	\$ 1,285.66
5736	Recology (FTF)	10/12/2022	\$ 579.85
5737	River City Rentals-Auburn (DF Light Tower Rental)	10/18/2022	\$ 145.00
5738	River City Rentals-Auburn (DF Propane)	10/26/2022	\$ 11.71
5739	ARD - donation payout for 2022	12/31/2022	\$ 14,694.65