

FRIENDS OF THE AUBURN AREA RECREATION AND PARKS, INC. 501 (c) (3)  
BOARD MEETING AGENDA

6:00 PM

THURSDAY, APRIL 28, 2022  
CANYON VIEW COMMUNITY CENTER, BOARD ROOM  
471 MAIDU DRIVE  
AUBURN, CA

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at [kmuscott@auburnrec.com](mailto:kmuscott@auburnrec.com) or by calling (530) 537-2186 (M-F).

The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/85248803884>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 852 4880 3884 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or [kmuscott@auburnrec.com](mailto:kmuscott@auburnrec.com) at least 48 hours in advance to request an auxiliary aid or accommodation.

**I. Call to Order**

Director Lynch \_\_\_\_\_ Director Gray \_\_\_\_\_ Director Ferris \_\_\_\_\_

Director Ainsleigh \_\_\_\_\_ Director Holbrook \_\_\_\_\_

President Muscott \_\_\_\_\_ Treasurer Galbraith \_\_\_\_\_

Roll Call Vote

**II. Review and Approval of the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Minutes of the Board of Directors from January 27, 2022. (Pages 3-4)**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_  
Lynch \_\_\_\_\_ Gray \_\_\_\_\_ Ferris \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Holbrook \_\_\_\_\_

Roll Call Vote

**III. Review and approval of the 501 (c) (3) Financials & Checks from the 501 (c) (3) account as of March 31, 2022 (see attachment.) (Pages 5-7)**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_  
Lynch \_\_\_\_\_ Gray \_\_\_\_\_ Ferris \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Holbrook \_\_\_\_\_

**Roll Call Vote**

**IV. Public Comment**

**V. NEW BUSINESS**

None.

**V. Adjournment**

**FRIENDS OF THE AUBURN AREA RECREATION AND PARKS, INC. 501 (c) (3)**

This agenda is hereby certified to have been posted as follows:

4/22/2022  
Date

10:15am  
Time

Cathy Wayford  
Secretary to the Board

**Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3)**  
**Minutes of the**  
**Meeting of the Board of Directors**  
**Thursday, January 27, 2022, 6:00 p.m.**  
**Canyon View Community Center**  
**471 Maidu Drive, Auburn, CA**

**I. CALL TO ORDER**

The Meeting of the Friends of the Auburn Area Recreation and Parks, Inc. was called to order at 6:00pm p.m. by Director Lynch.

Members present were President Kahl Muscott, Treasurer Veona Galbraith, Director Lynch, Director Holbrook, Director Gray, Director Ainsleigh and Director Ferris.

**II. Review and Approval of the October 20, 2021 Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Advisory committee Minutes.**

A motion was made by Director Gray and seconded by Director Ferris to approve the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Minutes of the Board of Directors from October 20, 2021.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 – 0 Motion carries.

**III. Review of the 501 (c) (3) Financials and Checks from the 501 (c) (3) account – as of December 31, 2021.**

A motion was made by Director Gray and seconded by Director Ferris to approve the 501 (c) (3) Financials and Checks from the 501 (c) (3) account as of September 30, 2021.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 – 0 Motion carries.

**IV. Public Comment – None.**

**V. NEW BUSINESS**

**a. Election of Officers**

A motion was made by the Directors to send the Election of Officers to the April Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Board of Directors meeting.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 – 0 Motion carries.

**b. Curt Smith Memorial Bench**

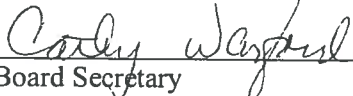
A motion was made by the Directors to table this request until next quarter.

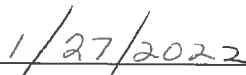
**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 – 0 Motion carries.

**V1. ADJOURNMENT** – As there was no further business, the meeting was adjourned at 6:11 p.m.

  
Board Secretary

  
Date

Date: 4/13/2022

**501C-3 Friends of ARD**

Balance Sheet

3/31/2022

**ASSETS**

First Foundation Bank 501c3

6,313.86

**TOTAL ASSETS**

**6,313.86**

**LIABILITIES**

**TOTAL LIABILITIES**

**0.00**

**NET POSTION**

Retained Earnings

7,305.65

Net Profit (Loss)

(991.79)

**TOTAL NET POSITION**

**6,313.86**

**TOTAL LIABILITIES AND NET POSITION**

**6,313.86**

	Current Period	Actual YTD
<b><u>REVENUE</u></b>		
<i><u>Grants and Donations</u></i>		
Donations - Youth Assistance	250.00	250.00
<i>Total Grants and Donations</i>	<u>\$250.00</u>	<u>\$250.00</u>
<i><u>Event Revenue</u></i>		
<i>Total Event Revenue</i>	<u>\$0.00</u>	<u>\$0.00</u>
<b>TOTAL REVENUE</b>	<b>\$250.00</b>	<b>\$250.00</b>
<b><u>EXPENSES</u></b>		
<i><u>Admin and Professional Services</u></i>		
Legal Expenses	50.00	50.00
<i>Total Admin and Professional Services</i>	<u>\$50.00</u>	<u>\$50.00</u>
<i><u>Donation Expenses</u></i>		
<i>Total Donation Expenses</i>	<u>\$0.00</u>	<u>\$0.00</u>
<i><u>Total Event Expenses</u></i>		
Dead Fest Event Expense	930.31	930.31
Food Truck Fiesta Event Expense	261.48	261.48
<i>Total Event Expenses</i>	<u>\$1,191.79</u>	<u>\$1,191.79</u>
<b>TOTAL EXPENSES</b>	<b>\$1,241.79</b>	<b>\$1,241.79</b>
<b>NET PROFIT (LOSS)</b>	<b>(\$991.79)</b>	<b>(\$991.79)</b>

Friends of ARD  
VENDOR CHECK REGISTER REPORT

From: 1-1-22 TO: 3-31-22

Check Number	Vendor Check Name	Check Date	Amount
5696	ASCAP	1/12/2022	\$ 185.34
5697	Auburn Chamber of Commerce (50% billboard for DF)	1/12/2022	\$ 360.00
5698	Department of Justice (Annual registration renewal)	2/8/2022	\$ 25.00
5699	Auburn Area Rec & Parks (reimb for Traffic Cones, DF & FT)	2/10/2022	\$ 337.65
5700	California Computer Services (for DF 2021)	2/15/2022	\$ 308.80
5701	Department of Justice (Annual registration renewal)	3/21/2022	\$ 25.00