

FRIENDS OF THE AUBURN AREA RECREATION AND PARKS, INC. 501 (c) (3)
BOARD MEETING AGENDA

6:00 PM

THURSDAY, NOVEMBER 19, 2020
CANYON VIEW COMMUNITY CENTER, CONFERENCE ROOM
471 MAIDU DRIVE
AUBURN, CA

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://zoom.us/j/95046852286>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 950 4685 2286 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

I. Call to Order

Director Lynch _____ Director Gray _____ Director Ferris _____

Director Ainsleigh _____ Director Holbrook _____

President Muscott _____ Treasurer Galbraith _____

Roll Call Vote

II. Review and Approval of the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Minutes of the Board of Directors from July 30, 2020 (Pages 3 – 5)

Motion by _____ Second by _____ to _____

Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____ Lynch _____

Roll Call Vote

III. Review and approval of the 501 (c) (3) Financials & Checks from the 501 (c) (3) account as of September 30, 2020 (see attachment.) (Pages 6 – 8)

Motion by _____ Second by _____ to _____

Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____ Lynch _____

Roll Call Vote

IV. Friends of ARD – Bylaws Amendments: Purpose Change (See attachment). (Pages 9 – 10)

Motion by _____ Second by _____ to _____

Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____ Lynch _____

Roll Call Vote

V. Public Comment

VI. Adjournment

FRIENDS OF THE AUBURN AREA RECREATION AND PARKS, INC. 501 (c) (3)

This agenda is hereby certified to have been posted as follows:

11-13-20
Date

12:35 p.m.
Time


Secretary to the Board

Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3)
Minutes of the
Meeting of the Board of Directors
Thursday, July 30, 2020, 6:00 p.m.
Canyon View Community Center
471 Maidu Drive, Auburn, CA

I. CALL TO ORDER

The Meeting of the Friends of the Auburn Area Recreation and Parks, Inc. was called to order at 6:00 p.m. by Chairman Lynch.

Members present were President Kahl Muscott, Treasurer Veona Galbraith, Director Lynch, Director Ferris, Director Gray, Director Holbrook and Director Ainsleigh.

II. Review and Approval of the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Minutes of the Board of Directors from January 30, 2020

A motion was made by Director Holbrook and seconded by Director Gray to approve the Minutes of the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Board of Directors from January 30, 2020.

Roll Call Vote

Gray – Yes
Ainsleigh – Yes
Ferris – Yes
Holbrook – Yes
Lynch - Yes

5 – 0 Motion carries.

III. Review and Approval of the 501 (c) (3) Financials & Checks from the 501 (c) (3) account as of June 30, 2020.

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the 501 (c) (3) Financials & Checks from the 501 (c) (3) account as of June 30, 2020.

Roll Call Vote

Director Lynch – Yes
Director Ferris – Yes
Director Ainsleigh – Yes
Director Holbrook – Yes
Director Gray – Yes

5 - 0 Motion carries.

IV. Friends of ARD – Bylaws Amendments: Name and Purpose Change

A motion was made by Director Ainsleigh and seconded by Director Holbrook to send this item back to the 501 c 3 Advisory Committee.

Roll Call Vote

Director Lynch – No
Director Ferris – No
Director Ainsleigh – Yes
Director Holbrook – Yes
Director Gray – No

3 no votes, 2 yes votes, motion did not carry.

A motion was made by Director Ainsleigh and seconded by Director Ferris to send this item back to the 501 c 3 Advisory Committee for further consideration and to get input from Advisory Committee Members Bud Rietjens and Heidi Rietjens.

Roll Call Vote

Director Lynch – Yes
Director Ferris – Yes
Director Ainsleigh – Yes
Director Holbrook – Yes
Director Gray – Yes

Motion carries.

V. Pink ARD Logo Patches to Support Breast Cancer Awareness

A motion was made by Director Gray and seconded by Director Ferris to accept the pink ARD Logo patches in support of breast cancer awareness. Director Lynch will be purchasing the pink patches for distribution in the month of October, 2020 which is breast cancer awareness month.

Roll Call Vote

Director Lynch – Yes
Director Ferris – Yes
Director Ainsleigh – No
Director Holbrook – No
Director Gray – Yes

3 – 2 motion carries.

Public Comment – None.

VI. ADJOURNMENT – As there was no further business, the meeting was adjourned at 6:40 p.m.

Board Secretary

Date

501C-3
Friends of ARD
 Balance Sheet
 As of Sept 30, 2020

Assets

First Foundation Bank

21,814.83

Total Assets

21,814.83

Total Assets

21,814.83

Liabilities

Accts Payable/ ARD

1,094.00

Total Liabilities

1,094.00

Owner's Equity

Owner's Equity

8,863.07

Profit for 2020

11,857.76

Total Owners Equity

20,720.83

Total Liabilities and Owners Equity

21,814.83

Friends of ARD
Profit and Loss Statement
For 1/1/2020 - 9/30/2020

	Current Quarter	YTD
REVENUE		
Donations	2,083.19	2,683.19
Donations Bike Park	1,272.60	1,272.60
Donations Dead Fest	0.00	2,500.00
Donations Youth Assistance	0.00	8,071.31
Sponsorship Other	0.00	8,750.00
Donations Breast Cancer Awareness	30.00	30.00
Donations Preschool Program	0.00	1,000.00
Sponsorship Food Truck	0.00	500.00
Food Truck Vendor Revenue	0.00	1,235.00
TOTAL REVENUE	3,385.79	26,042.10
EXPENSES		
Bike Park Donations Expense	1,208.97	1,208.97
Youth Assistance Donations Expense	7,762.74	7,762.74
Park Improvements Donations Expense	1,979.03	1,979.03
Preschool Donations Expense	950.00	950.00
Community Festival Donations Expense	2,137.50	2,137.50
Dead Fest	0.00	73.05
Food Truck Fiesta	0.00	73.05
TOTAL EXPENSES	14,038.24	14,184.34
EXCESS REVENUE OVER EXPENSES	(10,652.45)	11,857.76

**Friends of the Auburn Area Recreation and Parks Inc.
Vendor Check Register Report**

From: July 1, 2020

To: September 30, 2020

<u>Check Number</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Checkbook ID</u>	<u>Amount</u>
5621	Auburn Area Rec & Park District	9/18/2020	COMM 1ST	\$14,038.24

		TOTAL AMOUNT OF CHECKS:		\$14,038.24

**ITEM IV. - FRIENDS OF ARD Cover sheet - Bylaws Amendments:
Purpose Change**

Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Advisory Committee Committee July 22, 2020, Friends of the Auburn Area Recreation and Parks Inc. (“Friends”) Board meeting July 30, 2020, Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Advisory Committee November 10, 2020, Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) November 19, 2020

The Issue

Shall the Friends of the Auburn Area Recreation and Parks, Inc. amend their bylaws and amend the specific purpose of the organization? Friends Director Mike Lynch has made this request.

Background

In 2007, the Auburn Area Recreation and Park District (ARD) formed a 501 C3 non-profit organization called the “Friends of the Auburn Area Recreation and Parks, Inc.” (“Friends”). The specific and primary purposes of “Friends” are to raise funds to improve recreation and park facilities and to establish and maintain youth assistance programs in the community.

Friends Directors Mike Lynch and Gordon Ainsleigh have reviewed the bylaws and are suggesting the following:

Recommendation

- 1) Revising the Specific Purpose. The current specific purpose limits Friends charitable activities to “raise funds to improve recreation, park facilities, and to establish and maintain youth assistance programs in the community.” Director Lynch is proposing to open up the allowable activities to other community benefits and specify that this is for support/benefit of ARD. The proposed new language is attached.

Fiscal Impact

None.

Attachments

Proposed changes to the Friends bylaws

Proposed amendment
November 19, 2020

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BYLAWS
of
FRIENDS OF THE AUBURN AREA RECREATION AND PARKS, INC.

ARTICLE I
NAME, PURPOSES AND GENERAL POLICY

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FRIENDS OF AUBURN AREA RECREATION AND
PARK DISTRICT, INC. §

Section 1. Name and Purposes. The name of this corporation is Friends of the Auburn Area Recreation and Parks, Inc. (the "Corporation").

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District, Inc (the "Corporation").

Section 2. General Purpose. The Corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the California Nonprofit Public Benefit Corporation Law for charitable purposes.

Section 3. Specific Purpose. The specific and primary purposes of the Corporation is to raise funds and to provide support to improve recreation, park facilities, to establish and maintain youth assistance programs in the community, and for community benefit program, projects, and efforts, on behalf of the Auburn Area Recreation and Park District (ARD).

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