

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE AGENDA
MONDAY, APRIL 18, 2022, 10:00 AM**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

Due to the current COVID-19 crisis, the public will not be allowed to physically attend the meeting. The public may participate in the meeting through Zoom. The link for this meeting is <https://us06web.zoom.us/j/89788749985>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 897 8874 9985 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

1.0 CALL TO ORDER

Gray ____ Lynch ____

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the March 21, 2022, Acquisition & Development Meeting (Pages 3-4)

Recommendation: Review and approve minutes.

4.2 Regional Park and Regional Park Community Center Naming (Pages 5-7)

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors approve a name for the Regional Park Community Center Building and a new name for Regional Park?

Discussion items:

1. 2021 – 2022 Project Activity Report – see attachment (Pages 8-12)
2. Wayfinding signs at Recreation Park (Pages 13-19)
3. Options for Regional B Field (Pages 20-22)

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

None.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

ADJOURNMENT

4/15/2022
Date

11:20 AM
Time

Cathy Warford
Secretary to the Board

**Auburn Area Recreation and Park District
Minutes of the Acquisition & Development Committee Meeting
Monday, March 21, 2022 at 10:00 AM
Canyon View Community Center, Board Room
471 Maidu Drive, Auburn, CA 95603**

1.0 CALL TO ORDER

The meeting of the Acquisition & Development Committee was called to order at 10:00am

ROLL CALL

Director Gray and Director Lynch were present.

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by the Committee.

3.0 PUBLIC COMMENT- This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the February 14, 2022 Acquisition & Development Meeting

The minutes from the February 14, 2022 Acquisition & Development Meeting were approved by Director Gray and Director Lynch.

4.2 Regional Park "24 Acre" Park Naming

Elaine Thornton and Mr. Marriott gave a public comment asking the Board to please consider naming the "24 Acre Property and Regional "C" Field to "Marriott Meadows". They both were hoping to carry on the Marriot legacy.

Rebecca Allen and Matt Moore, gave a public comment asking the Board to consider naming the "24 Acre Property and Regional "C" Field to "Ridge Runners Field". Playing baseball in ARD's parks run deep as it gave the Tribe's young men a way to be a part of the larger community. The Auburn Ridge Runners were a part of the glue that help keep the Indian community together and would continue their legacy.

A motion was made by Director Gray and Director Lynch to approve the recommendation to the Board to rename the "19 Acres" to "Marriott Meadows" and "Regional C Field" to "Ridge Runners Field".

4.3 FY 22/23 Project List and CIP Update

The Committee reviewed and approved the 22/23 Project List and CIP Update and forwarded it to the Board of Directors for review and approval.

4.4 Resolution #2022-12: Contract Approval for Recreation Park Wheelchair Swing Purchase & Installation

The Committee reviewed and approved the Resolution #2022-12 Contract Recreation Park Wheelchair Swing Purchase & Installation and forwarded it to the Board of Directors for review and approval.

Discussion Items:

1. 2021 – 2022 Project Activity Report – see attachment.

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

Director Gray suggested that we check into the cost of putting up “Welcome to ARD Recreation Park” and other way-finding signs throughout Recreation Park.

He also asks about Title 9 and how could we make Field B more attractive for females?

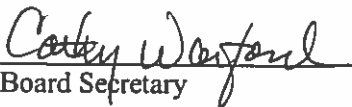
On keeping the speed down on Maidu Road, Director Gray suggested we either put stop signs at Maidu predestination crossings or a hump.


6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

ADJOURNED

As there was no further business, the meeting was adjourned at 11:08 am.


Board Secretary


Date

4.2 Cover sheet – Regional Park and Regional Park Community Center Naming

Acquisition and Development Committee April, 2022

The Issue

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors approve a name for the Regional Park Community Center Building and a new name for Regional Park?

Background

The Auburn Area Recreation and Park District (ARD) owns and manages the (+/-) 57.8-acre Regional Park. That park contains an unnamed community center building that features a gymnasium, meeting/rental room (the Lakeside Room), locker rooms and an office.

ARD recently approved names for the adjacent undeveloped property and existing baseball field. During this process, it was suggested by the ARD Acquisition and Development Committee that consideration be given to naming the existing building and re-naming Regional Park.

The ARD Board of Directors considered re-naming Regional Park in 2015 and again in 2016, however no action was taken either time.

ARD policy on naming parks is as follows:

XVI. Naming Public Facilities

During the master-planning phase and/or prior to Board approving final plans and specifications on any park or public building, an open period of approximately two weeks will be announced giving individuals, staff and the Board an opportunity to suggest names for the facility.

A press release will be sent out notifying the public, and interested individuals could submit the appropriate form giving staff some information regarding the suggested name. Names should be submitted to the District Administrator.

Staff, along with an established committee or selection committee, will review all names and prioritize and recommend a name for finalization by the Board of Directors. The Board would receive all names submitted along with the staff/committee evaluation.

Land or gifts with deed restrictions may not follow these guidelines.

Names must be in accordance to District policy as noted.

A. Parks:

1. Name to reflect geographical location, historical references or feature of park, or significant or unusual natural features.
2. Named after a significant individual(s).

B. Buildings:

1. Name to reflect the services provided in facility.
2. Name to reflect geographical location.
3. Named after significant individual(s).

C. Criteria for naming a facility after an individual:

1. Individual must have made a significant contribution to the facility by:
 - a. Donation of land or large financial contribution to the facility.
 - b. Contributed substantially and improved the quality of life in the Auburn Area Recreation and Park District (Area 5). This could relate to involvement with parks and recreation or other public agency.
2. Each public facility or place within parks, such as ball fields, groves, walkways, trails and buildings could be named after selected individuals in their honor as desired and appropriate.

Recommendation for the Acquisition and Development Committee

Provide a positive recommendation to the Board of Directors to begin the process of officially renaming Regional Park and naming the Regional Park community center building.

Fiscal Impact

N/A

Attachments

Regional Park Site Map



NOTE: BOUNDARIES ARE APPROXIMATE

2022/2023 PROJECT ACTIVITY REPORT		UPDATED 04/14/22	
PROJECT	EST. COST	NOTES	EST. COMPLETED
RECREATION PARK			
Driveway Asphalt Repair/Valve Box & Modular Bldgs. Courtyard Repair (2022)	22,500.00	Staff is in the process of getting three quotes for this work. The two projects will be combined as one.	Summer 2022
Wheelchair Swing Project (2018)	85,000.00	The ARD Board approved the contract proposal for the "We-Go" Wheelchair swing project at the March meeting. Contracts have been signed and the estimated lead time for delivery is 8-12 weeks. Installation will take place shortly after delivery. Staff will work with the contractor to keep as much of the existing play structure open during the construction period but portions of it will need to be closed off. The project includes the wheelchair swing with poured-in-place rubber surfacing, new traditional belt and bucket swings, ADA accessible walkway, ramp and handrails.	Summer 2022
Rec Shop Floor Reinforcement Project (2020)	20,000.00	Engineering drawings have been received for Recreation Park maintenance shop garage roof reinforcement and Staff will be submitting them to the City for permitting with bid solicitation to follow. Staff is soliciting preliminary pricing assistance from contractors for this work prior to bidding and having difficulty getting responses (Jones & Lambert). A new contractor/builder (Archer Building Company) was contacted on 3/4 and the information was sent. Archer replied that they are too busy. Third contractor was found to assist (PBM Construction) on 4/12, the drawings were sent and staff is awaiting response.	Fall 2022
Modular Bldg. #1 Roof Repair Project (2022)	15,000.00	Staff will be obtaining quotes for this work.	Fall 2022
James Field Lights Re-Wiring Project (2022)	100,000.00	The ballfield lights have been re-wired in a temporary configuration to allow the coaches to turn them on and off. The horizontal drilling and conduit prep work has begun and staff is waiting on the electrical drawings to be revised by the contractor for permit purposes. The drilling has been going slowly due to the shallow bedrock in the area.	SPRING 2022

2022/2023 PROJECT ACTIVITY REPORT		UPDATED 04/14/22	
PROJECT	EST. COST	NOTES	EST. COMPLETED
MEADOW VISTA PARK			
Playground Replacement Project	100,000.00	Playground pre-construction meeting was held 3/23 and site logistics, among other things, were discussed. A small ADA ramp to allow wheelchairs to get over the timbers was overlooked in the initial design and so one will be added using project contingency funds. Installation date is remaining a moving target as the equipment delivery keeps getting delayed. District needs to rent a forklift to unload the equipment and will also be renting the construction fencing that will be set up around the play area during construction.	APRIL/MAY 2022
Parking Lot Re-seal/Re-Stripe (combined with project below)	39,414.00	The parking lot sealcoat portion of the project will be postponed until spring/warm weather.	SPRING 2022
Asphalt Pathway Repairs (2020)	0.00	Pathway repair portion of the project was completed in December 2021.	FALL/WINTER 2021
Pickleball Court Crack Repairs	0.00	Staff getting quotes and information regarding more permanent repairs that could take place next fiscal year.	2023/2024
ASHFORD PARK			
Levee Repairs & Paving (2022)	75,000.00	Staff is obtaining preliminary pricing from paving contractors for this work.	Summer 2022
Retaining Wall Investigation	10,000.00	Staff will be obtaining quotes from engineers on this work.	Summer 2022
Irrigation Pump Replacement Project (2021)	0.00	Additional fence work was completed at the end of March. Project complete.	Spring 2022
OVERLOOK PARK			
Two Interpretive Signs (2022)	10,000.00	Signage program needs to be developed.	Fall 2022

2022/2023 PROJECT ACTIVITY REPORT		UPDATED 04/14/22	
PROJECT	EST. COST	NOTES	EST. COMPLETED
Restroom ADA Upgrades (2019)	15,000.00	PINK COLORED SECTIONS INDICATE NEW ACTIVITY Project signage and fixture adjustments will be done in-house when staffing levels allow. ADA Parking lot re-striping needs to be re-done and restroom partitions are in need of replacement. Staff will obtain quotes for this work.	Summer 2022
REGIONAL PARK & 24 ACRES SITE			
Statewide Park Development and Community Revitalization Program (SPP) Grant Round 4 (2018/2019) & CEQA Documents-24 Acres Park Site Development Project	0.00	Contract from the State has not yet been received.	Fall 2023
24 Acres Site Construction Documents & Related Work (2021/22)	182,637.00	Construction documents remain in process. Dudek subcontractor scheduled to be performing the topographic survey lost their survey crew and so will need to be replaced on the consultant team.	Spring/Summer 2022
Kiosks/Signage (2022)	10,000.00	Signage program needs to be developed.	Winter 2022
Pond Leak Investigation (2022)	40,000.00	Staff will be obtaining quotes from engineers on this work.	Fall 2022
Pickleball Court Crack Repairs	0.00	Staff getting quotes and information regarding more permanent repairs that could take place next fiscal year.	2023/2024

2022/2023 PROJECT ACTIVITY REPORT		UPDATED 04/14/22	
PROJECT	EST. COST	NOTES	EST. COMPLETED
CVCC		PINK COLORED SECTIONS INDICATE NEW ACTIVITY	
Bike Park - Construction (2015/2016) Fountain, signage, traffic control	15,000.00	Phase 2 has been opened and is very popular. Advocate team has installed additional signage directing people to park in the parking lot and use Maidu Drive for access. Steel donor sign has been installed. Bike Park Sign panels at the pump track have been installed. Staff made irrigation improvements at the pump track. The City of Auburn Endurance Capital Committee has agreed to donate an ADA accessible drinking fountain with water bottle filler attachment for the park. Once the fountain is delivered, the District is having a contractor install it. Staff is obtaining pricing for the possible installation of one or two speed tables to be installed on Maidu Drive as traffic has not been obeying the 25 MPH speed limit. Staff has been also researching plastic bollards and striping that might be used to slow traffic as well.	ONGOING
ADA Door Improvements & Deadbolt/door closing upgrades building-wide (2022)	50,000.00	Automatic door hardware needs to be installed. Part of the COVID Relief monies are being proposed to perform this ADA door work and improve door closers & locking mechanisms throughout the entire building to bring facility into compliance with fire safety codes. Staff is obtaining updated quotes for this work as the original estimate was from 10/2021.	SPRING/SUMMER 2022
RAILHEAD PARK			
Parking Lot Repair/Re-seal (2022)	60,000.00	Staff to obtain preliminary pricing from paving contractors for this work.	Spring 2023
WINCHESTER PARK			
Booster Pump & Filter Replacement (2022)	25,000.00	Staff is obtaining preliminary pricing from irrigation vendors for this work.	Winter 2022
CHRISTIAN VALLEY PARK			
Tutor Tottler Roof Repair (2022)	45,000.00	Staff will be obtaining quotes for this work.	Fall 2022
AUBURN ELEMENTARY			

2022/2023 PROJECT ACTIVITY REPORT		UPDATED 04/14/22	
PROJECT	EST. COST	NOTES	EST. COMPLETED
Discovery Club Modular Roof Repair (2022)	15,000.00	PINK COLORED SECTIONS INDICATE NEW ACTIVITY Staff will be obtaining quotes for this work.	Fall 2022
MULTI-PARK ITEMS			
Energy Efficient Upgrades (2021) Electrical and Plumbing scope additions	84,000.00	Staff is still awaiting test results for the mold inspection at CVCC due to the flooring that occurred in November 2021. Plumbing upgrade work has been completed. All solar installations are on-line. Punchlist items remain on misc. electrical and sports lighting. Pricing received last year for adding electrical and plumbing scope at Regional and Recreation parks will need to be re-priced as the quotes have expired.	ONGOING 2021/22
Fiscal Year Projects Total:	1,018,551.00		

Discussion Item #2: Wayfinding Signs at Recreation Park

Auburn Area Recreation and Park District Acquisition and Development Committee April, 2022

The Issue

A discussion about incorporating wayfinding signs at Recreation Park. Director Gray requested that this item be discussed.

Background

Recreation Park has many different facilities and features. Adding wayfinding signs around the park would assist visitors in locating the facilities over the park's 22 acres.

Staff have put together some suggested locations for signs. Staff has also provided some suggested language for each sign.

Please note that the language for the signs and associated designs are conceptual in nature, and are meant to start a conversation.

Final language would be reviewed, and design would be offered by professionals, such as our current website design/flyer professional.

Recommendation for the A&D Committee

Review and provide comment and/or direction.

Fiscal Impact

Each 24" x 36" sign (signs #2 - #4) is approximately \$120 - \$150, not including installation (pole, concrete, labor)

A 4' x 6' sign for location #1 is approximately \$450, not including installation.

Alternatively, an electronic sign for location #1 would cost \$2,000 - \$5,000+, depending on the quality of the sign. This would not include installation, which would require power being pulled to the location.

Attachments

Proposed Recreation Park wayfinding sign site map

Proposed conceptual Recreation Park wayfinding signs

Proposed

Recreation Park Wayfinding Signs - site map



Sign #1

WELCOME TO RECREATION PARK



STELLA IRVING DANCE STUDIO
GYMNASIUM
SIERRA POOL
CUSTOMER SERVICE OFFICE



Alternative for sign location #1

Note that there are many different designs and styles for outdoor electronic signs.

WELCOME TO RECREATION PARK

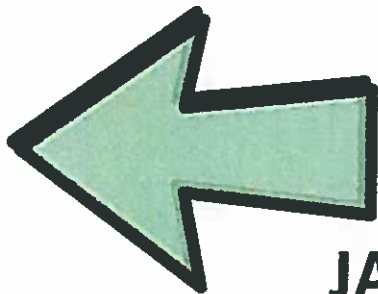


PICNIC UNITS

PLAYGROUND

BOCCE COURTS

BEGGS BASEBALL FIELD

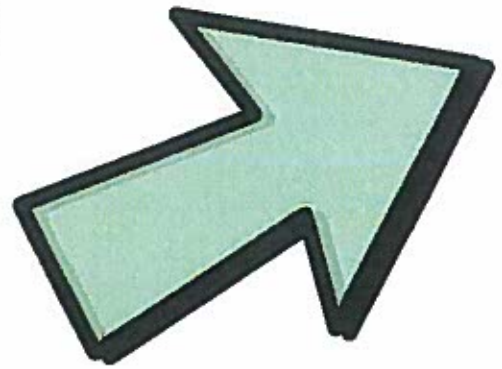
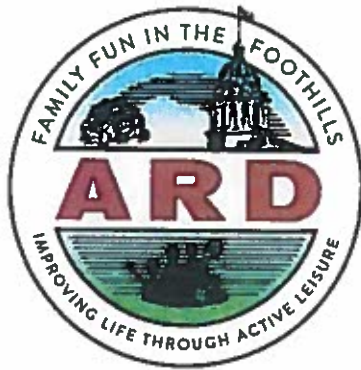


SIERRA POOL

JAMES BASEBALL FIELD

RECREATION BASEBALL FIELD

WELCOME TO RECREATION PARK

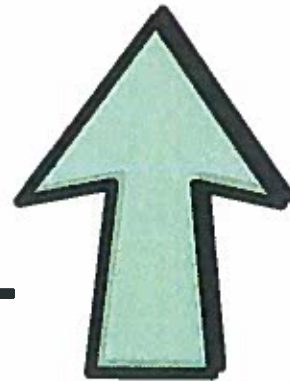


PICNIC UNITS
PLAYGROUND
BOCCE COURTS

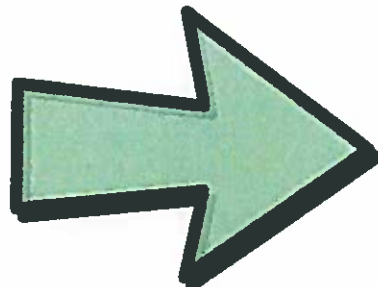
WELCOME TO RECREATION PARK



SIERRA POOL



**JAMES BASEBALL FIELD
RECREATION BASEBALL FIELD**



Discussion Item #3: Regional B Field Improvement Options

Auburn Area Recreation and Park District Acquisition and Development Committee April, 2022

The Issue

A discussion about ways to improve the Regional “B” softball field. Director Gray requested that this item be discussed.

Background

The Regional “B” field is the smallest of the three ballfields at Regional Park. The field is used mainly by Auburn Little League and by ARD’s women’s softball program.

After discussion with staff, the following options were discussed for improvements:

- 1) Add a second set of bleachers above the field. This would require the purchase of a new set of bleachers and the pouring of a concrete pad. There is a very shady area to the direct east of the existing score booth that would make a great location. Approximate cost is \$7,500 - \$10,000 based on the size of bleachers used.
- 2) Install DuraEdge ballfield mix to the infield. This mix would assist with being able to get the field ready sooner after rain. Approximate cost is \$30,000+
- 3) Skin back the OF turf approximately 10’ and replace to eliminate the existing lip. This work may require some moving of irrigation heads. Approximate cost is \$10,000+

Recommendation for the A&D Committee

Review and provide comment and/or direction.

Fiscal Impact

As described above

Attachments

Regional B site location
Regional B pictures

