

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE AGENDA**

MONDAY, July 18, 2022, 2:00 PM

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

Due to the current COVID-19 crisis, the public will not be allowed to physically attend the meeting. The public may participate in the meeting through Zoom. The link for this meeting is <https://us06web.zoom.us/j/85746723140>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 857 4672 3140 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

1.0 CALL TO ORDER

Gray ____ Lynch ____

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the June 18, 2022, Acquisition & Development Meeting (Pages 3-4)

Recommendation: Review and approve minutes.

Discussion items:

1. 2021 – 2022 Project Activity Report (**Pages 5-8**)
2. Marriott Meadows and Ridge Runners Field Signage DRAFT Design Styles (**Pages 9-12**)

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

1. Realign the parking lot at Recreation Park.
2. Adding Second Set of Aluminum Bleachers at “B” Field
3. Addition Safety Pads for Old Tennis Poles at Meadow Vista Courts
4. Regional Park and Regional Park Community Center Naming (per Item 4.2 from the Acquisition & Development Committee Minutes)
5. ARD 75th Celebration – the Committee read the ARD 75th Celebration and would like to see the historical documents after the meeting has adjourned.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

ADJOURNMENT

Date

7/15/2022

Time

11:30 AM

Secretary to the Board

Cathy Warford

Auburn Area Recreation and Park District
Minutes of the Acquisition & Development Committee Meeting
Monday, June 18, 2022 at 3:30 PM
Canyon View Community Center, Board Room
471 Maidu Drive, Auburn, CA 95603

1.0 CALL TO ORDER

The meeting of the Acquisition & Development Committee was called to order at 3:30 PM

ROLL CALL

Directors Gray and Director Lynch were present.

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

None.

3.0 PUBLIC COMMENT

None.

4.0 BUSINESS

4.1 Approval of Minutes from the May, 2022 Acquisition & Development Meeting

The Committee reviewed and approved the minutes from the May16, 2022, Acquisition & Development Meeting.

4.2 Resolution Number 2022-19, A Resolution of the Board of Directors of the Auburn Area Recreation & Park District, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2022 – 2023 for the Atwood Ranch III Landscaping & Lighting Assessment District

The Committee reviewed and approved Resolution Number 2022-19, Engineer's Report Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2022/2023 and forwarded it to the Board of Directors for review and approval.

4.3 Amending 2022/2023 Project List and CIP

The Committee reviewed and approved the amended Fiscal Year 2022/2023 Project List and Capital Improvement Project List (CIP) and forwarded it to the Board of Directors for review and approval.

Discussion Items:

1. 2021 – 2022 Project Activity Report - this item was reviewed by the Committee
2. Additional Pickleball Courts/Options for Pickleball Marriott – the Committee forwarded to the June Board Meeting as an Action Item for review and approval.
3. Marriott Meadows and Ridge Runners Field Signage DRAFT Design Styles – the Committee reviewed and made updates to the draft signage. The Committee will review the updated signage at the July Acquisition & Development Committee Meeting, then decide to send to the July Board Meeting.

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

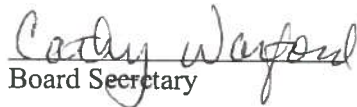
1. Realign the parking lot at Recreation Park
2. Adding Second Set of Aluminum Bleachers at “B” Field
3. Addition Safety Pads for Old Tennis Poles at Meadow Vista Courts
4. Regional Park and Regional Park Community Center Naming (per Item 4.2 from the Acquisition & Development Committee Minutes)
5. Committee members would like to change the start time of the Acquisition & Development Committee Meeting to 11 am starting in July – the Committee made changes to the Acquisition & Development Committee Meeting start time for July (2pm), August (11am), September (11am) and October (11am)
6. ARD 75th Celebration – the Committee read the ARD 75th Celebration and would like to see historical documents after the meeting has adjourned

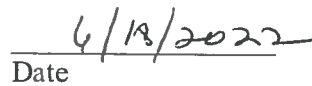
6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

ADJOURNED

As there was no further business, the meeting was adjourned at 4:24 PM.


Board Secretary


Date

2022/2023 PROJECT ACTIVITY REPORT		UPDATED 07/14/22	
PROJECT	EST. COST	NOTES	EST. COMPLETED
RECREATION PARK			
Driveway Asphalt Repair/Valve Box & Modular Bldgs. Courtyard Repair (2022)	22,500.00	Staff is in the process of getting three quotes for this work. The two projects will be combined as one. Staff will be planning on having this work done after summer activity camps are over on 8/5/22. Two large oak trees, one in the courtyard and one at adjacent asphalt path have been inspected by a consulting arborist and are recommended for removal. The trees need to be removed prior to the courtyard paving work.	Summer 2022
Wheelchair Swing Project (2018)	85,000.00	Project is being scheduled to occur the week of August 29th to avoid conflict with some rentals and events at the park. Work should take a little under two weeks to complete.	Summer 2022
Rec Shop Floor Reinforcement Project (2020)	20,000.00	PBM Construction Inc. responded back to the District that the floor reinforcement joist work would be around \$40-\$45K. The bathroom door replacement component would be approximately \$10K. They did not price the sealing of the concrete floors in the restrooms. This project will need to be put on hold until the budget for this work can be revised.	TBD
Modular Bldg. #1 Roof Repair Project (2022)	15,000.00	Staff will seek fresh quotes for this work from contractors that place bids on the Christian Valley Tutor Totter roof project.	Fall 2022
MEADOW VISTA PARK			
Playground Replacement Project	100,000.00	Project has been completed and the parts that were lost in shipping have been obtained and installed. Baldoni Construction will soon be paving a short asphalt path connection to the ADA wheelchair ramp.	MAY 2022
Parking Lot Re-seal/Re-Stripe (combined with project below)	39,414.00	Project has been completed. Baldoni agreed to come back out and paint a red curb for the Fire District.	JUNE 2022
Asphalt Pathway Repairs (2020)	0.00	Pathway repair portion of the project was completed in December 2021.	FALL/WINTER 2021
Pickleball Court Crack Repairs	0.00	Staff getting quotes and information regarding more permanent repairs that could take place next fiscal year.	2023/2024

2022/2023 PROJECT ACTIVITY REPORT		UPDATED 07/14/22	
PROJECT	EST. COST	NOTES	EST. COMPLETED
ASHFORD PARK			
Levee Repairs & Paving (2022)	75,000.00	The spillway vegetation and fencing/gate work have been completed. This will allow contractors access to the culvert and the ability to put together bids for the work.	Fall 2022
Retaining Wall Investigation	10,000.00	Staff will be obtaining quotes from engineers for this investigation.	Summer 2022
OVERLOOK PARK			
Two Interpretive Signs (2022)	10,000.00	Signage program needs to be developed.	Fall 2022
Restroom ADA Upgrades (2019)	15,000.00	Project signage and fixture adjustments will be done in-house when staffing levels allow. ADA Parking lot re-striping needs to be re-done and restroom partitions are in need of replacement. Staff will obtain quotes for this work.	Fall 2022
REGIONAL PARK & MARRIOTT MEADOWS SITE			
Marriot Meadows CD's and Park Construction Project (2021/22)	182,637.00	First submittal 85% check set of plans, specs and estimate are due at the end of July. UAIC has agreed to assist the District with two interpretive signs for the new park about native cultural heritage and one at the ballfield regarding the history of the Ridge Runners Native American baseball team. A site visit with Dudek and the electrical engineer was held on 7/13 to review the existing electrical panels and discuss the electrical scope of work. Staff is also assisting with researching vendors that can provide shade structures (cloth canopies or fixed roof) at the new bocce ball portion of the park.	Fall 2023
Kiosks/Signage (2022)	10,000.00	Signage program needs to be developed.	Winter 2022
Pond Leak Investigation (2022)	40,000.00	Staff will be obtaining quotes from engineers on this work.	Fall 2022
Pickleball Court Crack Repairs	0.00	Staff getting quotes and information regarding more permanent repairs that could take place next fiscal year.	2023/2024

2022/2023 PROJECT ACTIVITY REPORT		UPDATED 07/14/22	
PROJECT	EST. COST	NOTES	EST. COMPLETED
CVCC			
Bike Park - Construction (2015/2016) Fountain, signage, traffic control	15,000.00	Donated drinking fountain has been delivered to CVCC and staff has coordinated with the contractor to start the project at the end of July. Staff ordered and received two new speed limit signs and high visibility flexible "slow down" bollards that have now been installed in the busy part of Maidu Drive by the pump track & crosswalk for safety. The District entered the Bike Park Project in this years CSDA (California Special Districts Association) awards competition and won the award for "Innovative Project/Program of the Year". District landscape architect will attend this years CSDA Annual Conference in August, attend seminars, the exhibitors showcase and accept the award on behalf of the District.	ONGOING
ADA Door Improvements & Deadbolt/door closing upgrades building-wide (2022)	50,000.00	Project is nearly completed. Walk-through inspection to follow.	SPRING/SUMMER 2022
RAILHEAD PARK			
Parking Lot Repair/Re-seal (2022)	60,000.00	Staff to obtain preliminary pricing from paving contractors for this work.	Spring 2023
WINCHESTER PARK			
Booster Pump & Filter Replacement (2022)	25,000.00	Staff is obtaining preliminary pricing from irrigation vendors for this work.	Winter 2022
CHRISTIAN VALLEY PARK			
Tutor Totter Roof Repair (2022)	45,000.00	Staff will be obtaining quotes for this work.	Fall 2022
AUBURN ELEMENTARY			
Discovery Club Modular Roof Repair (2022)	15,000.00	Staff will be obtaining quotes for this work.	Fall 2022

2022/2023 PROJECT ACTIVITY REPORT		UPDATED 07/14/22		
PROJECT	EST. COST	NOTES	EST. COMPLETED	
MULTI-PARK ITEMS				
Energy Efficient Upgrades (2021) Electrical and Plumbing scope additions	84,000.00	A settlement proposal has finally been received from the insurance company representing the contractor that caused the plumbing flood at CVCC. Staff has reviewed the documents and could not find provisions or costs contained therein that would deal with mold remediation should it be found during the investigation/repair work. Staff has replied as such, requesting additional information and is conducting this process in close coordination with District Council CAPRI and general contractor Centrica. HVAC systems (heat pumps) remain to be installed at one modular in Rec Park and one modular at Auburn Elementary. A wall heater also remains to be installed at Regional Park Gym. Staff noticed these three items had been overlooked/missed by the contractor. Misc. minor electrical work remains to be completed at various parks. Final electrical walkthrog/inspection will follow.	ONGOING 2021/22	
Fiscal Year Projects Total:		918,551.00		

Discussion Item #2 – Marriott Meadows and Ridge Runners Field Signage DRAFT Design Styles

Acquisition and Development Committee June, 2022; July, 2022

The Issue

A review and discussion about DRAFT design styles for signage at Marriott Meadows and Ridge Runners Field.

Background

Part of the Auburn Area Recreation and Park District's (ARD) contract with Dudek is to provide signage design for Marriott Meadows. At the same time, Dudek is also going to provide design detail for Ridge Runners Field.

Dudek provided two different design style options for three different signs. These proposed design styles were reviewed at the June A&D Committee meeting and suggestions were made for the overall design look. These suggestions were incorporated in the attached signs.

Recommendation for the A&D Committee

Review and provide input on the updated design styles.

Fiscal Impact

Part of the existing contract with Dudek

Attachments

Proposed updated signage design styles for Marriott Meadows and Ridge Runners Field

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LOOKOUT POINT HEADLINE

Parks
Make
Life
Better!



Wildlife

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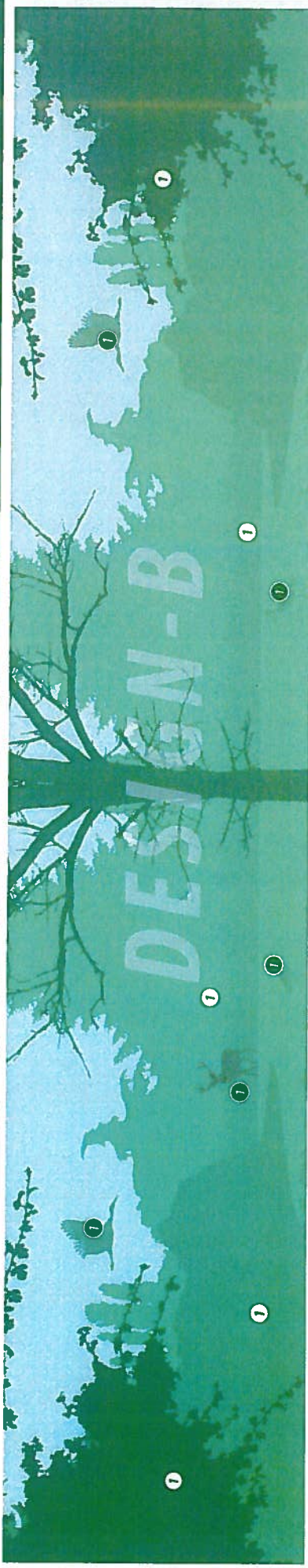
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Parks Make Life Better!

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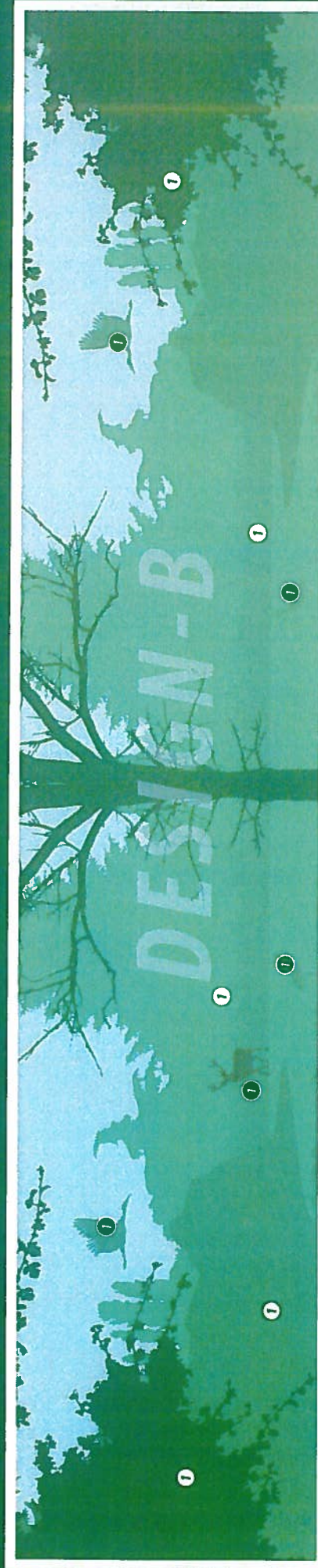
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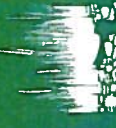
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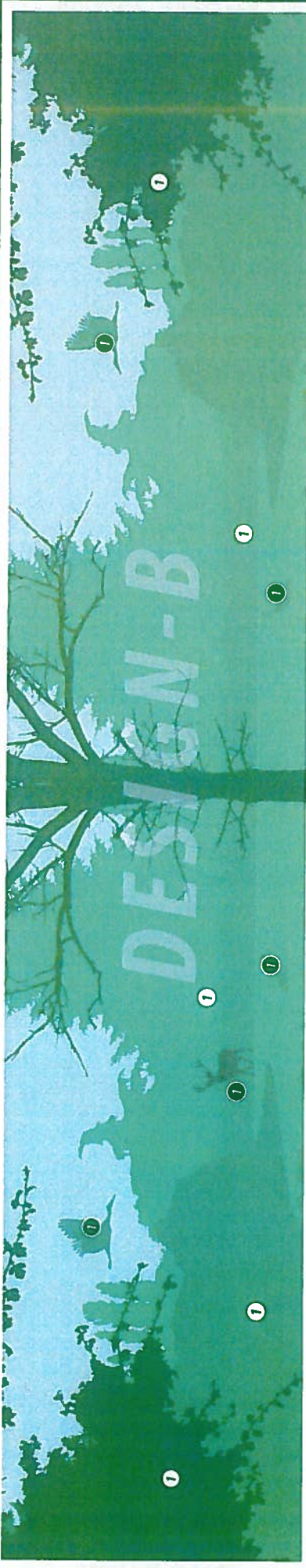
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