

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE AGENDA**

MONDAY, FEBRUARY 13, 2023, 11:00 AM

**CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE
AUBURN, CA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/88954530799>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 889 5453 0799 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

1.0 CALL TO ORDER

Gray ____ Lynch ____

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the January 19, 2023, Acquisition & Development Meeting (Pages 3-4)

Recommendation: Review and approve minutes.

4.2 FY 2023/2024 Project List and Future Plan Update (Pages 5-11)

Shall the Auburn Area Recreation and Park District (ARD) direct staff to begin preliminary work and provide appropriate environmental analysis of the projects on the proposed FY 23/24 Project List, and approve the Future Plan Update?

Discussion items:

1. 2021 – 2022 Project Activity Report (Pages 12-15)

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

1. Adding Second Set of Aluminum Bleachers at “B” Field
2. Regional Park and Regional Park Community Center Naming
3. Final Decision on Pickleball Courts for 2023 - 2024

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

ADJOURNMENT

2/10/2023
Date

9:30 Am
Time

Cathy Waford
Secretary to the Board

**Auburn Area Recreation and Park District
Minutes of the Acquisition & Development Committee Meeting
Thursday, January 19, 2023 at 3:00 PM
Canyon View Community Center, Board Room
471 Maidu Drive, Auburn, CA 95603**

1.0 CALL TO ORDER

The meeting of the Acquisition & Development Committee was called to order at 3:00 PM

ROLL CALL

Director Lynch and Director Gray were present.

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by the Committee.

3.0 PUBLIC COMMENT

None.

4.0 BUSINESS

4.1 Approval of Minutes from the December, 2022 Acquisition & Development Meeting

Director Lynch and Director Gray reviewed and approved the minutes from the December 5, 2022, Acquisition & Development Meeting.

4.2 Excess Land Declaration – Mt. Vernon Park

Director Lynch and Director Gray reviewed and approved the Excess Land Declaration – Mt. Vernon Park and sent to the Board for review.

Discussion Items:

1. 2021 – 2022 Project Activity Report - this was reviewed by the Committee.

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

1. Adding Second Set of Aluminum Bleachers at “B” Field – this item was discussed – no action was taken.
2. Regional Park and Regional Park – this item was discussed – no action was taken.
3. Final Decision on Pickleball Courts for 2023 – 2024. – this item was discussed – no action was taken.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

ADJOURNED

As there was no further business, the meeting was adjourned at 3:43 PM.

Cody Warford
Board Secretary

1/25/2023
Date

4.2 Cover sheet – FY 2023/2024 Project List and Future Plan Update

Auburn Area Recreation and Park District Acquisition and Development Committee February, 2023

The Issue

Shall the Auburn Area Recreation and Park District (ARD) direct staff to begin preliminary work and provide appropriate environmental analysis of the projects on the proposed FY 23/24 Project List, and approve the Future Plan Update?

Background

ARD staff provides a proposed Project List for each Fiscal Year. This Project List is based off of projects incorporated in the Five-Year Project List (Future Plan) as well as any new needs proposed by the community, staff and Board.

The Five-Year Project List (Future Plan) is comprised of those projects deemed to be of the highest priority and reflects the District's goal to address needed existing infrastructure upgrades, bring new features into the existing park system and complete potential land acquisition and new park development.

A list of the proposed changes to the FY 23/24 Project List and Five-Year Plan is attached.

Recommendation for the A&D Committee

Review, make suggested changes and forward to the Board of Directors with a recommendation.

Alternatives available to the A&D Committee

1) Review and provide direction to staff. Bring back to the March, 2023 A&D Committee

Fiscal Impact

The fiscal impact of the FY 22/23 Project List is indicated on that document.

The fiscal impact of the Five-Year Project List is indicated on those documents.

Please note the deficit that currently exists in the ARD Reserves beginning in year 24/25.

Attachments

Five Year Project List (Future Plan), including FY 23/24 Project List

Notes to proposed amendments to FY 23/24 Project list and CIP revision

FY 23/24 Project List and CIP notes

Proposed changes to previous list

FY 22/23

Overlook Park

New Security Camera: Have cancelled/postponed this project based on less-than-good results from previous cameras

FY 23/24

Recreation Park

ADA parking at mods: this project would add ADA parking stalls in front of the modular buildings at the back of the park. When ARD hosts a large event or has a large rental in the back of the park (approximately 4 – 5x/year), there is no available ADA parking for the south end of the park.

Plumbing Infrastructure repairs: this project was pushed back from FY 22/23

Splash Pool repairs, part 2: The second part of these repairs (post repair and resurfacing) could not be finished before 3/31/23. These repairs will happen before mid-May, 2023

City Hall/School Park Preserve

New pickleball courts: Working in cooperation with the City of Auburn and the group responsible for the School Park Preserve, ARD would help fund and maintain 3 new lit pickleball courts on the asphalt area below City Hall and above the School Park Preserve.

Meadow Vista Park

Placer Hills Pool mow strip: this will add a concrete “mow strip” around the bottom of the fence, thereby satisfying a Placer County Health Dept. regulation.

Plumbing Infrastructure repairs: this project was pushed back from FY 22/23

Regional Park

Marriott Meadows Savings: this would be the first of 2 – 3 set asides to help fund the deficit at Marriott Meadows. This deficit was created by the failed sale of Mt. Vernon Park and worse than expected inflation.

Overlook Park

Interpretive signage: this project was pushed back from FY 22/23

Auburn Bike Park

Signage: installing needed signage at the Bike Park

Various Parks

Tree audit/survey: ARD's last tree survey was in 2015. This survey would target tree in high use areas at Recreation Park, Regional Park and Meadow Vista Park.

FY 24/25

Recreation Park

North (front) playground and path of travel: This project was pushed back from FY 23/24.

Emergency exit gates at Sierra Pool: this project would add one or more emergency exit gates at the pool.

Regional Park

Marriott Meadows Savings: this would be the second of 2 – 3 set asides to help fund the deficit at Marriott Meadows. This deficit was created by the failed sale of Mt. Vernon Park and worse than expected inflation.

Pond leak investigation: this project was moved from FY 23/24

Shade structure at south-end picnic tables: this project would add shade to the existing tables at the southwest end of the pond.

Kiosks/signage: this project was moved from FY 23/24

Various Parks

Drinking fountain replacement: this project was moved from FY 23/24

FY 25/26

Marriott Meadows Development: this project was moved from FY 23/24 and its estimated costs were updated

Auburn Recreation District Five Year Project List

Yellow = updated number or new project to list

Project List

2022/2023

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	COVID Relief Funds
30,032 839,369 558,375 236,495 183,637 314,974									
<i>Recreation Park</i>									
Driveway valve box repair	2,500		2,500						
Wheelchair Swing	85,000								
Rec Mod courtyard repairs	20,000				20,000	25,000	59,000	1,000	In-Process
Day Camp mod #1 roof repair	15,000								In-Process
James Field wiring	94,721	50,000	44,721						Complete
Splash Pool repair part 1	15,000				15,000				Complete
<i>Meadow Vista items</i>									
Parking lot reseal, path repairs	53,409	26,414			26,995				Complete
New playground	96,732		36,732			60,000			Complete
<i>Regional Park/Marriott Meadows</i>									
Marriott Meadows construction docs & related work	182,637							182,637	In-Process
New partitions for restrooms	19,595		19,595						Complete
<i>Ashford Park</i>									
Levee Repairs and paving	4,750				4,750				In-Process
Retaining wall investigation	10,000				10,000				In-Process
<i>Overlook Park</i>									
Restroom ADA Upgrades	15,000			15,000					
New-security-cameras	40,000								52,000 equipment reserve
<i>Winchester Park</i>									
Booster pump/filter replacement	52,000								
<i>Christian Valley Park</i>									
Tutor Totter Roof	55,000				55,000				
<i>Auburn Elementary</i>									
Discovery Club mod roof repair	15,000								15,000
<i>Canyon View Community Center</i>									
Lock and door repair	47,100								47,100 In process
<i>Auburn Bike Park</i>									
Various (fountain, signage, traffic control)	10,200				10,200				
<i>Various Parks</i>									
Electrical upgrades	34,000								
TOTAL	837,844	0	103,548	15,000	141,945	85,000	59,000	183,637	34,000
Estimated Balance Remaining				15,032	697,424	473,375	177,495	0	203,874

Note: Assumes \$50,000/year in County Mitigation Fees
 Note: Assumes \$5000/year in ADA reserve funds
 Note: Assumes \$10,000/year in city mitigation
 Note: Assumes \$25,000 added to FCC per year
 Note: Funding for Marriott Meadows from State grant

Auburn Recreation District Five Year Project List

Yellow = updated number or new project to list
 Green = moved from a previous year

Project List

2023/2024

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	COVID Relief Funds
20,032 772,424 523,375 282,945 2,647,077 203,874									
Recreation Park									
Locker room Floor	25,000				25,000				0
Replace sewer line, back restroom	30,000								30000
Sierra Pool deck expansion joint repair	15,000								15000
Painting/mural maintenance shop building	3,000				3,000				0
Rec.Shop Floor Repairs	50,000				50,000				
ADA parking at Moods	15,000				15,000				
Plumbing infrastructure repairs	15,000								15000
Splash Pool repair part 2	15,000				15,000				
City Hall/School Park Preserve									
New pickleball courts (ARD portion)	50,000						50,000		
Meadow Vista items									
PH Pool fence mow strip	25,000				25,000				
Plumbing infrastructure repairs	15,000								15,000
Regional Park									
Tennis/pickleball courts surfaces	200,000				200,000				0
Marriott Meadows savings	150,000				150,000				0
New vault toilet, Dry Creek end	45,000					22,000			23,000
Repave Park Dr.	80,000								80,000
Plumbing infrastructure upgrades	20,000								20,000
Ashford Park									
Levee Repairs and paving to gargage	70,250	4,750			70,250				
Overlook Park									
Interpretive Signage (2 x \$5K)	10,000				10,000				
Railhead Park									
New pump and filter	80,000								
Parking lot repair/reseal	60,000				60,000				
Auburn Bike Park									
Signage	4,800				4,800				
Various Parks									
Tree audit/survey	30,000				30,000				
TOTAL	458,000	0	0	0	658,050	22,000	50,000	0	198000
Estimated Balance Remaining									
			20,032	114,374	501,375	232,945	2,647,077		5,874

80,000 equipment reserve

Note: Assumes \$50,000/year in County Mitigation Fees
 Note: Assumes \$5000/year in ADA reserve funds
 Note: Assumes \$10,000/year in city mitigation
 Note: Assumes \$75,000 added to FCC this year
 Note: Placer County to use approx. \$350,000

Auburn Recreation District Five Year Project List

Yellow = updated number or new project to list
 Green = moved from a previous year

2024/2025

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
Recreation Park									
North (Front) Playground	120,000						120,000		
North Playground, Path of Travel	30,000						30,000		
Emergency exit gates at Sierra Pool	15,000								Postponed
Meadow Vista Park									
Pond-island-renovation									15,000
Regional Park									
Tennis Court Path of Travel	41,500		3,000	18,500		20,000			
Dry Creek playground replace/ADA path of travel	125,000				40,000	85,000			
Pond-making									100,000
Canal Repair	40,000				40,000				
Marriott Meadows savings	150,000				150,000				
Pond leak investigation	40,000				40,000				
Breezeway Painting	40,000		20,000		20,000				
Shade structures at south-end picnic tables	50,000								50,000
Kiosks/signage	10,000		10,000						
Various Parks									
Drinking fountain replacement	35,000								35,000
TOTAL	531,500	0	33,000	18,500	290,000	105,000	150,000	0	35,000
Estimated Balance Remaining				6,532	-125,626	446,375	92,945	2,647,077	-35,000

Note: Assumes \$50,000/year in County Mitigation Fees
 Note: Assumes \$5000/year in ADA reserve funds
 Note: Assumes \$10,000/year in city mitigation
 Note: Assumes \$50,000 added to FCC per year
 Note: Assumes \$50,000/year in Equipment Reserve funds

Auburn Recreation District Five Year Project List

Yellow = updated number or new project to list
 Green = moved from a previous year

2025/2026

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	M.M Savings	In Kind
				25,032	-75,626	496,375	102,945	2,647,077		
<i>Regional Park</i>										
Walking pathway extension, Dry Creel	266,000									
Marriott Meadows Development	3,690,550				445,000			2,351,558	300,000	
TOTAL	3,955,550	0	0	0	445,000	0	0	2,351,558		0
Estimated Balance Remaining				25,032	-75,626	51,375	102,945	295,519		0

Postponed MM Deficit

265,000

593,992

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$50000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$50,000 added to FCC per year
- Note: Assumes \$50,000/year in Equipment Reserve funds

2022/2023 PROJECT ACTIVITY REPORT		UPDATED 02/09/23	
PROJECT	EST. COST	NOTES	EST. COMPLETED
RECREATION PARK			
Driveway Asphalt Repair/Valve Box & Modular Bldgs. Courtyard Repair (2022)	22,500.00	Low bid was received from Simpson & Simpson Inc. and the work is scheduled to happen if the weather gets warm enough (55 degrees and rising) in the coming weeks. Project may need to be delayed until later in the spring.	Spring 2023
Wheelchair Swing Project (2018)	85,000.00	Project completed. Rubber surfacing needs some repairs and staff has coordinated with the vendor that they will return to do this work when the weather is warmer and drier.	Summer 2022
Rec Shop Floor Reinforcement Project (2020)	20,000.00	This project is being pushed out to next fiscal year. PBM Construction Inc. responded back to the District that the floor reinforcement joist work would be around \$40-\$45K. The bathroom door replacement component would be approximately \$10K. They did not price the sealing of the concrete floors in the restrooms. This project will need to be put on hold until the budget for this work can be revised.	TBD
Modular Bldg. #1 Roof Repair Project (2022)	15,000.00	Contract was awarded to All Seasons North Roofing & Waterproofing Inc. and the project will commence when there is a window of dry weather.	Winter/Spring 2023
MEADOW VISTA PARK			
Pickleball Court Crack Repairs	0.00	Staff getting quotes and information regarding more permanent repairs that could take place next fiscal year.	2023/2024
ASHFORD PARK			
Levee Repairs & Paving (2022)	75,000.00	This project will be pushed out to next fiscal year. The spillway vegetation and fencing/gate work have been completed. This will allow contractors access to the culvert and the ability to put together bids for the work.	Spring/Summer 2023

2022/2023 PROJECT ACTIVITY REPORT		UPDATED 02/09/23	
PROJECT	EST. COST	NOTES	EST. COMPLETED
		PINK COLORED SECTIONS INDICATE NEW ACTIVITY	
Retaining Wall Investigation	10,000.00	Staff will be obtaining quotes from engineers for this investigation.	Spring/Summer 2023
OVERLOOK PARK			
Two Interpretive Signs (2022)	10,000.00	Project pushed out to next fiscal year. Bureau and other stakeholders need to be consulted, signage program needs to be developed, sign designs and locations needs to be established, signs need to be ordered and then quotes need to be obtained by contractors for installation.	Spring/Summer 2023
Restroom ADA Upgrades (2019)	15,000.00	New partitions part of the work has been completed. ADA signage/parking lot striping and other minor work remains. Staff to obtain quote for parking lot striping asap.	Spring 2023
REGIONAL PARK & MARRIOTT MEADOWS SITE			
Marriot Meadows CD's and Park Construction Project (2021/22)	182,637.00	Staff remains awaiting Placer County approval of a proposed modified sanitary sewer connection that will save the project 80-100K and needs this info in order to finish redlining the construction document set. Brush/small tree removal clearing sub-project with the Sacramento Regional Conservation Corps (SRCC) has been postponed into the future when the projet timeline will be better known. Progress has been made on the five interpretive signage drafts. Coordination still needs to occur with the UAIC to obtain the final drafts of the Ridge Runners and Nisenan Cultural History signs. Staff has been making progress on getting the Mt. Vernon property re-listed for sale.	TBD
Kiosks/Signage (2022)	10,000.00	This project is being pushed out to next fiscal year. Signage program needs to be developed.	Spring/Summer 2023
Pond Leak Investigation (2022)	40,000.00	Staff will be obtaining quotes from engineers to do this study as well as researching less intensive methods to stop the seepage through the pond levee next fiscal year.	Spring/Summer 2023

2022/2023 PROJECT ACTIVITY REPORT		UPDATED 02/09/23	
PROJECT	EST. COST	NOTES	EST. COMPLETED
		PINK COLORED SECTIONS INDICATE NEW ACTIVITY	
Pickleball Court Crack Repairs	0.00	Staff getting quotes and information regarding more permanent repairs that could take place next fiscal year.	2023/2024
CVCC			
Bike Park - Construction (2015/2016) Fountain, signage, traffic control	15,000.00	Bike park drinking fountain has been installed. The Auburn Endurance Committee will be affixing a plaque to the fountain commemorating their donation at some point in the near future. That, or commissioning an artist to paint the fountain. Numerous small bike park signs remain to be installed and the bike park volunteers have had many of them prepared and installed around the park. Park has experienced minor erosion from the recent heavy rains and some trees have come down. Staff and volunteers will be addressing the situations as the weather improves.	ONGOING
RAILHEAD PARK			
Parking Lot Repair/Re-seal (2022)	60,000.00	This project will be pushed out to next fiscal year. Staff to obtain preliminary pricing from paving contractors for this work.	Spring/Summer 2023
WINCHESTER PARK			
Booster Pump & Filter Replacement (2022)	25,000.00	Project is going out to formal bid with opening date set for 2/16/23. Staff has made contact with the Winchester Golf Course superintendent and alerted them of the pump project. Upon notification, the Course will shut off the source water as necessary for the pump project to occur.	Spring 2023
CHRISTIAN VALLEY PARK			
Tutor Totter Roof Repair (2022)	45,000.00	Project completed. Notice of Completion has been filed with Placer County for recordation. Final retention monies have been authorized for payment.	WINTER 2022

2022/2023 PROJECT ACTIVITY REPORT		UPDATED 02/09/23	
PROJECT	EST. COST	NOTES	EST. COMPLETED
AUBURN ELEMENTARY			
Discovery Club Modular Roof Repair (2022)	15,000.00	Project work is on hold pending the currently on-going school closure discussion.	Spring 2023
SCHOOL PARK PRESERVE PICKLEBALL COURTS			
Three Pickleball Courts joint project with City of Auburn (2023)	TBD	ARD has been meeting with the City of Auburn about the possibility of constructing three new pickleball courts at the old basketball court behind city hall near the School Park Preserve. While not set in stone, ARD is offering staff time to prepare cost estimates, construction drawings, CEQA review, bidding and possibly some funding (if acceptable to the Board) for the project with the City and other groups providing portions of the funding. Staff has prepared a preliminary cost estimate for the project and will be meeting again with the City on 2/15.	Spring/Summer 2023
MULTI-PARK ITEMS			
Energy Efficient Upgrades (2021) Electrical and Plumbing scope additions	84,000.00	Notice of Substantial Completion for the project has been issued. Final punchlist needs to be completed by contractor and then staff will file a Notice Of Completion with the County.	ONGOING 2021-23
Fiscal Year Projects Total:			
		729,137.00	