

**AUBURN AREA RECREATION AND PARK DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS AGENDA**

7:00PM

Thursday, August 12, 2021

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

The public may participate in this meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/89145793378> The public can use this link and/or call **1 (669) 900 6833** Webinar ID 891 4579 3378 to participate.

People using the Zoom website will be able to see and hear the ARD Board, and the ARD Board will be able to hear the public. The Board will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need assistance to participate in the District's programs, services, activities and meetings, please contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

1.0 CALL TO ORDER

Roll Call

Ferris _____ Ainsleigh _____ Gray _____ Holbrook _____ Lynch _____

2.0 AGENDA REVIEW, CHANGES, AND APPROVAL

Motion by _____ Second by _____ to _____

Ferris _____ Ainsleigh _____ Gray _____ Holbrook _____ Lynch _____

Roll Call Vote

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be un-muted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

4.0 NEW BUSINESS

4.1 Contingency Funding Increase on the Centrica Energy Savings Project

Shall the Auburn Recreation District Board of Directors authorize additional contingency funds for the Centrica Energy Savings Project?

Motion by _____ second by _____ to _____

Ferris _____ Ainsleigh _____ Gray _____ Holbrook _____ Lynch _____

Roll Call Vote

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

8/11/21
Date

2:15 pm
Time

Kahl S Mcnealt
District Administrator

Cover sheet: Contingency Funding Increase on the Centrica Energy Savings Project

Board of Directors Special Meeting 7:00pm, August 12, 2021

The Issue

Shall the Auburn Recreation District Board of Directors authorize additional contingency funds for the Centrica Energy Savings Project?

Background

The ARD Board of Directors awarded the Energy Savings Project contract to Centrica at the November 19, 2020 Board Meeting in the amount of \$2,133,891.00. A standard District controlled 5% contingency (\$106,694.55) was not included.

The ARD Board of Directors approved contingency funds in the amount of \$10,000.00 at the June 24, 2021 Board meeting. Change orders #1 and #2 (\$3704 and \$5467 respectively) have been approved leaving \$829.00 in contingency. During the installation of the new LED lights at James Field, deficient electrical infrastructure was found to be in need of replacement in the amount of \$1899.00. This work would be change order #3 and is on a critical path (time sensitive). In order to perform this work an additional \$1070.00 is needed.

We are aware of other infrastructure improvements that staff has requested however pricing for these items has not yet been received or evaluated/prioritized.

Recommendation for the Board of Directors

Staff recommends that the Board of Directors authorize \$15,000.00 to increase the Energy Savings Project contingency to cover the James Field electrical work and potential future unforeseen or out of scope work.

Fiscal Impact

The 24 Acres Master Plan/CEQA Project was completed \$19,765.36 under budget. Staff recommends allocating \$15,000.00 of these funds into the energy savings project contingency fund.

Attachments

None