

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, August 25, 2022 6:00 PM**

Board Members Present: Chairman Mike Lynch
Director Jim Gray. Director Gray arrived at 6:23 PM
Director H. Gordon Ainsleigh
Director Scott Holbrook

Board Members Absent: Director Jim Ferris

Staff Present: Kahl Muscott, District Administrator
Mark Brunner, Recreation Services Manager
Veona Galbraith, Administrative Services Manager
Caleb Porter, Youth Services Manager
Mike Scheele, Landscape Architect/Project Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Jesse Williams, Facilities & Grounds Manager
Cathy Warford, Recording Secretary

Staff Excused: None.

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:04 PM by Chairman Lynch.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation was given from Recreation Services Manager, Mark Brunner, to Sports Coordinator, Jerry Fisher, as employee of the month for August, 2022.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook and Second by Director Ainsleigh to approve the agenda as written.

Roll Call Vote

Director Ainsleigh – Yes
Director Ferris – Absent
Director Gray – Absent
Director Holbrook – Yes
Director Lynch – Yes

3 – 0 Motion carries.

4.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be un-muted after you are recognized by the Board Chairperson. People only calling

in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

Ken Piscitelli gave a public comment to Board about the cracks on the tennis courts in Meadow Vista and Winchester. He wanted to check to see how much it would cost of fill up all the cracks.

Grant Adorador, Pickleball Player gave a public comment to Board in regard to the Pickleball Courts in Meadow Vista. When the courts were put in, they were put in in the wrong direction which causes congestion. He would like to propose that the fences surrounding the court be moved back 6-7 feet and move the benches back plus put up a canopy over the benches.

Cathy Klem gave a public comment to Board about the keeping the pool at Recreation Park open during the winter so that she would be able to swim 1-2 times per week. It was explained that one of the issues is getting a Lifeguard. This item is being looked into.

5.0 CONSENT ITEMS

- 5.1 Review and approval of Minutes of the Board of Directors from July, 2022**
- 5.2 Review of Cash Requirements for July, 2022 (Standing Finance Committee)**
- 5.3 Review of Financials for July, 2022 (Standing Finance Committee)**
- 5.4 Resolution #2022-21: Marriott Meadows Park Prop. 68 Grant Award Deed Restriction (Acquisition and Development Committee)**

A motion was made by Director Gray and seconded by Director Ainsleigh to approve the Consent Calendar as written.

Roll Call Vote

Director Ainsleigh – Yes
Director Ferris – Absent
Director Gray – Yes
Director Holbrook – No
Director Lynch – Yes

3 – 1 - 0 Motion carries.

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

8.1 Search for New Audit Firm

A motion was made by Director Holbrook and seconded by Director Gray to approve the Audit Firm search.

Roll Call Vote

Director Ainsleigh – Yes
Director Ferris – Absent
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Yes

4 – 0 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

9.1 County Mitigation Fund, current balance \$113,375.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

None.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION

None.

14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

None.

ADJOURNMENT

The meeting was adjourned at 6:56 PM.

Cathy Warford
Board Secretary

8/25/2022
Date