

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, November 17, 2022 6:00 PM**

Board Members Present: Chairperson Mike Lynch
Director H. Gordon Ainsleigh
Director Scott Holbrook

Board Members Absent: Vice-Chairperson Jim Gray

Staff Present: Kahl Muscott, District Administrator
Mark Brunner, Recreation Services Manager
Veona Galbraith, Administrative Services Manager
Caleb Porter, Youth Services Manager
Manouch Shirvanioun, Customer Service Marketing Manager
Cathy Warford, Recording Secretary

Staff Excused: Mike Scheele, Landscape Architect Project Manager
Jesse Williams, Facilities & Grounds Manager

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:03 PM by Chairperson Lynch.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Chairperson Lynch to move 8.4 between Public Comment and Consent.

Roll Call Vote

Director Ainsleigh - Yes
Director Gray - Absent
Director Holbrook - No
Chairperson Lynch - Yes

2 - 1 Motion failed.

A second motion was made by Director Holbrook and second by Chairperson Lynch to move 8.4 after Consent.

Roll Call Vote

Director Ainsleigh - No
Director Gray - Absent

Director Holbrook – Yes
Chairperson Lynch – Yes

2 – 1 Motion failed.

A third motion was made by Director Ainsleigh and second by Chairperson Lynch to move 8.4 ahead of Public Comment.

Roll Call Vote

Director Ainsleigh – Yes
Director Gray – Absent
Director Holbrook – Yes
Chairperson Lynch – Yes

3 – 0 Motion carries.

4.0 PUBLIC COMMENT

Ken Piscitelli gave a public comment to Board and ARD staff. In regard to the resurfacing of 4 Pickleball and 1 Tennis Court in Meadow Vista. He wanted to mention that the work should be done within 60 days after the contract is awarded. The resurfacing of existing courts and any additional courts in Auburn should also be done within 60 days also.

Ken mentioned that he felt the best place for a Dog Park in Meadow Vista was below the Maintenance Building Office, near the bathrooms with lots of parking. The unused Horseshoe Pits could be removed as no one uses them and installed north of the Pickleball Courts and west of the open Soccer field.

Ken also suggested that ARD put a 4-foot-high chain link fence around the Dog Park and put in a smaller chain link fence to separate the small and big dogs.

5.0 CONSENT ITEMS

- 5.1 Review and approval of Minutes of the Board of Directors from October, 2022**
- 5.2 Review of Cash Requirements for October, 2022 (Standing Finance Committee)**
- 5.3 Review of Financials for November, 2022 (Standing Finance Committee)**
- 5.4 Resolution 2022-25: Transfer of City Trust Funds (Standing Finance Committee)**

A motion was made by Chairperson Lynch to pull 5.2 Cash Requirements for October, 2022. Director Holbrook approved and was second by Chairperson Lynch.

Roll Call Vote

Director Ainsleigh – Yes
Director Gray – Absent
Director Holbrook – Yes
Chairperson Lynch – Yes

3 – 0 Motion carries.

A motion was made by Director Holbrook approving 5.2 Cash Requirements for October, 2022 and noting Directors Ainsleigh protesting the payment of check number 23783.

Roll Call Vote

Director Ainsleigh – Abstain
Director Gray – Absent
Director Holbrook – Yes
Chairperson Lynch – Yes

2 – 1 Motion failed.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

8.1 ARD Board Vacancy

This item was Tabled by Chairperson Lynch. no votes were made.

8.2 Appointment for New Auditor

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the appointment of Nigro and Nigro as ARD’s a new auditor for the Fiscal years ending 2023, 2024 and 2025?

Roll Call Vote

Director Ainsleigh – Yes
Director Gray – Absent
Director Holbrook – Yes
Chairperson Lynch – Yes

3 – 0 Motion carries.

8.3 Change in the Auburn Area Recreation and Park District's District Policy Manual (Investment Policy)

A motion was made by Chairperson Lynch and seconded by Director Ainsleigh to approve the change in Auburn Area Recreation and Park District's District Policy Manual (Investment Policy).

Roll Call Vote

Director Ainsleigh – Yes
Director Gray – Absent
Director Holbrook – Yes
Chairperson Lynch – Yes

3 – 0 Motion carries.

8.4 Fee Waivers Policy Review

A motion was made by Director Ainsleigh and seconded by Chairperson Lynch to modify the percentage waived from 10% to 20%.

Roll Call Vote

Director Ainsleigh – Yes
Director Gray – Absent
Director Holbrook – No
Chairperson Lynch – Yes

2 – 1 Motion failed.

An amendment was made by Director Ainsleigh to add back the policy that Placer High Safe and Sober Grad Night will be maintained at 20%

Roll Call Vote

Director Ainsleigh – Yes
Director Gray – Absent
Director Holbrook – No
Chairperson Lynch – Yes

2 – 1 Motion failed.

A third motion was made by Chairperson Lynch and second by Director Ainsleigh to Table this topic and send it back to the Policy Committee.

Roll Call Vote

Director Ainsleigh – Yes
Director Gray – Absent
Director Holbrook – Yes
Chairperson Lynch – Yes

3 – 0 Motion passed.

8.5 ARD Marriott Meadows Park Prop. 68 Grant Obligation-Conversation Corps Brush Clearing Work. Award of Contract and Finding of Competitive Bidding Exception

No action was done on 8.5, this will be sent back to the Board of Directors December, 2022 meeting.

8.6 Amending 2022/2023 Project List and CIP

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve 8.6.

Roll Call Vote

Director Ainsleigh – Yes
Director Gray – Absent
Director Holbrook – Yes
Chairperson Lynch – Yes

3 – 0 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

9.1 County Mitigation Fund, current balance \$113,375.

9.2 CEPPT Investment Report – item was discussed.

9.3 Placer County Investment Report – item was discussed. Director Ainsleigh would like to see a comparison on the same amount of money left in the Placer County.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

None.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION

None.

14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

None.

ADJOURNMENT

The meeting was adjourned at 7:00 PM.

Cathy Wayford
Board Secretary

12/5/2022
Date