

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, December 16, 2021, 4:30 p.m.**

Board Members

Present: Chairman H. Gordon Ainsleigh
Director Mike Lynch
Director Jim Gray

**Board Members
Absent:** Director Scott Holbrook and Director Jim Ferris

Staff Present: Kahl Muscott, District Administrator
Veona Galbraith, Administrative Services Manager
Jesse Williams, Facilities & Grounds Manager
Mike Scheele, Landscape Architect/Project Manager
Cathy Warford, Recording Secretary

Staff Excused: Manouch Shirvanioun, Customer Service/Marketing Manager –
Absent
Mark Brunner, Recreation Services Manager - Absent
Amy Oddo, Youth Services Manager - Absent

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 4:35 p.m. by Chairman Ainsleigh.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation was given from Manager, Facilities and Grounds, Jesse Williams to Park worker, Megan Frost, as employee of the month for December, 2021.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

None.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Absent
Director Gray – Yes
Director Holbrook – Absent

3 – 0 Motion carries.

- 4.0 PUBLIC COMMENT** – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be un-muted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

None.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of Minutes of the Board of Directors Meeting from November 18, 2021**
- 5.2 Review of Cash Requirements for November, 2021 (Standing Finance Committee)**
- 5.3 Resolution #2021-24: Appropriation / GANN Limits.**

A motion was made by Director Gray and seconded by Director Lynch to approve the Consent Calendar as written.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Absent
Director Gray – Yes
Director Holbrook – Absent

3 – 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

- 8.1 Resolution #2021-23: Transfer \$380,000 from the Contingency Fund to the California Employers’ Pension Prefunding Trust (CEPPT) and Transfer \$23,000 from the Contingency Fund to prefund the CALPERS Unfunded Liability.**

A motion was made by Director Lynch and seconded by Director Gray to approve the Transferring \$380,000 of funds from the California Employer’s Pension Prefunding Trust

(CEPPT) and Transfer \$23,000 from the Contingency Fund to prefund the CalPERS Unfunded Liability.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Absent
Director Gray – Yes
Director Holbrook – Absent

3 – 0 Motion carries.

8.2 Increase In Minimum Wage To Some Job Descriptions

A motion was made by Director Ainsleigh and seconded by Director Gray to approve the Increase in minimum wages based on upcoming mandate minimum wage increases as well as increases for job descriptions that succeeded those needed to be raised by law.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Absent
Director Gray – Yes
Director Holbrook – Absent

3 – 0 Motion carries.

8.3 Election of ARD Chairperson and Vice-Chairperson

Director Gray nominated Director Lynch for Chairman.

The Board elected Director Lynch as Chairman with 3 yes votes.

Director Ainsleigh nominated Director Gray as Vice Chairman.

The Board elected Director Gray as Vice Chairman with three votes.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. County Mitigation Fund, current balance \$792,000.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

None.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – Closed session began at 5:15 p.m.

13.1 Public Employee Performance Evaluation (Gov Code 54954.5, subd. (e), 54947.)

Title: District Administrator

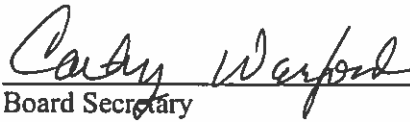
13.2 Liability Claims (Government Code Section 54954.5, subd. (d), 54956.95)

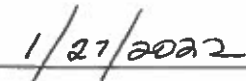
Claimant: Scott and Jenna Clifton

14.0 OPEN SESSION - Session began at 5:19 p.m.

There was no reportable action.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 5:19 p.m. by Chairman Ainsleigh.


Board Secretary


Date