

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors & Friends of the
Auburn Area Recreation & Parks, Inc. 501 c (3) Meeting
Thursday, January 28, 2016, 6:00 p.m.**

Canyon View Community Center
471 Maidu Drive
Auburn, CA

Board Members

Present: Chairman Jim Ferris
Director Lynch
Director Ainsleigh
Director Jim Gray

Board Members

Absent: Director Holbrook

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Larry Gray, Facilities & Grounds Manager
Debbie Thomas, Youth Services Manager
Sheryl Petersen, Recreation Services Manager
Pamela Vann, Landscape Architect
Patricia Larson, Recording Secretary

FLAG SALUTE

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Ferris.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Ainsleigh and seconded by Director Gray to approve the agenda as written.

Roll Call Vote

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Lynch – Yes
Director Holbrook – Absent

4 – 0 Motion carries.

4.0 PUBLIC COMMENT

None.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of the December 19, 2015 Auburn Area Recreation & Park District Minutes of the Board of Directors**
- 5.2 Review of Cash Requirements for December, 2015 (Standing Finance Committee)**
- 5.3 Review of Financials for November, 2015 (Standing Finance Committee)**
- 5.4 Review of Financials for December, 2015 (Standing Finance Committee)**
- 5.5 Fee Waiver Request from the American Association of University Women (AAUW) for the Trivia Bee (Standing Finance Meeting)**
- 5.6 Amending ARD Surveillance Equipment Policy (Program, Personnel, Policy, Fee & Legal Review Committee)**
- 5.7 Rental Fees for Bocce Ball Courts (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Lynch and seconded by Director Ainsleigh to approve the consent calendar.

Roll Call Vote

- Director Ferris – Yes
- Director Lynch – Yes
- Director Ainsleigh – Yes
- Director Gray – Yes
- Director Holbrook – Absent

4 – 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, project list, and vandalism reports were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

8.1 Concept Plans Review – Bell Road Property (Acquisition & development Committee)

Public Comment:

Rick Salaices, 12415 Leeds Drive, Auburn, California gave public comment that his first choice is to leave the land as is. If the land is acquired, he would prefer option B.

Ken Rubino, an Auburn, California resident gave public comment in support of what Rick Salaices said. If there is a choice, he prefers to leave the land as is. If the land is acquired, he would prefer option B.

Judd Muscatt, an Auburn resident gave public comment that he is happy about the park and would like to have it completed sooner than later.

William Wauters, a resident of Clipper Gap, California gave public comment that the park is a positive benefit to the neighborhood and he supports option A.

Dick Sandborn, a resident of Auburn, California gave public comment that the District needs more parks, parks increase property value.

Ed Elgren, an Auburn, California resident gave public comment that the Planning Commission and County Board of Supervisors can stop this project.

Annette Rich, an Auburn, California resident gave public comment against developing the park.

Carryn Perry, an Auburn, California resident gave public comment against developing the park.

Dan Twente, an Auburn, California resident gave public comment against developing the park.

Bill Tullias, an Auburn, California resident gave public comment that he is looking forward to the park and prefers option A.

Ellen Stephens, an Auburn, California resident gave public comment that her house backs up to the proposed park. She prefers option B.

Larry Soderman, an Auburn, California resident gave public comment that he is in favor of option B.

Tim Rich, an Auburn, California resident gave public comment that he is against the park, but if it does get developed he prefers option B.

Barbara Muscatt, an Auburn, California resident supports a park in the neighborhood and prefers option A.

Bud Rietjens, an Auburn, California resident gave public comment that the Bell Road park would be a benefit for the area.

Sherri Woldt, an Auburn, California resident gave public comment against option A.

A motion was made by Director Ferris and seconded by Director Lynch to approve the Conceptual Plan A for the Bell Road Property and authorize staff to move forward with the fee title transfer with PG&E.

Roll Call Vote

Director Ferris – Yes
Director Lynch – Yes
Director Ainsleigh – Yes
Director Gray – No
Director Holbrook – Absent

3 – 1 – 0 Motion carries.

The meeting recessed at 8:22 p.m. and reconvened at 8:30 p.m.

8.2 Friends of ARD Board Meeting and Review of 501 c (3) Financials

The Board reviewed the 501 c (3) balance sheet and profit & Loss statement.

8.3 Change in Policy on Late Payments (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Lynch and seconded by Director Gray to approve imposing a late fee for funds received after due dates for District activities.

Roll Call Vote

Director Ferris – Abstain
Director Lynch – Yes
Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – Absent

3 – 0 – 1 Motion carries.

8.4 Policy on Salary Schedule/Ranges and Related Increases (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Lynch and seconded by Director Ferris to amend the policy regarding salary schedules (ranges), allowing for increases in a salary schedule to all employees in that range when an increase is approved by the Board of Directors.

Roll Call Vote

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Lynch – Yes
Director Holbrook – Absent

4 – 0 Motion carries.

8.5 Youth Services Site Director Salary Schedule Increase (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Gray and seconded by Director Ainsleigh to approve an increase to the salary schedule/salary range for Youth Services Site Directors.

Roll Call Vote

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Lynch – Yes
Director Holbrook – Absent

4 – 0 Motion carries.

8.6 Policy Regarding Property Found at District Parks and Facilities (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Ainsleigh and seconded by Director Lynch to approve the proposed policy regarding property found at District Parks and Facilities.

Roll Call Vote

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Lynch – Yes
Director Holbrook – Absent

4 – 0 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Discussion item: Installation of Security Cameras at Overlook Park (Acquisition & Development Committee). The Board reviewed the information provided.
2. County Mitigation Fund, current balance \$255,141.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – The Board went into closed session at 8:53 p.m.

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

Title: District Administrator

14.0 OPEN SESSION – Open session began at 9:02 p.m., there was no reportable action.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 9:02 p.m. by Chairman Ferris.

Board Secretary

Date

