

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, February 25, 2021, 6:00 p.m.**

Board Members

Present: Chairman H. Gordon Ainsleigh
Director Mike Lynch
Director Jim Ferris
Director Jim Gray
Director Scott Holbrook

**Board Members
Absent:** None.

Staff Present: Kahl Muscott, District Administrator
Veona Galbraith, Administrative Services Manager
Jesse Williams, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Mark Brunner, Recreation/Youth Services Manager
Amy Oddo, Youth Services Coordinator
Mike Scheele, Landscape Architect/Project Manager
Pat Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Ainsleigh.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the agenda as written with item 8.2 being moved prior to item 6.0.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris –Late
Director Gray – Late
Director Holbrook – Yes

3 – 0 Motion carries.

4.0 PUBLIC COMMENT

None.

Director Ferris arrived at 6:04 p.m.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of Minutes of the Board of Directors Meeting from January 28, 2021**
- 5.2 Review of Cash Requirements for January, 2021 (Standing Finance Committee)**
- 5.3 Review of Financials for January, 2021 (Standing Finance Committee)**
- 5.4 Letter Supporting AB 361: Declared Emergencies and Brown Act Requirements (Program, Personnel, Policy, Fee & Legal Review Committee)**
- 5.5 Resolution Number 2021-03: Transfer of Equipment Reserve Fund (Standing Finance Committee)**

A motion was made by Director Lynch and seconded by Director Holbrook to approve the Consent Calendar as written.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Late
Director Holbrook – Yes

4 – 0 Motion carries.

Director Gray arrived at 6:08 p.m.

Item 8.2 was moved to before Administrator's and Departmental Reports.

Letter Supporting Hwy 49 Bridge Debris Removal Project (Program, Personnel, Policy, Fee & Legal Review Committee)

Mr. Gary Estes gave public comment in support of the letter supporting Hwy 49 Bridge Debris Removal Project.

A motion was made by Director Lynch and seconded by Director Holbrook to approve the letter supporting the Hwy 49 Bridge Debris Removal Project.

Roll Call Vote

Director Ainsleigh – Yes

Director Lynch – Yes

Director Ferris – Yes

Director Gray – Yes

Director Holbrook – Yes

5 – 0 Motion carries.

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

7.1 2021 Friend of Recreation Award

Director Lynch nominated The Ridge Golf Course/Western Care as his first choice and Randy Spangler as his second choice for the 2021 Friend of Recreation Award.

Director Gray nominated The Ridge Golf Course/Western Care as his first choice and Joe Fecko as his second choice for the 2021 Friend of Recreation Award.

Director Holbrook nominated The Ridge Golf Course/Western Care as his first choice with no second choice.

Director Ferris nominated The Ridge Golf Course/Western Care as his first choice and Randy Spangler his second choice for the 2021 Friend of Recreation Award.

Director Ainsleigh nominated Randy Spangler as his first choice and The Ridge Golf Course/Western Care as his second choice.

The Ridge Golf Course/Western Care was chosen as the 2021 Friend of Recreation Award.

Director Holbrook left the meeting at 6:45 p.m.

7.2 Preliminary Budget for Fiscal Year 2021/2022 (Standing Finance Committee)

A motion was made by Director Lynch and seconded by Director Ferris to approve the Preliminary FY 2021/2022 Budget and adopt Resolution Number 2021-04, Adoption of Preliminary Budget, General Fund.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Absent

4 – 0 Motion carries.

7.3 FY 2021/2022 Project List and Five-Year Plan Update (Acquisition & Development Committee)

A motion was made by Director Lynch and seconded by Director Ferris to approve the FY 2021/2022 Project List and Five-Year Plan Update.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Absent

4 – 0 Motion carries.

8.0 NEW BUSINESS

8.1 Resolution Number 2021-02: Preparation of Atwood III Engineer’s Report for Fiscal Year 2021/2022 (Acquisition & Development Committee)

A motion was made by Director Gray and seconded by Director Ainsleigh to adopt Resolution Number 2021-02: Preparation of Atwood III Engineer’s Report for Fiscal Year 2021/2022.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Absent

4 – 0 Motion carries.

Item 8.2, this item was moved to before item 6.0 of the agenda.

8.3 Nomination for CSDA Board of Directors – Seat A

A motion was made by Director Gray and seconded by Director Lynch to nominate Director Scott Holbrook to the California Special District Association (CSDA) Board of Directors, Seat A.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Absent

4 - 0 Motion carries.

8.4 Placer County Local Agency Formation Commission (LAFCO) Call for Nomination – Special District Representative

A motion was made by Director Lynch and seconded by Director Gray to nominate Director Gordon Ainsleigh as a Special District Representative and Alternate to the Placer County Local Agency Formation Commission.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Absent

4 - 0 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Bike Park – Progress of Bike Park, Including Volunteer Hours and In-Kind Contributions (Acquisition & Development Committee) This item was reviewed by the Board.

2. 2020 Events and P&L Review - (Standing Finance Committee) This item was reviewed by the Board.

Upon review of this item, Director Gray requested to be reminded next year to nominate Norma Harris for the ARD Friend of Recreation Award for all of her contributions to ARD.

3. County Mitigation Fund, current balance \$792,000.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

None.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – Closed Session began at 7:06 p.m.

13.1 Public Employee Performance Evaluation (Gov Code 54954.5, subd. (e), 54947.)

Title: District Administrator

13.2 Union Negotiations

Conference with Labor Negotiators (Government Code, Section 54956.95, subd. (f), 54957.6)

Agency Designated Representatives: Kahl Muscott, District Administrator; Veona Galbraith, Administrative Services Manager

Employee Organization: IOUE, Stationary Engineers Local 39

14.0 OPEN SESSiON – Open Session began at 7:18 p.m.

Direction was given to staff.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:19 p.m. by Chairman Ainsleigh.

Board Secretary

Date