

**Auburn Area Recreation and Park District  
Minutes  
of the Meeting of the Board of Directors  
Thursday, February 26, 2015, 6:00 p.m.  
Canyon View Community Center  
471 Maidu Drive  
Auburn, CA**

**Board Members**

**Present:** Chairman Scott Holbrook  
Director Jim Ferris  
Director Jim Gray  
Director Gordon Ainsleigh

**Board Members**

**Absent:** Curt Smith

**Staff Present:** Kahl Muscott, District Administrator  
Joe Fecko, Administrative Services Manager  
Larry Gray, Facilities & Grounds Manager  
Manouch Shirvanioun, Customer Service/Marketing Manager  
Sheryl Petersen, Recreation Services Manager  
Pamela Vann, Landscape Architect  
Patricia Larson, Recording Secretary

**1.0 CALL TO ORDER**

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Holbrook.

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

None.

**3.0 AGENDA REVIEW, CHANGES AND APPROVAL**

A motion was made by Director Holbrook and seconded by Director Gray to eliminate item 13.0, Closed Session from the agenda.

2 yes votes, Directors Holbrook and Gray.

2 no votes, Directors Ainsleigh and Ferris.

2 – 2, Motion did not carry.

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the agenda as written.

**Roll Call Vote**

4 – 0 Motion carries.

Director Smith was absent.

**4.0 PUBLIC COMMENT**

Brian Hasset, a thirty year resident of the area gave public comment regarding the names of Regional and Recreation Parks being too generic. He suggested coming up with a contest for the public to re-name those parks.

This item was sent to the Acquisition & Development Committee for discussion.

**5.0 CONSENT ITEMS**

**5.1 Review and Approval of the January 29, 2015 Auburn Area Recreation & Park District Minutes of the Board of Directors & Minutes of the Friends of the Auburn Area Recreation & Parks, Inc. 501 c (3) Meeting**

**5.2 Review of Cash Requirements for January, 2015 (Standing Finance Meeting)**

**5.3 Review of Financials for January, 2015 (Standing Finance Meeting)**

**5.4 Review of Financials for January, 2015 (Standing Finance Meeting)**

**5.5 Customer Service Representative Job Description Amendment (Program, Personnel, Policy, Fee & Legal Review Committee Meeting)**

A motion was made by Director Ainsleigh and seconded by Director Ferris to approve the consent calendar.

**Roll Call Vote**

4 – 0 Motion carries.

Director Smith was absent.

**6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS**

Board reports, fee waiver log, project list and vandalism report were provided to the Board under separate cover.

## **7.0 UNFINISHED BUSINESS**

### **7.1 Railhead Park Site Improvements (Acquisition & Development Meeting)**

A motion was made by Director Gray and seconded by Director Ferris to adopt Resolution Number 2015-02, A Resolution of the Governing Board of Directors of the Auburn Area Recreation and Park District Awarding A Contractor for the Railhead Park Site Improvements and approving a construction contract for \$52,380.00 from Owens Construction for site improvements at Railhead Park and approving a 5% contingency for the project of \$2,619.00 for a total of \$53,999.00.

#### **Roll Call Vote**

4 – 0 Motion carries.

Director Smith was absent.

## **8.0 NEW BUSINESS**

### **8.1 Resolution to Prepare Atwood III Engineer's Report for FY 2015/2016 (Acquisition & Development Committee Meeting)**

A motion was made by Director Gray and seconded by Director Ferris to adopt Resolution Number 2015-01, A Resolution Directing Preparation of the Engineer's Report for Fiscal Year 2015-16 for the Continuation of the Atwood Ranch III Landscaping and Lighting Assessment District of the Auburn Area Recreation and Park District.

#### **Roll Call Vote**

4 – 0 Motion carries.

Director Smith was absent.

### **8.2 Preliminary Budget for Fiscal Year 2015-2016 (Standing Finance Committee Meeting)**

A motion was made by Director Holbrook and seconded by Director Ferris to approve the Preliminary Budget for Fiscal Year 2015-2016 as presented by staff.

#### **Roll Call Vote**

3 – 1 – 0 Motion carries.

Directors Holbrook, Ferris and Gray voted yes.

Director Ainsleigh voted no.

Director Smith was absent.

The item of trails at the Shockley Property as requested by Director Ainsleigh was sent to

the Acquisition & Development Committee for discussion.

**8.3 Letter to Placer County re: Concerns of Recreation Elements Being Removed from Placer County Property (Acquisition & Development Committee Meeting)**

**Public Comment:**

Monique Margot, a resident of the area gave public comment regarding ARD may not want to make an enemy of the County by sending the letter.

Bud Rietjens, a resident of the area and former employee of the County gave public comment regarding his opinion that the County wants to take all of the buildings off of the property to clear the land for development.

A motion was made by Director Ainsleigh and seconded by Director Holbrook to approve the letter to Placer County re: Concerns of Recreation Elements Being Removed from Placer County Property and replace the word reconsider in the letter with the word delay.

3 – 0 – 1 Motion carries.

Directors Holbrook, Ferris and Ainsleigh voted yes.

Director Gray abstained.

Director Smith was absent.

**8.4 CSDA Call for Nominations – Board of Directors Sierra Network, Seat C**

The Board took no action on this item.

**9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

None.

**10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

**11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

**12.0 PUBLIC COMMENT**

None.

**13.0 CLOSED SESSION – the Board went into Closed Session at 7:02 p.m.**

**13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)**

**Title: District Administrator**

**14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION**

No reportable action.

**ADJOURNMENT** - As there was no further business, the meeting was adjourned at 7:08 p.m. by Chairman Holbrook.

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Board Secretary

\_\_\_\_\_  
Date