

**Auburn Area Recreation and Park District  
Minutes of the Meeting of the Board of Directors  
Thursday, March 25, 2021, 6:00 p.m.**

**Board Members**

**Present:** Chairman H. Gordon Ainsleigh  
Director Mike Lynch  
Director Jim Ferris  
Director Jim Gray  
Director Scott Holbrook

**Board Members  
Absent:** None.

**Staff Present:** Kahl Muscott, District Administrator  
Veona Galbraith, Administrative Services Manager  
Jesse Williams, Facilities & Grounds Manager  
Manouch Shirvanioun, Customer Service/Marketing Manager  
Mark Brunner, Recreation/Youth Services Manager  
Amy Oddo, Youth Services Manager  
Mike Scheele, Landscape Architect/Project Manager  
Pat Larson, Recording Secretary

**1.0 CALL TO ORDER**

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Ainsleigh.

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

A presentation was given by Youth Services Manager Amy Oddo to Youth Services Preschool Director Renata Macintosh as Employee of the Month for March, 2021.

**3.0 AGENDA REVIEW, CHANGES AND APPROVAL**

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the agenda as written with item 7.1 being moved prior to item 6.0.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 – 0 Motion carries.

#### **4.0 PUBLIC COMMENT**

City Council Member Rachel Radell-Harris gave public comment that the City would like to do joint projects with the Auburn Recreation District. The City of Auburn will be approving their budget. Workshops will be held the week of March 29<sup>th</sup> via zoom if anyone is interested.

#### **5.0 CONSENT ITEMS**

- 5.1 Review and Approval of Minutes of the Board of Directors Meeting from February 25, 2021**
- 5.2 Review of Cash Requirements for February, 2021 (Standing Finance Committee)**
- 5.3 Review of Financials for February, 2021 (Standing Finance Committee)**
- 5.4 Resolution Number 2021-05: Transfer of \$40,000 from the Capital Construction Reserves for 24-Acre Planning and CEQA (Standing Finance Committee)**
- 5.5 Resolution Number 2021-03: Transfer of Equipment Reserve Fund (Standing Finance Committee)**
- 5.6 Claim Against ARD – Vehicle Accident**

A motion was made by Director Holbrook and seconded by Director Gray to approve the Consent Calendar as written.

#### **Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 – 0 Motion carries.

**Item 7.1 was moved to before 6.0, Administrator’s and Departmental Reports.**

#### **Resolution Number 2021-07: Establishing a UAL CalPERS Pension Prefunding/115 Trust (Program, Personnel, Policy, Fee & Legal Review Committee)**

A presentation was given by Matt Goss and Jean McDonald of CalPERS to the ARD Board of Directors regarding the 115 Trust.

A presentation was given by Rachel Sanders of PARS to the ARD Board of Directors regarding the 115 Trust.

A motion was made by Director Holbrook and seconded by Director Lynch to adopt Resolution Number 2021-07 naming CalPERS as the Trust Administrator with moderate contributions.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 – 0 Motion carries.

**6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS**

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

**7.0 UNFINISHED BUSINESS**

**7.1 This item was previously moved to before 6.1 on the agenda.**

**7.2 UAL CalPERS Pension Prefunding/115 Trust (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Holbrook and seconded by Director Lynch to modify the suggested policy change by removing the specific dollar amounts in the second and third sentences and just leaving the percentages and to approve the update to the policy for funding the Pension Reserve to include payments to: 1) Prefund the CalPERS UAL directly, and 2) Contribute to a Section 115 Trust for ARD’s Pension liability.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 – 0 Motion carries.

**7.3 Final Budget Resolution Number 2021-06 for Fiscal Year 2021-2022 (Standing Finance Committee)**

A motion was made by Director Holbrook and seconded by Director Lynch to adopt Resolution Number 2021-06 for Fiscal Year 2021 – 2022.

**Roll Call Vote**

Director Ainsleigh – No  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – No

3 – 2 Motion carries.

**8.0 NEW BUSINESS**

**8.1 Approval of Agreement with Local 39 Operating Engineers (Standing Finance Committee)**

A motion was made by Director Ainsleigh and seconded by Director Lynch to approve the Agreement with Local 39 Operating Engineers.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 – 0 Motion carries.

**8.2 Change in ARD’s Medical Family Benefit for Non-Represented Employee Hired After February 1, 2020 and Union Represented Employees (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Holbrook and seconded by Director Gray to approve the change in ARD’s Medical Family Benefit for Non-Represented Employees Hired After February 1, 2020 and Union Represented Employees.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 - 0 Motion carries.

**8.3 COLA Wage Increase (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Lynch and seconded by Director Gray to approve a Cost of Living (COLA) wage increase for ARD staff.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 - 0 Motion carries.

**8.4 District Administrator Contract Amendment – COLA (Standing Finance Committee)**

A motion was made by Director Ferris and seconded by Director Ainsleigh to approve the District Administrator’s contract for a Cost of Living Adjustment (COLA).

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 - 0 Motion carries.

**9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. County Mitigation Fund, current balance \$792,000.

**10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

None.

**11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

**12.0 PUBLIC COMMENT**

None.

**13.0 CLOSED SESSION – Closed Session was cancelled.**

**ADJOURNMENT** - As there was no further business, the meeting was adjourned at 7:29 p.m. by Chairman Ainsleigh.

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Board Secretary

\_\_\_\_\_  
Date