

**Auburn Area Recreation and Park District  
Minutes of the Meeting of the Board of Directors  
Thursday, April 26, 2018, 6:00 p.m., Canyon View Community Center  
471 Maidu Drive, Auburn, CA**

**Board Members**

**Present:** Chairman Jim Gray  
Director Gordon Ainsleigh  
Director Jim Ferris  
Director Scott Holbrook  
Director Mike Lynch

**Board Members**

**Absent:** None

**Staff Present:**

Kahl Muscott, District Administrator  
Joe Fecko, Administrative Services Manager  
Brian Simpson, Facilities & Grounds Manager  
Manouch Shirvanioun, Customer Service/Marketing Manager  
Sheryl Petersen, Recreation Services Manager  
Debbie Thomas, Youth Services Manager  
Patricia Larson, Recording Secretary

**1.0 CALL TO ORDER**

The Meeting of the Board of Directors was called to order at 6:04 p.m. by Chairman Gray.

**(PLEDGE TO THE FLAG)**

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

None.

**3.0 AGENDA REVIEW, CHANGES AND APPROVAL**

A motion was made by Director Holbrook and seconded by Director Ferris to approve the agenda as written.

**Roll Call Vote**

Director Gray – Yes  
Director Ainsleigh – Yes  
Director Ferris – Yes  
Director Holbrook – Yes  
Director Lynch – Yes

5 – 0 Motion carries.

#### **4.0 PUBLIC COMMENT**

Cheryl Maki, speaking as a citizen of Auburn, California and disclosing to be the Vice Mayor of the City of Auburn gave public comment in favor of the bike park and voiced the concerns that she and her constituents still have with the bike park.

#### **5.0 CONSENT ITEMS**

##### **5.1 Review and Approval of the Minutes of the Board of Directors from March 29, 2018**

##### **5.2 Review of Cash Requirements for March, 2018 (Standing Finance Committee)**

A motion was made by Director Ainsleigh and seconded by Director Holbrook to pull item 5.1 from the consent calendar for discussion and to approve item 5.2 of the consent calendar.

##### **Roll Call Vote**

Director Gray – Yes  
Director Ainsleigh – Yes  
Director Ferris – Yes  
Director Holbrook – Yes  
Director Lynch – Yes

5 – 0 Motion carries.

##### **Item 5.1 Review and Approval of the Minutes of the Board of Directors from March 29, 2018.**

A motion was made by Director Holbrook and seconded by Director Ferris to table the minutes from the March 29, 2018 Board of Directors meeting. The minutes will be amended and placed on the May 31, 2018 Board Meeting Agenda for approval.

Director Gray – Yes  
Director Ainsleigh – Yes  
Director Ferris – Yes  
Director Holbrook – Yes  
Director Lynch – Yes

5 – 0 Motion carries.

#### **6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS**

Board reports, fee waiver log, vandalism reports, and project activity report were provided to the Board under separate cover.

**7.0 UNFINISHED BUSINESS**

**7.1 Final Budget for Fiscal Year 2018/2019, Resolution Number 2018-06, Final Budget for Fiscal Year 2018/2019 (Standing Finance Committee)**

A motion was made by Director Lynch and seconded by Director Ainsleigh to adopt Resolution Number 2018-06, Final Budget for Fiscal Year 2018/2019.

**Roll Call Vote**

Director Gray – Yes  
Director Ainsleigh – No  
Director Ferris – Yes  
Director Holbrook – No  
Director Lynch – Yes

3 – 2 Motion carries.

**8.0 NEW BUSINESS**

**8.1 Review and Approval of Obsolescence List (Standing Finance Committee)**

A motion was made by Director Lynch and seconded by Director Ferris to approve the obsolescence list.

**Roll Call Vote**

Director Gray - Yes  
Director Ainsleigh - Yes  
Director Ferris - Yes  
Director Holbrook - Yes  
Director Lynch – Yes

5 – 0 Motion carries.

**8.2 CARPD Board of Directors Election**

A motion was made by Director Gray and seconded by Director Lynch to nominate Director Holbrook as a candidate for the CARPD Board and adopt Resolution Number 2018-08, A Resolution of the Governing Board of Directors of the Auburn Area Recreation and Park District Endorsing Nominee Scott R. Holbrook as a Candidate for the California Association of Recreation and Park Districts (CARPD) 2018 Board of Directors.

**Roll Call Vote**

- Director Gray – Yes
- Director Ainsleigh – Yes
- Director Ferris – Yes
- Director Holbrook – Yes
- Director Lynch – Yes

5 – 0 Motion carries.

**8.3 Notice of Governing Board Member Election and/or Notice to Submit Measure(s) to a Vote of the Voters, Resolution Number 2018-07, Resolution of the Governing Body of the Auburn Area Recreation and Park District Declaring an Election Be Held in Its Jurisdiction; Requesting the Board of Supervisors to Consolidate This Election with Any Other Election Conducted on Said Date; and Requesting Election Services by the County Clerk**

A motion was made by Director Holbrook and seconded by Director Ainsleigh to adopt Resolution Number 2018-07, Resolution of the Governing Body of the Auburn Area Recreation and Park District Declaring an Election Be Held in Its Jurisdiction; Requesting the Board of Supervisors to Consolidate This Election with Any Other Election Conducted on Said Date; and Requesting Election Services by the County Clerk.

**Roll Call Vote**

- Director Gray – Yes
- Director Ainsleigh – Yes
- Director Ferris – Yes
- Director Holbrook – Yes
- Director Lynch – Yes

5 – 0 Motion carries.

**8.4 District Administrator’s Contract Amendment - COLA (Standing Finance Committee)**

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the District Administrator’s Contract Amendment – COLA.

**Roll Call Vote**

Director Gray – Yes  
Director Ainsleigh – Yes  
Director Ferris – Yes  
Director Holbrook – Yes  
Director Lynch – Yes

5 – 0 Motion carries.

**9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. County Mitigation Fund, current balance \$276,624.

**10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

None.

**11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

**12.0 PUBLIC COMMENT**

None.

**13.0 CLOSED SESSION – Closed Session began at 7:18 p.m.**

**13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)**

**14.0 OPEN SESSION – Open Session began at 7:25 p.m. There was no reportable action.**

**ADJOURNMENT** - As there was no further business, the meeting was adjourned at 7:26 p.m. by Chairman Gray.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

